

March 21, 2023

The Board of Ellis County Commissioners met in regular session at 8:30 am Tuesday, March 21, 2023, in the Commission Chambers, at the Administration Center, 718 Main Street, Hays, Kansas. Chair Neal Younger called the meeting to order. Commissioners present: Chair Neal Younger, Commissioner Nathan Leiker and Commissioner Michael Berges. Also present were County Counselor Bill Jeter, County Administrator Darin Myers and County Clerk Bobbi L. Dreiling. The meeting opened with the Pledge of Allegiance.

ORDER OF BUSINESS

There were no changes to the order of business.

APPROVAL OF PRIOR MINUTES

Chair Younger asked for any changes to the draft minutes of March 14. No changes were given; the draft minutes were approved as presented.

CONSENT AGENDA

Motion: Leiker Second Berges

To approve the Consent Agenda items A-G as presented, including the following:

Payment Voucher Claims

- Purchase Order #7722 to INA in the amount of \$7,212.26
- Purchase Order #7721 to GLMV in the amount of \$256,291
- Freedom Claims Management dated March 16 in the amount of \$13,287.18
- Vouchers dated March 21 in the amount of \$475,619.21
- Open Edge credit card payment dated March 15 in the amount of \$796.09
- Enterprise Lease dated March 14 in the amount of \$17,014.20

Disposition: Motion was carried by a voice vote of three to zero

ISSUES FROM PERSONS NOT ON THE ORDER OF BUSINESS

There were no issues from persons not on the order of business.

MONTHLY DEPARTMENTAL REPORT

Commissioners said all reports look good.

EMERGENCY OPERATIONS REPORT

Assistant Fire Chief and Emergency Manager Lyle Pantle updated the Commissioners on the Emergency Management Coordinating functions. Pantle discussed several topics including the Emergency Management Preparedness Grant (EMPG), the Local Emergency Planning Committee (LEPC), the Local Emergency Operations Plan (LEOP), the Emergency Operations Plan (EOP) and the Continuity of Operations Plan (COOP). He reported that the State of Kansas is currently working to develop a recovery plan, and will be hosting several regional tabletop exercises to help develop a plan later this year. This will be a template that local agencies/organizations can utilize to develop their own recovery plan. Commissioners thanked him for the update.

COURTS ACCESS CONTROL

Court Administrator Mike Smith asked the Commission to approve the use of ARPA funds to purchase card access readers on three doors at the Courthouse. Smith said there are two entries in the Court

Services Office and one entry to the Magistrate Judge Chambers that need the card access readers. This would include the purchase and installation of the card access readers.

Motion: _____ **Leiker** _____ **Second:** _____ **Berges**

I move to approve PO #7722 for the installation of access control points to the District Courts office.

Disposition: _____ **Motion passed by a voice vote of three to zero.**

PUBLIC WORKS FACILITY DESIGN

County Administrator Darin Myers asked for the approval of the contract from GLMV Architecture for the new public works facility. Phase 2 is to have GLMV create design and contract documents and assist in the bidding process. The bidding of the project is scheduled to start June 1, 2023, with the process to be completed within the same month. For the design engineering services with GLMV the total cost is \$256,291. This will be funded out of Fund 6 for Capital Improvement projects.

Motion: _____ **Berges** _____ **Second:** _____ **Leiker**

I move to approve PO #7721 for the public works architectural design services to GLMV Architecture.

Disposition: _____ **Motion passed by a voice vote of three to zero.**

COUNTY ADMINISTRATOR REPORT

County Administrator Darin Myers said the Kansas County of Commissioners conference is in Hays this year in April. He is asking the Commissioners if they intend on attending so he can get them registered. All three commissioners said they would be attending. Reminded the Commissioners of the Road Tour on April 11th and Brendan Mackay will be getting a map to each commissioner so they can let him know what roads they would like to tour.

COUNTY COMMISSION REPORT

Leiker had no report. Berges attended the Mental Health Advocacy Day in Topeka with High Plains Mental Health as he is on the board. He was able to meet with Barb Wasinger, Ken Rahjes and Jim Minnix; and today is World's Down Syndrome Day and if anyone saw somebody with mixed-matched socks on today this is on behalf of Down Syndrome Day. Berges indicated this day means a lot to him. Younger had no report.

EXECUTIVE SESSION

Motion: _____ **Leiker** _____ **Second:** _____ **Berges**

To recess into Executive Session for 15 minutes under the following exception to the Kansas Open Meeting Act pursuant to the non-elected personnel matter exception; the subject to be discussed during the executive session is employee personnel issue. Those persons to attend are Chair Neal Younger, Commissioner Nathan Leiker, Commissioner Michael Berges, County Counselor Bill Jeter, Public Works Director Brendan Mackay, HR Coordinator Jennifer Taylor and County Administrator Darin Myers.

Disposition: _____ **Motion passed by a voice vote of three to zero.**

The Executive Session started at 9:00 am.

The Open Session resumed at 9:15 am. There was no action taken

Motion: _____ **Berges** _____ **Second:** _____ **Younger**

To recess into Executive Session for 15 minutes under the following exception to the Kansas Open Meeting Act pursuant to the attorney-client privilege exception; the subject to be discussed during the executive session is potential litigation. Those persons to attend are Chair Neal Younger, Commissioner

Nathan Leiker, Commissioner Michael Berges, County Counselor Bill Jeter, Public Works Director Brendan Mackay and County Administrator Darin Myers.

Disposition: Motion passed by a voice vote of two to zero.

The Executive Session started at 9:17 am.

The Open Session resumed at 9:33 am. There was no action taken.

ADJOURNMENT

With no further business, Chair Younger adjourned the meeting at 9:34 am. The next regular meeting will be held on Tuesday, April 4, 2023 at the Administrative Center Commission Chambers, 718 Main Street, Hays, Kansas at 8:30 am.

BOARD OF ELLIS COUNTY COMMISSIONERS

NEAL YOUNGER, CHAIR

MICHAEL BERGES, COMMISSIONER

NATHAN LEIKER, COMMISSIONER

ATTEST:

BOBBI L DREILING
ELLIS COUNTY CLERK