

July 19, 2021

The Board of Ellis County Commissioners met in regular session at 5:00 pm Monday, July 19, 2021, in the Commission Chambers, at the Administration Center, 718 Main Street, Hays, Kansas. Chair Robert "Butch" Schlyer called the meeting to order. Commissioners present: Chair Robert "Butch" Schlyer, Commissioner Neal Younger and Commissioner Dean F. Haselhorst. Also, present were County Administrator Darin Myers, County Counselor Bill Jeter and County Clerk Bobbi L. Dreiling. The meeting opened with the Pledge of Allegiance.

ORDER OF BUSINESS

No changes to the order of business.

EXECUTIVE SESSION

There will be no executive sessions.

APPROVAL OF PRIOR MINUTES

Chair Schlyer asked for any changes to the draft minutes of July 12, 2021. No changes were given; the draft minutes were approved as submitted.

CONSENT AGENDA

Motion: _____ **Younger** _____ **Second** _____ **Haselhorst**

To approve the Consent Agenda items A-G as presented, including the following:

Payment Voucher Claims

Accounts payables dated July 20, 2021 for \$498,030.75

Solid Waste voucher dated July 14, 2021, for \$23,394.41

Open Edge voucher dated July 15, 2021 for \$670.47

Payroll #14 dated July 16, 2021 for \$447,463.85

Tax Adjustments

Tax roll adjustment number 202100063

Disposition: _____ **Motion was carried by a voice vote of three to zero**

ISSUES FROM PERSONS NOT ON THE ORDER OF BUSINESS

No issues from persons on not on the order of business.

MONTHLY DEPARTMENTAL REPORTS

The Commission appreciated the departmental reports.

PUBLIC WORKS TRUCK DRIVER/MECHANICS POSITIONS

Public Works Director Brendan Mackay discussed the mechanic opening that has been advertised for two years without being filled. With the upcoming fleet vehicle agreement with Enterprise, the staff have discussed that they would like to change the open position to a truck driver position. This will not increase the amount of personnel in the department, but the staffing would be better met. The change would result in a lower salary line item in the budget, as the pay grade would go from 109 to pay grade 104. The Commissioners thought this would be a good idea, and Mackay was told to move forward with filling the open mechanics position as a truck driver position.

NW BUSINESS CORRIDOR GRANT AGREEMENT

County Administrator Darin Myer discussed the NW Business Corridor Grant Agreement that the staff has been working on with Driggs Design, KDOT and FHA in order to get the final engineering plans and grant agreement finalized for the NW Business Corridor project. To stay on task with the project timeline, the next step is to sign the grant agreement once it is received. In preparation of a short turnaround time for needed signatures from the Commissioners, staff is requesting the County Administrator sign the agreement so that the project timeline can proceed on schedule. County Counselor Jeter stated that this would need a motion.

Motion: _____ **Schlyer** _____ **Second:** **Haselhorst**

Move that County Administrator Darin Myers sign the NW Business Corridor Grant Agreement when it is received.

Disposition: _____ **Motion was carried by a voice vote of three to zero**

EMPLOYEE IN-SERVICE DAY

County Administrator Darin Myers asked the Commission to allow the closure of the County offices on October 11, 2021 for in-service training. The last in-service training was in 2019 and the employees

attended classes on CPR/AED training, fire extinguishers, cybersecurity issues, active shooter, and bloodborne pathogens. This year, with the new HR position, it is planned to have the County insurance and benefit vendors in attendance so that the employees may discuss their benefits. The Health Department will be asked to provide COVID19 shots, and blood draws for the employees. Other training being considered is sexual harassment, bloodborne pathogens, a human resource topic, Midwest Energy electrical demonstration and a possible defensive driving course. This dedicated training is also an effort to meet KCAMP's risk management criteria for reduction in insurance premiums. The commissioners all agreed the employee in-service day is a good idea. Myers asked if any of the Commissioner would like to attend and speak to the employees; Schlyer said he would be available to attend.

Motion: Younger **Second:** Haselhorst

I move to close county offices (minus the transfer station) on October 11, 2021, allowing for a day of in-service training for county employees.

Disposition: Motion was carried by a voice vote of three to zero

COUNTY ADMINISTRATOR REPORT

County Administrator Darin Myers said he turned over the RNR hearing requirements to the County Clerk. He discussed the change order for the CAD-RMS system. It was an overall \$27,140 change, but was an equal reduction to the same bid so there is zero dollar money movement.

COUNTY COMMISSIONER REPORTS

Haselhorst is attending a KAC meeting on Wednesday. Younger attended City of Schoenchen's meeting last Monday; and is attending the Hays City meeting on its work session on the side-by-sides; and he is still requesting that the organizations that asked for funding to come back to tell the commission how they are doing. Schlyer had a meeting with City Mayor and a City Commissioner and found the meeting to be very insightful and they will continue the meetings.

ADJOURNMENT

With no further business, Chair Schlyer adjourned the meeting at 5:13 pm. The next regular meeting will be held on Monday, August 2, 2021, Administrative Center Commission Chambers, 718 Main Street, Hays, Kansas at 5:00 pm.

BOARD OF ELLIS COUNTY COMMISSIONERS

ROBERT "BUTCH" SCHLYER, CHAIR

NEAL YOUNGER, COMMISSIONER

DEAN F HASELHORST, COMMISSIONER

ATTEST:

BOBBI L DREILING
ELLIS COUNTY CLERK