



COUNTY COMMISSION

Monday, January 13, 2020

5:00 PM Following Public Building Commission Meeting

Ellis County Administrative Center – Commission Room

Order of Business

- I. Opening
 - A. Call to Order
 - B. Pledge of Allegiance
 - C. Clerk Calls the Roll
 - D. Order of Business
Consideration of Amendments

- II. Prior Minutes
December 27, 2019 Special Meeting
January 6, 2020

- III. Consent Agenda
 - A. Approval of Refunding Warrants as presented
 - B. Approval of Tax Roll Adjustments as presented
 - C. Approval of Escape Tax Orders as presented
 - D. Approval of Adds and Abates as presented
 - E. Approval of Purchase Orders as presented
 - F. Approval of Accounts Payable and Payroll as presented
 - G. Approval of County Licenses as presented

- IV. Issues from Persons Not on the Order of Business



- V. Monthly Financial Report
- VI. Reorganizational Appointments of Ellis County Commission
- VII. Buckeye Wind Farm Donation (Darin Myers, Fire & EM Director)
- VIII. IT Intern Position (Mike Leiker, Information Technology Director)
- IX. KDOT Form 1302 Signatures (Bill Ring, Public Works Director)
[Enclosure](#)
- X. Health Insurance (Darin Myers, Interim County Administrator)
- XI. Purple Wave Auction (Darin Myers, Interim County Administrator)
- XII. Commission attendance at Executive Team Meetings (Darin Myers, Interim County Administrator)
- XIII. County Administrator Report (Interim County Administrator Darin Myers)
- XIV. County Commission Reports
- XV. Executive Session(s)
- XVI. Adjournment



ELLIS COUNTY
AGENDA ITEM COVER SHEET
COMMISSION AGENDA DATE: 1-13-20

TOPIC:

2020 Reorganizational Appointments for the Ellis County Commission

ACTION REQUESTED:

1. Appoint a Chair of the Board of County Commissioners.
2. Appoint a Vice Chair of the Board of County Commissioners.
3. Designate Commissioner-filled appointments.
4. Designate official depository/ies, County newspaper(s), regular meeting days/times, and Ellis County Kansas Public Building Commission Directors.
5. Confirm appointment of department heads.
6. Appoint non-Commissioner County representatives.
7. Appoint Ellis County Fair Board members.
8. Appoint Fire District #1 Company Chiefs.
9. Appoint Local Emergency Planning Council, Ellis County Council on Aging Board, and CARE Council.

MOTION NEEDED:

Yes No

SUGGESTED MOTION LANGUAGE:

1. I move that the Commission appoint _____ as Chair of the Board of County Commissioners for the next year.
2. I move that the Commission appoint _____ as Vice-Chair of the Board of County Commissioners for the next year.
3. I move that the Commission appoint _____ to the Northwest Kansas Community Corrections board, _____ to the Northwest Kansas Juvenile Service board, _____ to the High Plains Mental Health board, and _____ to the WorkforceONE CEOB.
4. I move that the Commission designate official depository/ies, County newspaper(s), regular meeting days/times, and Ellis County Kansas Public Building Commission Directors as recommended by staff.
5. I move that the Commission approve all the recommended appointments as specified in the staff report.

DISCUSSION:

Annually, the Commission makes various appointments. These include selection of a Chair and Vice Chair from amongst the Commissioners and selection of various Commissioner-filled appointments, as well as appointments of other individuals to County service and selection of official depositories, newspapers and meeting times.

Spots needing to be filled by Commissioners are:

- Commission Chair for 2019
- Commission Vice Chair for 2019



- Northwest Kansas Community Corrections Board
- Northwest Kansas Juvenile Services Board
- High Plains Mental Health Board
- WorkforceONE (Local Workforce Development Area 1 Chief Elected Official Board)

Recommended appointments to other positions are:

Official Depositories: All federally insured banks in Ellis County

Official County Newspaper: *Hays Daily News* (and *Ellis Review* when published items impact the Ellis area directly)

Commission Regular Meeting Days/Times:

- Monday, Jan. 20, 2020, 5:00 p.m.
- Monday, Feb. 3, 2020, 5:00 p.m.
- Monday, Feb. 10, 2020, 5:00 p.m.
- Monday, Feb. 17, 2020, 5:00 p.m.
- Monday, Mar. 2, 2020, 5:00 p.m.
- Monday, Mar. 9, 2020, 5:00 p.m.
- Monday, Mar. 16, 2020, 5:00 p.m.
- Monday, Apr. 6, 2020, 5:00 p.m.
- Monday, Apr. 13, 2020 following Public Building Commission
- Monday, Apr. 20, 2020, 5:00 p.m.
- Monday, May 4, 2020, 5:00 p.m.
- Monday, May 11, 2020, 5:00 p.m.
- Monday, May 18, 2020, 5:00 p.m.
- Monday, Jun. 1, 2020, 5:00 p.m.
- Monday, Jun. 8, 2020, 5:00 p.m.
- Monday, Jun. 15, 2020, 5:00 p.m.
- Monday, Jul. 6, 2020, 5:00 p.m.
- Monday, Jul. 13, 2020 following Public Building Commission
- Monday, Jul. 20, 2020, 5:00 p.m.
- Monday, Aug. 3, 2020, 5:00 p.m.
- Monday, Aug. 10, 2020, 5:00 p.m.
- Monday, Aug. 17, 2020, 5:00 p.m.
- Tuesday, Sept. 8, 2020, 5:00 p.m.
- Monday, Sept. 14, 2020, 5:00 p.m.
- Monday, Sept. 21, 2020, 5:00 p.m.
- Monday, Oct. 5, 2020, 5:00 p.m.
- Monday, Oct. 12, 2020 following Public Building Commission
- Monday, Oct. 19, 2020, 5:00 p.m.
- Monday, Nov. 2, 2020, 5:00 p.m.
- Monday, Nov. 9, 2020, 5:00 p.m.
- Monday, Nov. 16, 2020, 5:00 p.m.
- Monday, Dec. 7, 2020, 5:00 p.m.
- Monday, Dec. 14, 2020, 5:00 p.m.
- Monday, Dec. 21, 2020, 5:00 p.m.



Monday, Jan. 4, 2021, 5:00 p.m.

Monday, Jan. 11, 2021 following Public Building Commission

Board of Directors of the Ellis County Kansas Public Building Commission: Robert “Butch” Schlyer, Dustin G. Roths, Dean F. Haselhorst

Appointed Department Heads:

- Interim County Administrator: Darin Myers
- Appraiser: Lisa Ree
- Emergency Management Director: Darin Myers
- Emergency Medical Services Director: Jason Kennedy
- Fire District #1 Director: Darin Myers
- Health Administrator: Jason Kennedy
- Information Technology Director: Mike Leiker
- Public Works Director: Bill Ring

Appointment of Non-Commissioner County Representatives:

- ADA Officer: Darin Myers
- Affirmative Action Officer: Darin Myers
- Central Kansas Library Board: Becky Rogowski
- Ellis County Historical Society Board: Tom Drees
- EMS Medical Director: Dr. Jerod M. Grove
- Flood Plain Administrator: Mason Ruder
- High Plains Mental Health Board (alternate voting member): Tom Drees
- Northwest Kansas Community Corrections Board: **Vacant**
- Northwest Kansas Planning & Development Commission: Darin Myers
- Public Health Medical Director: Dr. Tonya Knoll
- Solomon Valley E-Waste Coalition: Vern Ruder (primary), Meagan Stremel (secondary)
- Zoning Administrator: Mason Ruder

Ellis County Fair Board:

- President: Jill Pfannenstiel
- Vice President: Justin Scheck
- Treasurer: Julie Miller
- Secretary: Norleen Knoll
- Members: Shawn Braun, Karlee Brunner, Edna Hanson, Spencer Herrman, Joe Miller, Brennan Pfannenstiel, Jerry Sonntag, Tessa Scheck, Chris Springer, Michele Springer, Steve Unrein

Fire District #1 Company Chiefs:

- Company 2: Justin Scheck, Chief; Will Montgomery, Asst. Chief; Ed Meis, Captain
- Company 4: Tom Tholen, Chief; Cole Dreiling, Assistant Chief; Chris Brungardt, John Weber, and Scott Wellbrock, Captains



- Company 5: Rusty Lindsay, Chief; Adam Napell, Assistant Chief; Mark Fisher, Chris Muench, and John Vaughn, Captains; Charles Albers, Trevor Stipe, and Matt Lyon, Lieutenants
- Company 6: Steve Seefeld, Chief; Brandon Pfeifer, Assistant Chief; Shaun Burd and Chris Cline, Captains
- Company 8: Cole Dinges, Chief; Matt Grabbe, Asst. Chief; Kyle Zimmerman, Captain
- Company 9: Rustin Weese, Chief; Eric McQuade, Assistant Chief

Local Emergency Planning Committee:

- Local Official: Ed Harbin, Sheriff
- Law Enforcement: Don Scheibler, Hays Police
- Firefighting: Shane Preston, Hays Fire Department
- Emergency Management:
 - Darin Myers, County Fire & Emergency Management
 - Toby Prine, Kansas Department of Emergency Management
- Health:
 - Danielle Windholz, First Care Clinic
 - Amy Schuckman, Angel Care Home Health
- Hospital:
 - Shawn Hoss, Hays Medical Center
 - Lance Smith, Hays Medical Center
- Communications/Media:
 - Becky Kiser, Eagle Communications
 - John Begler, Amateur Radio Club
- Transportation:
 - Kevin Zimmer, KDOT
 - Jesse Rohr, Hays Public Works
 - Wade Kruse, ACCESS Transportation
- Local Environmental Group: Mason Ruder, Ellis County Environmental Office
- Community Group:
 - Pete Peterson and Deb Tucker, Red Cross
 - Darcy Kiser, Ellis County CERT
- Facility Operator:
 - Rusty Lindsay, USD 489
 - Jeff Crispin, City of Hays Water Resources
 - Debra Staab, Epworth Towers
 - Shawn Braun, Buckeye Wind Energy
 - Don Johnson, EnerSys
 - Mark Fisher, Cross Manufacturing
 - Doug Dreiling, Midland Marketing
 - Bob Muirhead, Midwest Energy
- Emergency Medical Service: Jason Kennedy, Ellis County EMS
- Information Coordinator: Lyle Pantle, County Fire & Emergency Management

Ellis County Council on Aging Board: Oren Windholz - Chair, Roy Husted, Ilona Patterson, Mary Sauer, Jolene Niernberger



CARE Council (County Representatives): John Braun, Gary Brinker, Brenda Hutchinson, Lisa Keever

FINANCIAL IMPACT:

There is no financial impact to this action.

PRESENTED BY:

Darin Myers, Interim County Administrator

REVIEWED BY COUNTY ADMINISTRATOR:

Yes No N/A

REVIEWED BY COUNTY COUNSELOR:

Yes No N/A

ATTACHMENTS:

None.



ELLIS COUNTY
AGENDA ITEM COVER SHEET
COMMISSION AGENDA DATE: 1-13-20

TOPIC:

Reimbursement Grant from Buckeye Wind Farm.

ACTION REQUESTED:

Accept the grant from the Buckeye Wind Farm for the Ellis County Fire District.

MOTION NEEDED:

Yes No

SUGGESTED MOTION LANGUAGE:

N/A

DISCUSSION:

Shawn Braun with the Buckeye Wind Farm has been very supportive of the ECFD over the last several years. Each year his team invites our public safety responders out to complete a training scenario to different accidents which may take place at their facility. They have also financially committed money to the ECFD each year to help replace equipment as needed.

Once again, the Buckeye Wind Farm (Invenergy) has contacted the Ellis County Fire Department regarding a grant to help reimburse the departments expense in purchasing wildland fire protective gear. The ECFD appreciates Mr. Braun's support.

FINANCIAL IMPACT:

There is no financial impact to the county as this is revenue to the Fire District to reimburse the costs of the protective gear.

PRESENTED BY:

Darin Myers, Director of Fire and Emergency Management

REVIEWED BY COUNTY ADMINISTRATOR:

Yes No N/A

REVIEWED BY COUNTY COUNSELOR:

Yes No N/A

ATTACHMENTS:

None



ELLIS COUNTY
AGENDA ITEM COVER SHEET
COMMISSION AGENDA DATE: 1-13-2020

TOPIC:

IT Intern Position.

ACTION REQUESTED:

Approve the hiring of an IT Intern for the FHSU Spring semester.

MOTION NEEDED:

Yes No

SUGGESTED MOTION LANGUAGE:

DISCUSSION:

Last fall the IT Director applies for and was accepted into a program sponsored by FHSU and the Hansen Foundation. This program provided an intern, for 240 hours, to Ellis County IT for the Fall Semester. The cost to Ellis County for this program was a flat \$500 one-time fee to FHSU and they handled all the payroll and HR. The intern provided to us has been working out very well. He has assisted IT staff on several projects and worked independently on several other projects during his time here at Ellis County.

He will have achieved his 240 hours by the end of his shift on 1/14/2020. I would like to keep him on as a paid intern for us again for the Spring semester (ending May 29, 2020), however we are not eligible for the Hansen program this Spring so we would have to pay him from County funds. We have several major projects planned for this Spring and his assistance would continue to be a valuable addition to the IT Department's success in these projects.

FINANCIAL IMPACT:

The personnel expenses for this Internship would be approximately \$5,000 for the duration of the internship. The two retirements in IT last Summer created a small amount of excess funds available in this year's IT budget to cover the Intern expenses.

PRESENTED BY:

Michael S. Leiker, IT Director

REVIEWED BY COUNTY ADMINISTRATOR:

Yes No N/A

REVIEWED BY COUNTY COUNSELOR:

Yes No N/A

ATTACHMENTS:



ELLIS COUNTY
AGENDA ITEM COVER SHEET
COMMISSION AGENDA DATE: 01-13-2020

TOPIC:

Northwest Business Corridor Project-Sign document for Kansas Department of Transportation (KDOT)

ACTION REQUESTED:

Request that the Board Chair and Commissioners sign form 1302 "Project Programming Request" for KDOT.

MOTION NEEDED:

Yes No

SUGGESTED MOTION LANGUAGE:

I move that the Commission...approve the Board of County Commission sign for 1302 for KDOT to get a project number for the Northwest Business Corridor Project.

DISCUSSION:

The project to rebuild 230th & Feedlot Rd has started and there is going to be many forms and documents to be signed by various County staff members. This document requires all three members to sign and the County Clerk to Attest the signing.

FINANCIAL IMPACT:

None

PRESENTED BY:

Bill Ring (Public Works Director)

REVIEWED BY COUNTY ADMINISTRATOR:

Yes No N/A

REVIEWED BY COUNTY COUNSELOR:

Yes No N/A

ATTACHMENTS:

KDOT Form 1302



PROJECT PROGRAMMING REQUEST

<input checked="" type="checkbox"/> New Project		<input type="checkbox"/> Amend Existing Project		Date:	
Program Year: 2022		Funding Program:		BUILD	
KDOT District		MPO		MPO TIP #	
3		N/A		N/A	
County	City	Route / Corridor	Functional Classification		
Ellis		RS2444	5 = Major Collector		
Project Sponsor / Lead Agency					
Ellis County					
Project Mgr / Contact		Phone		E-mail Address	
Bill Ring		(785) 628-9455		bring@ellisco.net	
Project Title					
Northwest Business Corridor					
Project Length: 4.000 miles		Desired Letting Date:		September 2021	
Letting Type: <input checked="" type="checkbox"/> KDOT <input type="checkbox"/> LPA <input type="checkbox"/> Force Account					
Location, Project Limits, Description, Scope of Work					
Improves the width and surface condition of two existing county roads (230th Ave. and Feedlot Rd.) RS2444 north of I-70 and west of US-183 (NW of the City of Hays, Kansas).					
Purpose and Need					
Vital to continued business growth in northwestern Kansas.					
Project Benefits					
Improved load capacity, access and safety; reduces delays; and fosters economic development.					
RR within 1/2 mile?	RR Company Name	No. of Tracks	Existing Crossing Protection		
No					

In accordance with the Bureau of Local Projects (BLP) Memo 99-11, dated December 16, 1999, we are required, under the Comprehensive Transportation Program (CTP), to collect and record total costs of all work phases of projects. This includes local agency federal-aid and state-aid projects that include any non-participating, pre-construction local agency costs for preliminary engineering (plan design), rights of way and utility adjustments. Please show your estimate of the cost for all work phases below:

Project Cost Estimate			
	Participating	Non-Participating	Total
PE (Design)	\$ -	\$ 520,310.00	\$ 520,310.00
Utilities	\$ 250,000.00		\$ 250,000.00
ROW	\$ 250,000.00		\$ 250,000.00
CE (Inspection)	\$ 698,163.00		\$ 698,163.00
Construction Total	\$ 9,068,658.00	\$ -	\$ 9,068,658.00
Other	\$ 9,068,658.00	\$ -	\$ 9,068,658.00
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
Project Totals	\$ 10,266,821.00	\$ 520,310.00	\$ 10,787,131.00

PROJECT PROGRAMMING REQUEST

BE IT RESOLVED: That sufficient funds from Ellis County

are now, or will be available and are hereby pledged to the Secretary in the amount and at the time required for the supplementing of federal funds available for the completion of this project. Prior to Federal Authorization, any project expenditures made by the LPA are ineligible for federal funding and remain the responsibility of the LPA. Upon cancellation of the project by the LPA, the LPA shall reimburse the Secretary within thirty (30) days after receipt of statement of cost incurred by the Secretary prior to cancellation.

Please sign below in accordance with your local policy.

Recommended for Approval:

Appropriate Local Officials

Title

Title

ATTEST:

Title

Title

Title

ELLIS COUNTY
AGENDA ITEM COVER SHEET
COMMISSION AGENDA DATE: 4-17-17

TOPIC:

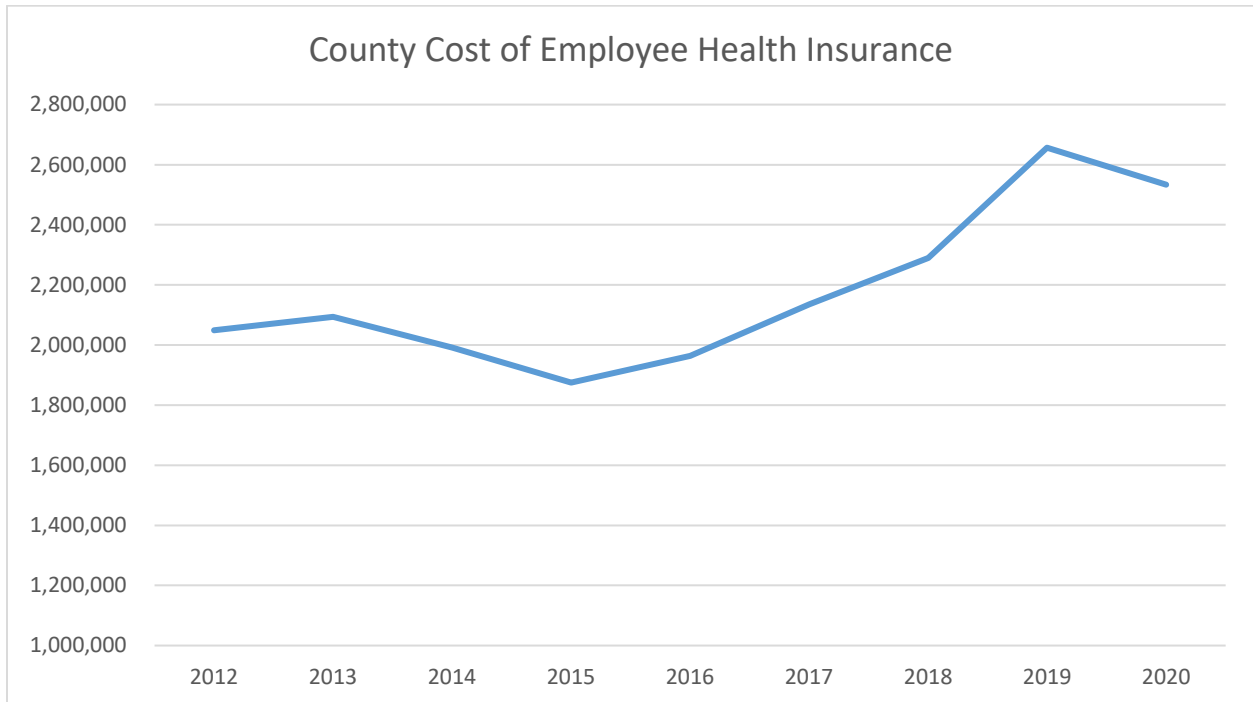
Employee Health Insurance for 2021

ACTION REQUESTED:

Authorize the County Administrator, in conjunction with the wage and benefit committee to engage with health benefit consultants regarding health insurance options for 2021.

DISCUSSION:

In 2011, Ellis County chose to become a non-state public employer affiliate of the State Employee Health Plan (SEHP). For the periods of 2012 – 2014, 2014-2017, and 2017-2020, the County has renewed with the SEHP.



As can be seen, over the last several years, the County has experienced continuous rising costs in health insurance with the SEHP. The main reason for the decrease of health insurance is due to an increased employee percentage per the Commissions direction for the 2020 budget year.

Starting in 2019, the Commission approved forming a wage and benefit committee to work with the Commission on different wage and benefit matters. A similar committee was in place the last time (2017) the health insurance contract was open for renewal. At that time, Ellis County worked with a benefits broker to find additional health insurance options for the County. One of the reasons of not moving away from the SEHP was because we were not



able to obtain enough claims data from the SEHP to help the broker obtain better options, rates, and coverage. As a result, the County stayed with the SEHP in our current contract from 2017-2020.

The Wage and Benefit Committee is not currently making a recommendation to leave the SEHP but does understand the continued increased costs in health insurance. Ellis County has been able to collect 2018 claims data from the SEHP and will have 2019 data when it becomes available to help the broker provide options to the County.

At this time, the Committee would like to proceed with meeting with different benefit brokers to see if there are better health insurance options for the County at a lower cost. Once a broker is identified, the Committee would work with the broker over the next several months to help make a recommendation on whether to renew with the SEHP for 2021 for three more years or proceed with other health insurance options.

FINANCIAL IMPACT:

Once a broker has been identified, there will be cost for the contract which is not yet known. In 2017, the cost for a similar contract was \$10,000.

PRESENTED BY:

Darin Myers, Interim County Administrator

REVIEWED BY COUNTY ADMINISTRATOR:

Yes No N/A

REVIEWED BY COUNTY COUNSELOR:

Yes No N/A

ATTACHMENTS:

None



ELLIS COUNTY
AGENDA ITEM COVER SHEET
COMMISSION AGENDA DATE: 1-13-20

TOPIC: Purple Wave Auction

ACTION REQUESTED:

Have the commission approve the sale of items through a governmental auction with Purple Wave. Staff would also like direction on whether to trade in the dump trucks with the new purchase of two dump trucks previously approved, or to sell on Purple Wave.

MOTION NEEDED:

Yes No

SUGGESTED MOTION LANGUAGE:

None

DISCUSSION:

In addition to the list of approved items to sell on Purple Wave from January 6, these items are also being asked for approval to sell from the public works department.

3- Trailer house axles
6x11 pipe frame trailer
2 – Bundles of corrugated tin
Cattle guard
Misc. equipment bucket
Air compressor with a bad engine
2- 2008 Dump trucks with engine problems and 300,000+ miles
2002 Mack dump truck with 433,000 miles
2005 F150 with bad engine

If the Commission approves moving forward, the auction would start around January 25th, and the final day for bidding would conclude on February 25th.

FINANCIAL IMPACT:

This will have no cost the County. Selling the equipment will bring additional funds into the County.

PRESENTED BY:

Darin Myers, Interim County Administrator

REVIEWED BY COUNTY ADMINISTRATOR:

Yes No N/A

REVIEWED BY COUNTY COUNSELOR:

Yes No N/A

ATTACHMENTS: None



ELLIS COUNTY
AGENDA ITEM COVER SHEET
COMMISSION AGENDA DATE: 1-13-20

TOPIC: Executive Team Meetings

ACTION REQUESTED:

No action is needed.

MOTION NEEDED:

Yes No

SUGGESTED MOTION LANGUAGE:

None

DISCUSSION:

In previous discussions, the Commission has shown interest in occasionally attending Executive Team meetings. This was discussed with the Executive Team as to the best way to incorporate a Commissioner at the meeting. A team came up with the idea to have a Commissioner to the first meeting of each month for approximately 30 minutes and have a roundtable discussion. The meetings start at 9:00 am. Below is the proposed list of dates for each commissioner to attend:

Date

February 6 th	Chair	Robert "Butch" Schlyer
March 5 th	Vice Chair	Dustin G. Roths
April 2 nd	Commissioner	Dean F. Haselhorst
May 14 th	Chair	Robert "Butch" Schlyer
June 11 th	Vice Chair	Dustin G. Roths
July 9 th	Commissioner	Dean F. Haselhorst
Aug 6 th	Chair	Robert "Butch" Schlyer
September 3 rd	Vice Chair	Dustin G. Roths
October 1 st	Commissioner	Dean F. Haselhorst
November 12 th	Chair	Robert "Butch" Schlyer
December 10 th	Vice Chair	Dustin G. Roths

FINANCIAL IMPACT:

This will have no cost the County.

PRESENTED BY:

Darin Myers, Interim County Administrator

REVIEWED BY COUNTY ADMINISTRATOR:

Yes No N/A

REVIEWED BY COUNTY COUNSELOR:

Yes No N/A

ATTACHMENTS:

None

