

May 2, 2022

The Board of Ellis County Commissioners met in regular session at 5:00 pm Monday, May 2, 2022, in the Commission Chambers, at the Administration Center, 718 Main Street, Hays, Kansas. Chair Robert “Butch” Schlyer called the meeting to order. The meeting opened with the Pledge of Allegiance. Commissioners present: Chair Robert “Butch” Schlyer, Commissioner Joe Leroux and Commissioner Neal Younger. Also present were County Administrator Darin Myers, County Counselor Bill Jeter and County Clerk Bobbi L. Dreiling.

ORDER OF BUSINESS

There were no changes to the order of business.

EXECUTIVE SESSION

There will be two executive sessions.

APPROVAL OF PRIOR MINUTES

Chair Schlyer asked for any changes to the draft minutes of April 18 and April 25. No changes were given; the draft minutes were approved as presented.

CONSENT AGENDA

Motion: _____ **Younger** _____ **Second** _____ **Leroux**

To approve the Consent Agenda items A-G as presented, including the following:

Payment Voucher Claims

Purchase Order #7524 to Stryker Lucas Devises for \$31,741.36

Purchase Order #7659 Zoll in the amount of \$28,831.76

Purchase Order #7613 to INA Alert Inc in the amount of \$128,249.45

Purchase Order #7660 to SHI in the amount of \$20,565.52

Purchase Order #7661 to Voice Products in the amount of \$4,530

Payroll #8 dated April 3-16 and paid April 22nd in the amount of \$491,418.82

Freedom Claims Management dated April 20th in the amount of \$3,013.35

Health Insurance dated April 28th in the amount of \$348,283.64

Vouchers dated May 3rd in the amount of \$322,734.79

Enterprise Lease dated April 19th in the amount of \$5,397.95

Purchase card dated April 21st in the amount of \$70,991.24

Disposition: _____ **Motion was carried by a voice vote of three to zero**

ISSUES FROM PERSONS NOT ON THE ORDER OF BUSINESS

None

INTRODUCTION OF NEW EMPLOYEES/PROMOTIONS

HR Coordinator Jackie Schumacher introduced new employees and promotions:

Present - Emergency Medical Services – Matt Meagher, Promotion to EMS Assistant Director, 3/28

Present - Public Works – Caleb Garner, Promotion to Shop Foreman, 4/3

Present - Public Works – Kaiden Grieve, Promotion to Parts Clerk/Mechanic, 4/17

Not Present - Public Works – Doug Marcum, Promotion to Mechanic, 5/2

Present - Information Technology – David Qi, IT Support Technician, Hired 2/28

Present - Administration – Carissa Polifka, Administrative Assistant, Hired 4/18

Present – Sheriff’s Office – Bryan Hageman, Jailer, Hired 4/28

LUCAS DEVICE AND VENTILATOR PURCHASE

EMS Director Danita Schroeder is asking the Commission to approve the purchase of two Stryker Lucas Devices and two Zoll Z Vent Portable Ventilators. They currently have four of the Stryker Lucas devices in use on the first trucks out. In purchasing these devices, it would allow our ambulances to have the capability of having hands-free CPR during a cardiac arrest. EMS currently has four ventilators on the first trucks out and with the purchase of two more devices this would help free up hands to help our technicians provide other lifesaving maneuvers at the same time. These would be purchased using the ARPA funds.

Motion: _____ **Leroux** _____ **Second:** _____ **Younger**

I move to approve Purchase Order #7524 to purchase two (2) Stryker Lucas Devices in the amount of \$31,742.36 and Purchase Order #7659 to purchase two (2) Zoll Z Vent Portable ventilators in the amount of \$28,831.76

Disposition: _____ **Motion passed by a voice vote of three to zero.**

JAIL CONTROL SYSTEM UPGRADE

Sheriff Scott Braun is asking the Commission to approve the proposed bid of \$128,249.45 by INA Alert Software and Camera Solutions for the security camera system for the Ellis County Law Enforcement Center/Detention Center. This project would utilize ARPA funds so there would be no impact on the Sheriff’s office general budget.

Motion: _____ **Leroux** _____ **Second:** _____ **Younger**

I move to approve the proposed Ellis County Law/Detention Center from INA Alert Inc. Software and Camera Solutions in the sum of \$128,249.45

Disposition: _____ **Motion passed by a voice vote of three to zero.**

JAIL FOOD SERVICE CONTRACT INCREASE

Sheriff Scott Braun is asking for a motion to approve a ten percent (10%) increase in the contract with Consolidated Correctional Food Service. The current contract is \$140,000 per year and a ten percent increase, if adopted, would be \$154,000. This would start May 1st. There may an additional 6.8% CPI increase in September which would be an additional \$10,472.

Motion: _____ **Schlyer** _____ **Second:** _____ **Younger**

I move to approve a 10% increase with Consolidated Correctional Food Service totaling a new contract price of \$154,000.

Disposition: _____ **Motion passed by a voice vote of three to zero.**

COUNTY ATTORNEY SALARIES

County Attorney Robert Anderson discussed with the Commission the need for raises for the attorneys in the Ellis County Attorney’s office. While no action is required, the Ellis County Attorney recognizes that it is in the best interest of his office that this will need to be well thought out and communicated to the Commission and the tax payers. Anderson indicated that there have been multiple attempts made by other county attorney’s offices to poach his attorneys. Additionally, other opportunities outside of criminal prosecution are readily available in Hays and across the state that would pay more. Substantial raises are necessary to compete with the market and to ensure that the Ellis County Attorney can retain quality employees. The financial impact is complicated and is dependent upon a few variables. No additional funds are required for 2022, as Anderson anticipates that even with raises he will be under budget; but the proposed budget for 2023 will likely require an increase. The Commission all agreed that in order to retain good quality employees, raises will be needed.

SECRETARY OF STATE ELECTION REPORT

County Clerk Bobbi Dreiling discussed with the Commissioners the letter that Secretary of State Scott Schwab wrote to the members of the House Elections Committee. Dreiling assured the Commissioners that the elections here in Ellis County were safe and there was no fraud being committed, nor were there any security issues. The Commissioners thanked Dreiling for the letter, and that they knew that the elections were run well.

COURTS PURCHASE ORDER CORRECTIONS

County Administrator Darin Myers is asking the Commission to cancel Purchase Order #7650 and approve #7660 and #7661. At the March 21st Commission meeting the Commission approved Purchase Order #7650 to SHI in the amount of \$25,095.52. It was understood at the time that the entire invoice would be billed to SHI; however, the maintenance program is separate and needs to be paid to VoiceProducts.

Motion: _____ **Younger** **Second:** _____ **Leroux**

I move to cancel Purchase Order #7650 and approve Purchase Order #7660 to SHI for \$20,565.52 and Purchase Order #7661 for \$4,530 to VoiceProducts.

Disposition: _____ **Motion passed by a voice vote of three to zero.**

COUNTY ADMINISTRATOR REPORT

County Administrator Myers discussed the F550 chassis that is going bad. He informed the Commission that the motor has completely gone out, and it is being decommissioned. He is anticipating the arrival of the new truck within six months. He said there will need to be some change orders for the HVAC replacement at the Administrative Building. He said there are 127 fan coil units in the building and over ten percent of those are not working so there is a change order for just over \$12,000 for these fan motors. He said some of the fan coil units drip pans are rusting and will need to be replaced so there is a change order for just over \$3,700. He said there was no fresh air ventilation in the building and this will need to be fixed. The engineer has now looked at it and has recommended to put in two direct outside air systems that will circulate the air in the building. This is a code requirement. This change order will be for \$44,133. Myers said a motion will be needed to approve these change orders. Schlyer asked for the total cost of the change orders. Myers said the total amount is \$60,083.11. Leroux indicated that this should still leave quite a bit left in the contingency fund. Myers said this will leave a little over half in the contingency fund. Younger said this needs to be done in order to keep the employees comfortable at work. Myers said another item that will need to be brought before the Commission at another time is the concrete pad for a generator. He said with the size of the generator needed for the Administrative Building he needs RDH or another vendor to give us estimates on the size that will be needed. Schlyer said this sounds good to him. Younger asked about the generator at the Law Enforcement Center. Myers said this generator would go out to the new Public Works building when it is completed.

Motion: _____ **Schlyer** **Second:** _____ **Younger**

I move to increase these items on the HVAC system in the amount of \$60,083.11.

Disposition: _____ **Motion passed by a voice vote of three to zero.**

COUNTY COMMISSION REPORTS

Leroux reported he attended the Road and Bridge tour, Little KAC in Colby, the Kansas County Commission Association spring conference and a City of Victoria meeting. Younger said he attended the Road and Bridge tour, little KAC in Colby and the Schoenchen city meeting. Schlyer attended a school bond meeting and the Road and Bridge tour. He said the right-of-ways need a lot of work and trees cut down. Younger said the trees are a big concern.

EXECUTIVE SESSION

Motion: _____ **Schlyer** **Second:** _____ **Younger**

To recess into Executive Session for 15 minutes under the following exception to the Kansas Open Meeting Act pursuant to the preliminary acquisition of real estate exception with the subject to be discussed during executive session is possible land purchase. Those persons to attend are Chair Butch Schlyer, Commissioner Neal Younger, Commissioner Joe Leroux, County Counselor Bill Jeter and County Administrator Darin Myers.

Disposition: _____ **Motion passed by a voice vote of three to zero.**

The Executive Session started at 5:47 pm.
The Open Session resumed at 6:01 pm with no action taken.

Motion: _____ **Leroux** **Second:** _____ **Schlyer**

To recess into Executive Session for 30 minutes under the following exception to the Kansas Open Meeting Act pursuant to the non-elected personnel matter exception with the subject to be discussed during executive session is interview for the environmental director position. Those persons to attend are Chair Butch Schlyer, Commissioner Neal Younger, Commissioner Joe Leroux, County Counselor Bill Jeter, Justin Crain, Human Resources Jackie Schumacher, and County Administrator Darin Myers.

Disposition: _____ **Motion passed by a voice vote of three to zero.**

The Executive Session started at 6:07 pm.
The Open Session resumed at 6:37 pm with no action taken.

ADJOURNMENT

With no further business, Chair Schlyer adjourned the meeting at 6:37 pm. The next regular meeting will be held on Monday, May 9, 2022, the Administrative Center Commission Chambers, 718 Main Street, Hays, Kansas at 5:00 pm.

BOARD OF ELLIS COUNTY COMMISSIONERS

ROBERT "BUTCH" SCHLYER, CHAIR

NEAL YOUNGER, COMMISSIONER

JOE LEROUX, COMMISSIONER

ATTEST:

BOBBI L DREILING
ELLIS COUNTY CLERK