



# COUNTY COMMISSION

Monday, February 16, 2015

5:00 PM

Ellis County Courthouse

## Order of Business

- I. **Opening**
  - A. **Call to Order**
  - B. **Pledge of Allegiance**
  - C. **Clerk Calls the Roll**
  - D. **Order of Business**  
Consideration of Amendments
  
- II. **Approval of Prior Minutes**
  
- III. **Consent Agenda**
  - A. **Approval of Employee Status Changes as presented**
  - B. **Approval of Refunding Warrants as presented**
  - C. **Approval of Tax Roll Adjustments as presented**
  - D. **Approval of Escape Tax Orders as presented**
  - E. **Approval of Adds and Abates as presented**
  - F. **Approval of Accounts Payable and Payroll as presented**
  
- IV. **Issues from Persons Not on the Order of Business**

## V. Public Requests/Presentations/Reports Agenda

- A. **City of Ellis – Mayor Lyle Johnston** [Enclosure](#) [page 8](#)  
Consideration of Request to assist with Chip Seal Project
- B. **KWORCC Presentation – Carl Eyman**  
Presentation of Plaque to County Commission
- C. **Extension Service Report – Linda Beech** [Enclosure](#) [page 9](#)  
Report

## VI. Action Items Agenda

- A. **Courthouse/LEC Change Order**  
Consideration of Change Order regarding I.T. power cable relocation
- B. **Courthouse/LEC Project Inspection Proposal** [Enclosure](#) [page 13](#)  
Consideration of Proposal
- C. **CIC - RVI Data Conversion Proposal** [Enclosure](#) [page 23](#)  
Consideration of Proposal
- D. **Administrative Center Stairwell Infill** [Enclosure](#) [page 25](#)  
Consideration of Awarding Bids
- E. **Drinking Establishment License – The Outer Limits, Munjor** [Enclosure](#) [page 26](#)  
Consideration of License Application

## VII. Issue Introduction/Report Agenda

- A. **Public Works** [Enclosure](#) [page 27](#)
  - 1. **Fracture Critical Bridge Inspections**  
Consideration of Contracting Inspections
  - 2. **Federal Funds Exchange for FFY 2015** [Enclosure](#) [page 29](#)  
Report/Discussion

3. **Public Works CIP Report** [Enclosure](#) [page 31](#)  
Report/Discussion

**B. Public Health**

1. **Monthly Report – December 2014** [Enclosure](#) [page 33](#)  
Report/Discussion

**C. Emergency Medical Service**

1. **2014 Year-end Report** [Enclosure](#) [page 38](#)  
Report/Discussion

**D. Treasurer**

1. **Staff Report** [Enclosure](#) [page 57](#)  
Report/Discussion

**E. County Administrator**

1. **Schibi Lease for 1205 Fort (Court Services)**  
[Enclosure](#) [page 58](#)  
Report/Discussion

**F. County Commission**

1. **Commissioner Reports**

**G. Executive Session**

Non-elected Employee Issue

**VIII. Adjournment**



# Meeting Memo

**To:** County Commission  
**From:** Greg Sund  
**CC:** Order of Business Recipients  
**Date:** 2/13/2015  
**Re:** Order of Business for February 16, 2015 Regular Meeting

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## IV. Public Requests/Presentations/Reports Agenda

- A. City of Ellis – Mayor Lyle Johnston** – Enclosed is a letter from Mayor Johnston requesting County assistance with their annual chip seal project in 2015. They propose providing the materials with the County providing manpower and equipment. We have been doing this for many years and our crews have always worked well together. I recommend approval.

**Suggested Motion:** To approve County Public Works working with the city of Ellis in conducting their annual chips seal project in 2015.

- B. KWORCC Award Presentation – Carl Eyman** – Mr. Eyman called requesting time on the Commission Order of Business for the purpose of presenting Commissioners with an award from KWORCC.
- C. Extension Service Report – Linda Beech & Holly Dickman** – Ms. Beech and Ms. Dickman will present the monthly report. Ms. Beech has provided enclosures to accompany her report.

## V. Action Items Agenda

- A. Courthouse/LEC Change Order** – The need for this change order became known when the contractor tore up the power lines for the server room between the Courthouse and the LEC. These lines provide main power and access through the backup generator. The temporary solution was to run extension cords wherever necessary, but this solution is tenuous at best. Although we plan to move the main server room to the Administrative Center in the near future, we will still maintain a presence in the Courthouse. For this

reason, I agree with Mike Leiker's recommendation to contract the work in this change order.

**Suggested Motion:** To approve Change Order #3 on the Courthouse/LEC Project that will lay a permanent power connection between the Courthouse and LEC for the County's server room in the Courthouse.

- B. Courthouse/LEC Project Inspection Proposal** – Architect Andrew Pitts emailed me this proposal from Kaw Valley Engineers with the explanation that the County can contract directly with the firm or we can allow Treanor Architects to commit to the contract and then we would reimbursement them. Since it appears this is a service we need to contract, it seems to me it is more transparent to contract the service directly. For this reason, I recommend approval.

**Suggested Motion:** To approve contracting with Kaw Valley Engineering to perform construction inspection services for the Courthouse/LEC Project.

- C. CIC – RVI Data Conversion Proposal** – This is a subject we have been discussing and struggling with ever since we converted to CIC software. We thought when we purchased the software that they were going to move all of our images from our RVI software that is native on the AS400 to their software, but they thought we were referring to the data of the Register of Deeds office. I am sure that if they had understood our desire originally, we would have simply had to pay more at that time. Through our discussions with the company we were consistent of the need to move to the new software because it is possible every day that the AS400 may fail. The machine is at or past its projected life and we are no longer purchasing maintenance support for the AS400. In addition, the jukebox storage device for it has been failing. For this reason, we are taking a chance each day that we will lose access to our scanned images. Luckily, CIC has all of the files and are prepared to move them to their software, by as shown in this proposal there is a cost. I asked impacted department heads to review the list of all files CIC said they had to learn how many could be abandoned and which ones must be moved. The proposal addresses all of the files that are needed. Since they originally provided a proposal several months ago, department heads have removed many files from the list. In doing so, the cost of conversion is about \$3,000 to \$4,000 less. It is very clear to me this is something we need to do.

**Suggested Motion:** To approve contracting with CIC to move the necessary scanned images formerly housed on the AS400 to the CIC scanned image database.

- D. Administrative Center Stairwell Infill** – As directed, I advertised for bids on this project between February 3 and February 11. Upon closing at Noon on

February 11, we had not received any new bids, so I recommend awarding the work to Paul Wertenberger.

**Suggested Motion:** To award the work to build an infill of the stairway in the Administrative Center between the first floor and basement to include a 2x6 structure, suspended ceiling, and lighting as listed in the proposal from Paul Wertenberger for a cost of \$8,410.00.

- E. Drinking Establishment License – The Outer Limits, Munjor** – The Clerk’s Office received this application, but we do not yet have confirmation of support from the township. If the Commission is supportive of renewing this license, I simply recommend qualifying the approval based on receipt of support confirmation from the township. This has been an approach used before.

**Suggested Motion** – To approve an annual Drinking Establishment License for the Outer Limits located in the unincorporated village of Munjor for 2015 qualified on the County receiving confirmation from the township prior to issuing the license.

## **VI. Issue Introduction/Report Agenda**

### **A. Public Works**

- 1. Fracture Critical Bridge Inspection** – As explained by Mr. Graf, the County recently contracted the required biennial inspection of by far the majority of the bridges in the County, but that inspection does not include the inspection of our fracture critical bridges. This inspection process must be contracted separately. As explained in the past, the designation of fracture critical is not an indication that anything is wrong with a bridge in terms of serviceability. Rather is a designation stating there is a problem relating to the original design. A fracture critical designation indicates a bridge that is designed so that if one portion of it were to fail, the whole bridge will fail because there is not built-in redundancy. I agree with Mr. Graf in his recommendation to contract the inspection of these bridges.

**Suggested Motion:** To authorize contracting the inspection of the County’s fracture critical bridges.

- 2. Federal Funds Exchange for FFY 2015** – We just received notice of how much federal funds allocation the County is eligible for in Federal Fiscal year 2015 which ends Sept 30, 2015. As with the Federal funds allowance last Fall, Mr. Graf is recommending the County Commission consider exchanging the County’s federal allocation for State Funds

and requesting payout so we hold the money rather than the State. However at this point, Mr. Graf is simply reporting on the allocation for exchange consideration in the near future.

3. **Road and Bridge Report** – Mr. Graf will be updating the Commission about road and bridge maintenance and improvement needs at this time.

**B. Public Health**

1. **Monthly Report – December 2014** – Mr. Schlyer has submitted his report for December 2014. Please read it over and either let me know your questions/comments or ask them directly to Mr. Schlyer.

**C. Emergency Medical Service**

1. **2014 year-end Report** – EMS Director McCue requested time on the Order of Business to present a report of EMS activities and accomplishments in 2014.

**D. Treasurer**

1. **Staff Report** – Treasurer Pfeifer submitted the enclosed memo for discussion during the meeting.

**E. County Administrator**

1. **Schibi Lease for 1205 Fort (Court Services)** – Under the current contract, as Mr. Jeter mentions in his memo (attached), the County must notify Mr. Schibi with at least 30 days notice of our intent to change to a month to month contract or to withdraw from the contract. That means we need to notify him before the end of April. Because some consideration may be given by the Courts to move Court Services to 3000 New Way, I recommend holding off a decision on this for a few weeks until we have more information.

- F. Executive Session** – I am requesting an executive session to discuss a non-elected employee matter.

**Greg Sund**

February 2, 2015

Ellis County Commissioners  
718 Main St.  
Hays, KS 67601

Dear Commissioners,

The City of Ellis is in the process of planning our 2015 street rehabilitation project. The City respectfully requests assistance from Ellis County in such project.

The City of Ellis asks that the County provide manpower and machinery to chip seal approximately 65,786 square yards. The City of Ellis will provide ½" and ¼" chips to complete the project. We ask that the County order oil to bed the chips. The City will pay for the oil, as in previous years. The City hopes to have materials on hand between August 1, 2015 and October 1, 2015.

Enclosed is a listing of the scope of the work to be completed, a map of the City blocks, and a breakdown of the approximate quantities and costs.

Thank you for your consideration. If you have any questions please call Alan Scheuerman, Public Works Director at 785.726.4741.

Sincerely,



Lyle E. Johnston  
Mayor





## K-State Research and Extension - Ellis County 2015 Family and Consumer Sciences Programs

All programs are open to the public; some may require minimum attendance. Most are held at the Extension Office, 601 Main, Hays. To register, contact the Ellis County Extension Office, 785-628-9430. Schedule may be subject to change.

January 16- **Mastering Your Money**, 12:00 noon, Extension Office

This program will explore money personalities and the impact of finances on couple relationships, as well as goal-setting and steps to financial freedom: budgeting, emergency savings and debt control.

January 30- **Farmers Market Vendor Training**- 9:00 a.m. to 3:00 p.m., KSU Ag Research Center, Hays

A regional workshop for those interested in selling at Farmers Markets- getting started, tips for marketing, labeling and regulations, sales tax requirements, accepting non-cash payments, value-added foods and expanding your growing season. Register by January 23, cost is \$20 per person for conference, lunch and materials.

February 12- **Freezer-Ready Slow Cooker Meals**- 12:00 noon, Extension Office

Slow cooker meals can be ready even faster by combining and freezing the ingredients ahead of time. Receive tips and recipes for preparing a number of slow cooker meals for the freezer.

February 19- **Regional Estate Planning Workshop**, 9:00 am to 4:00 pm, United Methodist Church, Stockton

Includes keynote speakers and breakout sessions on a variety of estate planning topics. Registration fee- \$20

March 3- **Farm & Ranch Succession Workshop**, 9:00 am to 4:30 pm, KSU Ag Research Center, Hays

Addresses the transfer of farm/ranch ownership from one generation to another. Registration is \$60 for the first family member, \$40 for additional family members. Registration includes lunch, snacks and one notebook per family.

March 15-May 9- **Walk Kansas**

This 8-week health challenge helps teams of 6 people become more active and make healthier food choices. The cost is \$3 per team member; team registration packets available in mid-February at the Ellis County Extension Office.

March 23- **Who Gets Grandma's Yellow Pie Plate?** 12:00 noon- Extension Office, (Mar 24-7:00 pm, Ellis Library)

This program will cover six critical factors for every family to consider whether planning for the transfer of an individual's own property or working together on items belonging to another family member.

March 27- **Action Plan for Managing Obesity**- 12:00 noon, Extension Office, presented by Donna Krug, BT Co.

Develop an action plan to reverse the trend of obesity through healthy eating and active living.

April 14- **AgeSense: The Caregiving Journey**- 12:00 noon, Extension Office

Caregivers can receive a variety of benefits from this role, but the experience can also bring challenges and strain. This program will help caregivers learn to manage stress and find local resources for assistance.

May 7- **Medicare Basics**- 4:00 pm, Extension Office, presenters: Linda Beech and Glenna Clingingsmith- KDADS

This program will cover Medicare eligibility, how and when to apply, what is covered by the various parts, and how to fill the gaps. Programs available to assist low income individuals will also be discussed.

Month of September- **Extension Prepare Kansas Online Challenge**- online registration due by late August

September is National Disaster Preparedness Month. Each week, complete two activities to prepare for disaster. Challenge activities will be announced each week via email and blog., record your efforts online.

September 25- **Medicare Basics**, 12:00 noon, Extension Office, presented by Jamie Rathbun, Midway Ext. District

This program will cover Medicare eligibility, how and when to apply, what is covered by the various parts, how to fill the gaps, low-income assistance programs and tips for Medicare Part D fall open enrollment.

September 28- **Family Day Pizza Make and Take**- 4:15-6:15 pm, Extension Office

A family meal is important. Make a pizza with your children and take it home to bake and eat together. \$2.50 per pizza, limit two per family, first come-first served, priority given to parents with young children.

### **Specialty Food Safety Programs- Details to be announced**

- Servsafe Food Handlers Short Course- September 10, 1:30-4:00 pm, Extension Meeting Room– 2 ½ hour class for food service employees and volunteers; cost- \$7 per person for materials (Can also be provided on site for groups of 10 or more; schedule with Linda Beech)
- Servsafe Manager Certification Course- Date TBA– 8-hour food safety course and national certification exam for food service managers; cost \$125 per person; presented by Neeley Carlson, KS Restaurant & Hospitality Association
- Food Preservation: Pie Fillings- multi-county class, September 15, 5:30-9:00 pm, fee required
- Food Preservation: Canning Meat- multi-county class, October 13, 5:30 -9:00 pm, fee required
- Food Preservation: Jams & Jellies- multi-county class, November 17, 5:30-9:00 pm, fee required

### **Additional FCS Program Topics - Available For Check-out**

The following topics will not be presented as public programs this year, but materials are available from the Ellis County Extension Office for use by groups. Each educational program includes a leader's guide and member handouts and is a reliable, research-based discussion of the topic. Please contact the Ellis County Extension Office, 785-628-9430, in advance to arrange for adequate materials.

#### **Emergent Literacy: Helping Young Children's Development Through Reading**

This lesson will provide parents and teachers of young children with information about how to make reading more fun, engaging, and beneficial to their children's overall development of literacy and language skills.

#### **Understanding Reverse Mortgages: Do They Make Sense for You?**

Participants will learn about the costs and benefits of a reverse mortgage and the steps to take when considering this financial product so that they can make an informed borrowing decision.

#### **Shopping Safe at Farmers Markets**

Farmers markets are a great place to purchase healthy produce and other foods for your family. However, it is also important that consumers pay attention to food safety when buying and using foods purchased in such venues. Includes practical tips to use at the market, during transportation, and at home.

#### **Food Allergy Facts of Life**

Living with food allergies is challenging and difficult. For adults, it means learning how to identify food triggers and manage your health. As a parent of a child with a food allergy, it means learning to recognize symptoms and finding resources and professionals who can help your child.

#### **Stepping Stones For Stepfamilies**

Parenting can be a challenge in any family, but living in a stepfamily brings additional challenges. This lesson explores the differing characteristics of biological and stepfamilies, the transitions and adjustments stepfamilies usually experience, and tips for how extended family and the community can support stepfamilies.

#### **Focus on the "Stars" - Cooking Healthy for the Holidays**

Learn to reduce the large amounts of fat and sugar usually found in holiday recipes and focus more on the "star" ingredients– fruits and vegetables. With a little planning and determination, we can enjoy wonderful holiday foods and still maintain a healthy lifestyle.

For more information, contact:

Linda K. Beech

Ellis County Extension Agent,

Family and Consumer Sciences

785-628-9430

Website: [www.ellis.ksu.edu](http://www.ellis.ksu.edu)

Facebook: K-State Research and Extension-Ellis County





# Knowledge for Life



## Small Steps = Big Rewards

Changing a few choices each day can help create a healthier lifestyle. Small steps can bring big rewards, and participating in Walk Kansas could be the motivation you need to get started!

## The need for Walk Kansas:

Only 48% of people living in Kansas meet the minimum goal for physical activity, and just 19% of Kansans eat enough fruits and vegetables daily. Recent statistics reveal that 65% of adults are overweight or obese and 71% have high blood pressure. Chronic disease is responsible for more than 70% of health care expenditures in our state.

Healthy lifestyle choices such as being physically active, eating more healthfully, maintaining a recommended weight, and managing stress more effectively can delay or prevent chronic disease. Lifestyle habits also play a key role in managing symptoms of these diseases.

Walk Kansas is a health initiative presented by Kansas State University Agricultural Experiment Station and Cooperative Extension Service.



# Walk Kansas 2015

*An 8-week healthy lifestyle challenge!*

**March 15 – May 9**



### Kansas State University Agricultural Experiment Station and Cooperative Extension Service

K-State Research and Extension is an equal opportunity provider and employer. Issued in furtherance of Cooperative Extension Work, Acts of May 8 and June 30, 1914, as amended. Kansas State University, County Extension Councils, Extension Districts, and United States Department of Agriculture Cooperating, John D. Floros, Director.

October 2014



**K-STATE**  
Research and Extension

Kansas State University Agricultural Experiment Station  
and Cooperative Extension Service



**Walk Kansas** is a team-based program that will help you and others lead a healthier life by being more active, making better nutrition choices, and learning positive ways to deal with stress.

### How will Walk Kansas motivate you?

You are encouraged to meet the basic goals of Walk Kansas. The program also challenges you to set personal and/or team goals that go beyond this minimum.

**Weekly logging and reporting** will help keep you on track to be accountable to yourself and your team.

**Newsletters** will be distributed each week and will include tips for more active living, nutrition advice, a recipe, stress management ideas, and healthy living on a budget.

The **Web site** [www.walkkansas.org](http://www.walkkansas.org) will update regularly and offer more healthy living information, recipes, nutrition and health topics in the news, and short videos on physical activity and preparing healthy foods.

You will receive **support and encouragement** from team members, your team captain, and from the local K-State Research and Extension office.

Some Extension offices offer **classes** on healthy living, **group walking** events, **Kick-Off** and/or **Celebration** events.

While **friendly competition** can be motivating, the challenge is for you and your team to meet the goals you have set for yourselves.

Most programs provide **incentives** through weekly drawings or celebrations. Walk Kansas T-shirts can be purchased to show your commitment to more active living.

### How does Walk Kansas work?

- Co-workers, family members, friends, and neighbors form teams of six people. Each team will choose one of these challenges to work toward during the 8 week program:

**Challenge 1:** Each participant reaches the minimum goal for physical activity — 2½ hours of moderate/vigorous activity per week. Collectively, the team would walk 423 miles which is the distance across the state of Kansas.

**Challenge 2:** Each participant logs 5 hours of moderate/vigorous activity per week. Collectively, the team would walk 846 miles, the distance across the state and back.

**Challenge 3:** Each participant logs 6 hours of moderate/vigorous activity per week. Collectively, the team would walk 1200 miles which is the distance around the perimeter of the state.

- Participants log minutes of physical activity and fruits/vegetables consumed, and report these weekly to their team captain.
- Captains report team totals weekly. Progress of all teams in Kansas can be viewed at [www.walkkansas.org](http://www.walkkansas.org)
- Get started! The first step is to gather a team, choose a team name and captain, and select a challenge. Contact your local Extension office for registration information and register your team before the specified deadline.

### How much activity is required?

You need a minimum of 2½ hours of moderate and/or vigorous intensity activity each week, as recommended by the U.S. Department of Health and Human Services in the 2008 Physical Activity Guidelines for Americans.

Here are the types of activity you can report for Walk Kansas:

- **Moderate intensity** — activity is at a level where you can barely talk, but not sing.
- **Vigorous intensity** — you can only say a few words without stopping to catch your breath at this level. Working toward a combination of moderate and vigorous activity is good.
- **Strengthening exercises** — should include all major muscle groups. Include strengthening exercises at least twice each week.
- **10 minutes at a time** — is needed to report the activity. Do not count activity time that is less than 10 consecutive minutes.



**KAW VALLEY ENGINEERING, INC.**

Office: 913.894.5150

Fax: 913.894.5977

Web: www.kveng.com

Address: 14700 West 114<sup>th</sup> Terrace  
Lenexa, KS 66215

January 19, 2015

**E14P1029**

Mr. Greg Sund  
County Clerk  
Ellis County, Kansas  
1204 Fort Street  
Hays, Kansas 67601

**RE: MATERIALS TESTING AND SPECIAL INSPECTION SERVICES  
ELLIS COUNTY COURTHOUSE AND LAW ENFORCEMENT CENTER  
1204 FORT STREET  
HAYS, KANSAS**

Dear Mr. Sund:

In response to your request, Kaw Valley Engineering, Inc. (KVE) is pleased to provide this proposal for materials testing and special inspection services for the above referenced project.

The scope of services outlined below (the "Services") will be performed in accordance with the attached Cost Overview. Please provide your authorization to proceed with the Services by returning a signed and dated copy of this letter.

### **PROJECT DESCRIPTION**

The proposed project is to consist of two additions to the existing courthouse facilities in Hays, Kansas. We understand that one of the additions is a steel frame structure founded on piers. The other is a masonry and precast structure on shallow foundations. Minimal site grading is anticipated.

### **SCOPE OF SERVICES**

The purpose of the proposed Scope of Services is to perform testing of construction items to enhance compliance with the project plans and specifications.

The Scope of Services will consist of the following:

- Obtaining samples of fill material to perform Moisture-Density Relationship tests and or Atterberg Limits.

- Providing a representative to perform in-place moisture and density tests for fill and backfill placed.
- Providing a representative to observe foundation excavation; and reinforcing steel, anchor bolt, and concrete placement.
- Providing a representative to observe and log drilling, reinforcing installation, and concrete placement of pier foundations. A CADD technician will be provided to draft the pier logs.
- Providing a representative to perform testing of structural and slab-on-grade / slab-on-deck concrete. Field testing shall include slump, air content, and casting of compressive strength test cylinders. Laboratory testing shall include compression of strength test cylinders.
- Providing a representative to perform inspections for structural steel, including frame, welding, and high strength bolting observations.
- Providing a representative to perform inspections for precast structural concrete members.
- Providing a representative to observe and test structural masonry construction, including casting of mortar and grout compressive strength test specimens, and slump of grout. Laboratory testing shall include compression of strength test specimens.
- Providing a representative to test portland cement concrete and asphaltic concrete pavements. Field testing shall include slump, air content and casting of compressive strength test cylinders (portland cement concrete), and in-place density testing (asphaltic concrete). Laboratory testing shall include compression of test cylinders (portland cement concrete), and Marshall properties and extraction/gradation (asphaltic concrete). If needed, flexural strength beams will be cast and tested for portland cement concrete.
- Providing Daily Observation Reports documenting the field activities and laboratory test results.
- Providing a Project Manager or Staff Engineer for consulting and report review/writing or other correspondence.
- Attending meetings on an as-needed basis during progress of construction.

The outlined scope assumes the Client and/or Contractor will provide safe access to the work requiring testing or observation. KVE shall not be held responsible for testing or observation that cannot be performed due to inadequate or unsafe access to the work. Additional charges shall apply for show up if site is not ready due to inadequate or unsafe access to the work.

## FEES AND SCHEDULE

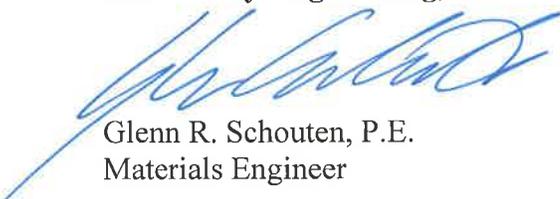
Based upon the construction documents and schedule provided, we have projected an estimated cost budget of **Twenty-Nine Thousand Sixty-Six Dollars (\$29,066.00)**, in accordance with the outlined scope. The estimated cost budget is based on a site with minimal cut and/or fill. If the conditions exceed this expectation, quantities and fees will increase accordingly. The estimated cost budget is based on certified AISC Steel Fabricator. If fabricator is not certified, quantities and fees will increase accordingly. A breakdown is displayed on the attached Cost Overview.

We request that a 24-hour notice be provided in scheduling of testing and observation activities. Fees will be invoiced for actual work completed. Time spent on the project in excess of eight (8) hours in a day or forty (40) hours in a week will be billed at the standard hourly rate. Invoices shall be submitted by KVE on a monthly basis, are due upon presentation, and shall be considered past due if not paid within thirty (30) calendar days of the invoice date. If payment in full is not received by KVE within thirty (30) calendar days of the invoice date, invoices shall be subject to a late charge of one-and-one-half (1.5) percent of the past due amount per month, which shall be calculated from the invoice date.

Additional work beyond the presented scope of work, including standby, may require additional pricing for the fee schedule. Extension of the proposed construction schedule, including standby time, will be performed in accordance with the rates presented on the attached fee schedule.

We appreciate the opportunity to be of service to you. If you have any questions or comments, please do not hesitate to contact me at (785) 823-3400.

Respectfully submitted,  
**Kaw Valley Engineering, Inc.**



Glenn R. Schouten, P.E.  
Materials Engineer

GRS/djr

Attachments: 2015 Construction Materials Testing and Observation Schedule of Fees

\\FSR\KVE\Projects\_Salma\Projects\E14\_1029\Materials-Testing\Proposal\01-19-15\Proposal - Ellis County Courthouse Hays, KS.docx

**By signing this Authorization and Notice to Proceed or ordering the commencement of Services (the "Authorization") you are affirming that you are authorized to bind Client to the terms and conditions of this Authorization and have read and accepted the terms and conditions. Any additional document requirements, including but not limited to Client form contracts and lien waivers that you have not presented to KVE for approval prior to the execution of this Authorization or the commencement of Services, are hereby waived and KVE's standard forms and format shall apply.**

**AUTHORIZATION AND NOTICE TO PROCEED**

Client: Ellis County, Kansas

Name/Title: \_\_\_\_\_  
(please print)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Purchase Order No.: \_\_\_\_\_

## REPORT DISTRIBUTION DATA SHEET

*This form must be completed by Client.*

### Submit observation reports to Client attention:

Contact/Title: \_\_\_\_\_

E-mail (*Required Field*): \_\_\_\_\_

### Submit observation reports to the additional parties listed below:

<p>Type: <u>Architect</u> (e.g. Owner, Architect, Engineer, City Official, Contractor, Subcontractor)</p> <p style="text-align: center;"><i>Primary distribution is E-mail</i></p>	<p>Name: <u>Treanor Architects</u> Contact/Title: <u>Gwen Gigous</u> Address: <u>1811 Baltimore</u> <u>Kansas City, MO 64108</u></p> <p>Phone: <u>816-581-4025</u>      Job Ph: _____ Fax: _____      Job Fax: _____ Cell: _____ E-mail (<i>Required</i>): <u>ggigous@treanorarchitects.com</u></p>
<p>Type: _____ (e.g. Owner, Architect, Engineer, City Official, Contractor, Subcontractor)</p> <p style="text-align: center;"><i>Primary distribution is E-mail</i></p>	<p>Name: _____ Contact/Title: _____ Address: _____</p> <p>Phone: _____      Job Ph: _____ Fax: _____      Job Fax: _____ Cell: _____ E-mail (<i>Required</i>): _____</p>
<p>Type: _____ (e.g. Owner, Architect, Engineer, City Official, Contractor, Subcontractor)</p> <p style="text-align: center;"><i>Primary distribution is E-mail</i></p>	<p>Name: _____ Contact/Title: _____ Address: _____</p> <p>Phone: _____      Job Ph: _____ Fax: _____      Job Fax: _____ Cell: _____ E-mail (<i>Required</i>): _____</p>
<p>Type: _____ (e.g. Owner, Architect, Engineer, City Official, Contractor, Subcontractor)</p> <p style="text-align: center;"><i>Primary distribution is E-mail</i></p>	<p>Name: _____ Contact/Title: _____ Address: _____</p> <p>Phone: _____      Job Ph: _____ Fax: _____      Job Fax: _____ Cell: _____ E-mail (<i>Required</i>): _____</p>

**COST OVERVIEW**  
**ELLIS COUNTY COURTHOUSE AND LAW ENFORCEMENT CENTER**  
**HAYS, KANSAS**

Services	Unit	Quantity	Unit Price	Extension
<b>1. Fill Placement</b>				
Moisture / Density Relationship (ASTM D 698)	Each	1	\$175.00	\$ 175.00
In-Place Moisture / Density Testing	Hour	6	\$70.00	\$ 420.00
Standby / Density Testing	Hour	0	\$70.00	\$ 0.00
			<b>Subtotal</b>	<b>\$ 595.00</b>
<b>2. Foundations / Structural Concrete</b>				
Pier Drilling Observation	Hour	24	\$75.00	\$1,800.00
Drafting Technician	Hour	4	\$70.00	\$ 280.00
Bearing / Reinforcing / Concrete Observation	Hour	18	\$65.00	\$1,170.00
Compressive Strength Cylinder Testing	Hour	10	\$12.00	\$ 120.00
Standby / Concrete	Hour	0	\$65.00	\$ 0.00
Sample Pickup	Hour	6	\$65.00	\$ 390.00
			<b>Subtotal</b>	<b>\$3,760.00</b>
<b>3. Site / Slab-on-Grade Concrete</b>				
Concrete Placement / Testing	Hour	24	\$65.00	\$1,560.00
Concrete Cylinder Testing	Each	40	\$12.00	\$ 480.00
Sample Pickup	Hour	12	\$65.00	\$ 780.00
			<b>Subtotal</b>	<b>\$2,820.00</b>
<b>4. Structural Masonry</b>				
Placement Observation / Testing	Hour	108	\$65.00	\$7,020.00
Mortar / Grout Cylinder Testing	Each	8	\$12.00	\$ 96.00
			<b>Subtotal</b>	<b>\$7,116.00</b>
<b>5. Structural Steel</b>				
Welding, Bolting, & Frame Inspection	Hour	36	\$100.00	\$3,600.00
			<b>Subtotal</b>	<b>\$3,600.00</b>
<b>6. Precast Concrete</b>				
Placement Inspections	Hour	6	\$70.00	\$ 420.00
			<b>Subtotal</b>	<b>\$ 420.00</b>
<b>7. Site Work</b>				
Concrete Placement / Testing	Hour	9	\$65.00	\$ 585.00
Concrete Cylinder Testing	Each	10	\$12.00	\$ 120.00
Sample Pickup	Hour	6	\$65.00	\$ 390.00
In-Place Density Testing	Hour	18	\$70.00	\$1,260.00
Extraction / Gradation	Each	2	\$200.00	\$ 400.00
Marshall Properties	Each	2	\$200.00	\$ 400.00
			<b>Subtotal</b>	<b>\$3,155.00</b>

	Services	Unit	Quantity	Unit Price	Extension
<b>8. Travel</b>					
Vehicle		Mile	9000	\$0.56	<u>\$5,040.00</u>
				<b>Subtotal</b>	<b><u>\$5,040.00</u></b>
<b>9. Professional Staff</b>					
Geotechnical Engineer		Hour	8	\$140.00	\$1,120.00
Supervisor Construction Materials		Hour	16	\$90.00	<u>\$1,440.00</u>
				<b>Subtotal</b>	<b><u>\$2,560.00</u></b>

**\*Estimated Total Budget Cost \$29,066.00**

*(\* Estimate is based on a site with minimal cut and/or fill. If the conditions exceed this expectation, quantities and fees will increase accordingly.*

*(\* Estimate is based on certified AISC Steel Fabricator. If fabricator is not certified, quantities and fees will increase accordingly.*

**TERMS AND CONDITIONS**  
**ELLIS COUNTY COURTHOUSE AND LAW ENFORCEMENT CENTER**  
**HAYS, KANSAS**

1. **Testing and Observations.** Client understands that testing, inspection, and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. KVE will provide test results and opinions based on tests and field observations only for the work tested. Client understands that testing and observation are not continuous or exhaustive, and are conducted to reduce – not eliminate – project risk. Client agrees to the level or amount of testing performed and the associated risk. Client is responsible (even if delegated to contractor) for notifying and scheduling KVE so KVE can perform these services. KVE shall not be responsible for the quality and completeness of contractor's work or their adherence to the project documents, and KVE's performance of testing, inspection, and observation Services shall not relieve contractor in any way from its responsibility for defects discovered in its work, or create a warranty or guarantee. KVE will not supervise or direct the work performed by contractor or its subcontractors and is not responsible for their means and methods.

2. **Warranty.** KVE will perform the Services in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions in the same locale. KVE MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO KVE'S SERVICES AND KVE DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING WARRANTIES OR MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

3. **LIMITATION OF LIABILITY.** CLIENT AND KVE HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING KVE'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE RISKS SO, TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF KVE (AND ITS RELATED CORPORATIONS AND EMPLOYEES) TO CLIENT AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE GREATER OF \$10,000.00 OR ITS FEE FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF KVE'S SERVICES ON THIS PROJECT REGARDLESS OF CAUSE(S) OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER KVE'S GENERAL LIABILITY POLICY.

4. **CONSEQUENTIAL DAMAGES.** NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.

5. **Change Orders.** Client may request changes to the scope of services by altering or adding to the Services to be performed. If Client so requests, KVE will return to Client a statement (or supplemental Agreement or Authorization for Services) of the change setting forth an adjustment to the Services and fees for the requested changes. Following Client's review, Client shall provide written acceptance. If Client does not follow these procedures, but instead directs, authorizes, or permits KVE to perform changed or additional work, the Services are changed accordingly and KVE will be paid for this work according to the fees stated or its current fee schedule. If project conditions change materially from those observed at the site or described to KVE at the time of Authorization, KVE is entitled to a change order equitably adjusting its Services and fees.

6. **Compensation and Terms of Payment.** Client shall pay compensation for the Services performed at the fees stated in the Compensation/Fee section of the Authorization. Fee schedules are valid for the calendar year in which they are issued. KVE may invoice Client at least monthly and payment is due upon receipt of invoice. Client shall notify KVE in writing, at the address below, within 15 days of the date of the invoice if Client objects to any portion of the charges on the invoice, and shall promptly pay the undisputed portion. Client shall pay a late charge of 1.5% per month, but not exceeding the maximum rate allowed by law, for all unpaid amounts 30 days or older. Client agrees to pay all collection-related costs that KVE incurs, including attorney fees. KVE may suspend Services for lack of timely payment, and if account remains unpaid for up to 90 days, KVE may cause a mechanic's lien to be filed on the subject property on or around the 90<sup>th</sup> day of the unpaid account.

7. **Third Party Reliance.** This Authorization and the Services provided are for KVE and Client's sole benefit and exclusive use with no third party beneficiaries intended. Reliance upon the Services and any work product is limited to Client, and is not intended for third parties. For a limited time period not to exceed three months from the date of the report, KVE will issue additional reports to others agreed upon with Client; however, Client understands that such additional reports will not be issued until those parties sign and return KVE's reliance Authorization and KVE receives the agreed upon reliance fees.

8. **Indemnity.** KVE agrees, to the fullest extent allowed by law, to indemnify and hold harmless the Client and its designated representatives from and against any and all loss, cost, damage or expense, including reasonable attorneys' fees and other costs of defense, to the extent such loss, cost, damage or expense is caused (on a comparative basis of fault) by the negligent act, error or omission of KVE or its agents or subconsultants in the performance of services provided pursuant to this Authorization. It is understood and agreed that KVE's indemnity obligation shall not extend to losses, costs, damages

or expenses that are attributable to the comparative fault of indemnitees or of third parties over whom KVE has no right of control.

9. **Dispute Resolution.** Client shall not be entitled to assert a claim against KVE based on any theory of professional negligence unless and until Client has obtained the written opinion from a registered, independent, and reputable engineer, architect, or geologist that KVE has violated the standard of care applicable to KVE's performance of the Services. Client shall provide this opinion to KVE and the parties shall endeavor to resolve the dispute within 30 days, after which Client may pursue its legal remedies at law. This Authorization shall be governed by and construed according to Kansas law.

10. **Subsurface Explorations.** KVE will take reasonable precautions to reduce damage to the site when performing Services; however, Client accepts that invasive services such as drilling or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the Services.

11. **Sample Disposition, Affected Materials and Indemnity.** Samples are consumed in testing or disposed of upon completion of tests (unless stated otherwise in the Services).

12. **Utilities.** KVE shall utilize a utility locating service for public utilities. Client shall provide the location and/or arrange for the marking of private utilities and subterranean structures. KVE shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. KVE shall not be responsible for damage to subterranean structures or utilities that are not called to KVE's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to KVE.

13. **Site Access and Safety.** Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. KVE will be responsible for supervision and site safety measures for its own employees, but shall not be responsible for the supervision or health and safety precautions for any other parties, including Client, Client's contractors, subcontractors, or other parties present at the site.

14. **Unanticipated Hazardous Materials.** Hazardous materials or certain types of hazardous materials may exist at a site where there is no reason to believe they could or should be present. Client and KVE agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work or termination of services. Client and KVE also agree that the discovery of unanticipated hazardous materials will make it necessary for KVE to take immediate measures to protect human health and safety and/or the environment. KVE agrees to notify Client as soon as practically possible should unanticipated hazardous materials or suspected hazardous materials be encountered.

15. **Ownership of Documents.** All reports, boring logs, field data, field notes, laboratory test data, calculations, estimates and other documents prepared by KVE as instruments of service shall remain the property of KVE.

16. **Termination.** Either party may terminate this Authorization or the Services upon written notice to the other. In such case, KVE shall be paid costs incurred and fees earned to the date of termination, plus reasonable costs of closing the project.



**CONSTRUCTION MATERIALS TESTING AND OBSERVATION**  
**Schedule of Fees – 2015 (KC Metro Area)**

WORK ITEM	UNIT	UNIT PRICE
<b>CONCRETE TESTING AND OBSERVATION</b>		
Cylinder Casting, Slump, Air Content, Temperature	Hour	\$65.00
Compressive Strength 6x12, 4x8 Cylinders cylinder breaks	Each	\$13.00
Compressive Strength 2x4, 3x6, and 2x2 Samples	Each	\$13.00
Unit Weight of Samples	Each	\$15.00
<b>SOIL TESTING AND OBSERVATION</b>		
Pier Drilling Observation	Hour	\$75.00
In-situ Density, Utilizing Nuclear Densometer or Sand Cone Method	Hour	\$70.00
Moisture Density Relationship (ASTM D 698)	Each	\$175.00
Moisture Density Relationship with Fly Ash (ASTM D 698)	Each	\$225.00
Moisture Density Relationship (ASTM D 1557)	Each	\$200.00
Atterberg Limits	Each	\$75.00
Hydrometer Analysis	Each	\$150.00
Natural Moisture Content (Sample returned to lab)	Each	\$10.00
<b>ASPHALT TESTING AND OBSERVATION</b>		
In-place Density, Utilizing Nuclear Densometer	Hour	\$70.00
Marshall Properties, Including Stability and Flow	3 Pills	\$200.00
Gyratory Compaction (ASTM D 6925)	Each	\$325.00
Maximum Theoretical Specific Gravity	Each	\$100.00
Asphalt Extraction and Gradation	Each	\$200.00
Washed Aggregate Gradation	Each	\$75.00
Coring (Bit charge)	Inch	\$10.00
<b>STRUCTURAL STEEL</b>		
AWS Technician	Hour	\$100.00
NDT Equipment	Day	\$100.00
<b>TRAVEL</b>		
Vehicle	Mile	\$0.56
Technician (Standby time and travel time)	Hour	\$60.00
Note: Hourly and Mileage rates are charged portal to portal; laboratory testing rates are based on samples delivered to lab, fees for obtaining samples will be billed at basic hourly and mileage rates. Time in excess of 8 hours a day, Saturday, Sunday, and holidays will be billed at the above standard rates.		

**Exhibit – B#292-15-01**

**Page 1 of 2**

**Annual Peopleware Agreement by and between Computer Information Concepts, Inc. (CIC) and Ellis County, Kansas, dated February 2014**

**PRODUCTS / SERVICES TO BE PROVIDED:**

<b>Description</b>	<b>Qty</b>	<b>Net</b>
Custom Programming – RVI Image Conversion – System D, Treasurers Daily Accounting (Hours)	4	\$600.00
Custom Programming – RVI Image Conversion – System H, Commission Minutes (Hours)	4	600.00
Custom Programming – RVI Image Conversion – System K, KSCama System (Hours)	42	6,300.00
Custom Programming – RVI Image Conversion – System N, Tax Rolls, (Hours)	3	450.00
Custom Programming – RVI Image Conversion – System O, Oil Renditions (Hours)	16	2,400.00
Custom Programming – RVI Image Conversion – System P, Personal Property (Hours)	24	3,600.00
Custom Programming – RVI Image Conversion – System R, Tax Receipts (Hours)	32	4,800.00
Custom Programming – RVI Image Conversion – System T, Tax Statements (Hours)	34	5,100.00
<b>CIC GOOD CUSTOMER DISCOUNT – Effective Through February 27, 2015</b>	<b>1</b>	<b>(2,385.00)</b>
<b>TOTAL PRODUCTS / SERVICES NET PRICE</b>		<b>\$21,465.00</b>

**EXPENSES**

Miscellaneous Expenses, i.e. travel, mileage, lodging, meals, etc., at cost, will be paid by Customer upon receipt of a separate CIC invoice.

**ACCEPTANCE / PAYMENT TERMS:**

To complete the ordering process, please:

Mail a signed copy of this Exhibit along with your initial payment of \$10,732.50 to 2843 31st Avenue, Greeley, Colorado 80631.

Your final payment of \$10,732.50 will then be due and payable upon our satisfactory delivery of the Products / Services.

Exhibit – B#292-15-01  
Page 2 of 2

Annual Peopleware Agreement by and between Computer Information Concepts, Inc.  
(CIC) and Ellis County, Kansas, dated February 2014

**SCHEDULED DELIVERY:**

It is anticipated the Products / Services will be delivered / provided within ninety (90) days after  
CIC's receipt of the signed Exhibit and initial payment.

**Failure to execute within twenty (20) days will render this Exhibit null and void.**

By: Robert C. Mantz  
Computer Information Concepts, Inc.

2/9/15  
Exhibit Date

By: \_\_\_\_\_  
Customer

\_\_\_\_\_  
Acceptance Date

# Paul-Wertenberger Construction, Inc.

1102 East 8<sup>th</sup> Street - P.O Box 1311  
Hays, Kansas 67601

Office: (785) 625-8220

www.paulwertenberger.com

Fax: (785) 625-8222

January 22, 2015

Ellis Co.  
718 Main  
Hays, KS 67601

Re: Ellis Co. 718 Main

## Proposal Request Stair Infill

Add for revising contract documents per Proposal Request to infill the Lobby Stair opening including:

- 2x6 framing for deck & suspended ceiling support
- 3/4" plywood deck, painted finish
- Metal stud wall framing infill of stair access, drywall & paint on both sides, oak cap & base to match existing
- Acoustical ceiling tile infill on lower level with owner supplied tile
- Addition of (5) A1 type light fixtures in new ceiling

**Total**

**\$8,410.00**

**Please note. There are no structural elements present with this work nor has this been reviewed by a structural engineer. It has not been designed to carry any load. PWC cannot be held liable for any damages or injuries that may occur by future access onto this platform. Acknowledgement of this waiver must be signed prior to commencement of this work by an authorized agent of the owner.**

X \_\_\_\_\_  
Owner's Representative

Date \_\_\_\_\_

Thank you,



Matt Allen  
Project Manager/Estimator  
Paul-Wertenberger Construction, Inc.

COUNTY APPLICATION FOR Drinking Establishment ~~Liquor~~ LICENSE  
(Club, Drinking Establishment, Caterer)

State License Number 3240

NEW  RENEWAL  EFFECTIVE DATES 2/10/15 THROUGH 2/9/17

NAME OF ORGANIZATION The Outer Limits

STREET &/OR POST OFFICE ADDRESS OF CLUB PREMISES  
1899 Munjor Rd., Hays, Ks 67601

IS ORGANIZATION A: CORPORATION  PARTNERSHIP  INDIVIDUAL   
ASSOCIATION  BUSINESS TRUST

NAME & ADDRESS OF OWNER OF PREMISES WHERE CLUB IS LOCATED  
Michael Pfannenstiel

NAME & ADDRESS OF APPLICANT Holly Newell  
112 Safari Drive, Hays, Ks 67601

IS LICENSE FEE OF \$200.00 ATTACHED? YES  NO

WILL YOU APPLY FOR A CEREAL MALT BEVERAGE LICENSE? YES  NO

PERSONAL OATH

STATE OF KANSAS)  
) SS:  
COUNTY OF ELLIS)

Holly Newell, BEING FIRST DULY SWORN, UPON OATH DEPOSES AND SAYS: THAT HE IS THE APPLICANT OR THE AUTHORIZED AGENT OF THE ABOVE NAMED ORGANIZATION: THAT HE HAS READ AND SIGNED THE SAME, AND KNOWS THE CONTENTS THEREOF AND THAT ALL STATEMENTS THEREIN CONTAINED ARE TRUE.

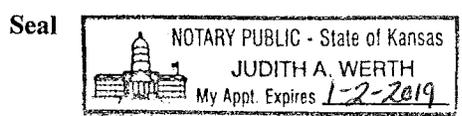
Holly Newell  
SIGNATURE

owner  
POSITION HELD IN ORGANIZATION

SUBSCRIBED IN MY PRESENCE AND SWORN TO BEFORE ME THIS 12 DAY OF February, 2015.

Judith A. Werth  
NOTARY PUBLIC

COMMISSION EXPIRES 01-02-2019



# MEMO

February 11, 2015

TO: Greg Sund  
County Administrator

FROM: Mike Graf  
Public Works Director

RE: County Commission Agenda / February 16, 2015

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## 1) Consideration of Contracting Fracture Critical Bridge Inspections:

As previously reported to the county commission, Ellis County has five (5) bridges that contain fracture critical elements that require special inspections to comply with FHWA inspection requirements. This inspection is separate from the routine biennial bridge inspections that was recently completed by BG Consultants, and may require special equipment to complete the inspections. Four of these bridges may be able to utilize ladders to access the fracture critical elements, however, bridge #210 located on Codell Avenue over the Saline River will require a "snooper" truck to access these elements.

In June of 2014, Ellis County signed a Master Agreement with KDOT that gives us the option to be included in statewide special inspection programs in order to benefit from statewide contracting of inspection services. KDOT has issued notice that they are currently pursuing a statewide Fracture Critical inspection cycle and are asking for a response by February 27<sup>th</sup> regarding local agency participation. Based on the estimate provided by KDOT, our cost would be approximately \$23,500, of which 80% could be deducted from our federal fund distribution for this year, with the balance due from other county funding sources. I have asked BG Consultants to provide a cost estimate to provide the same services if they contracted directly with Ellis County in order to be able to compare this fee with KDOT's estimate. I am asking for approval to respond to KDOT based on this fee comparison in order to meet their response deadline. A follow up report at an upcoming commission meeting would provide status information.

## 2) Federal Fund Exchange –FFY 2015:

As per the attached KDOT BLP Memo 15-03, Ellis County is the recipient of \$213,343.89 in Federal Funds based on the Federal Fiscal Year (FFY) 2015 allocation. The memo indicates the County's option to exchange these federal funds for state funds at a reduction of 10% total dollars in the amount of \$192,009.50. These exchange dollars are only available on a

reimbursement basis upon proof of expenses incurred on transportation items as defined in the Federal Fund Exchange Guidelines. Ellis County continues to have the option to develop a project under the federal funding process rather than exchanging funds.

For clarification, the \$54,368.87 indicated in 2014 have already been exchanged and reimbursed as per the instructions of the County Commission. I have requested clarification for several questions, and therefore will not make a recommendation at this time but will do so at the next meeting.

3) Current and Pending Ellis County Transportation Projects:

The attached overview and summary is intended to illustrate current projects under-development, schedules, and available funding at this time. A list of projects recommended from the 2013 Infrastructure CIP Study, from the 2014-2015 biennial bridge Inspection and from recent planning discussion is also summarized.

Dwight D. Eisenhower State Office Building  
700 S.W. Harrison Street  
Topeka, KS 66603-3745

Mike King, Secretary  
Ronald J. Seitz, P.E., Chief



Phone: 785-296-3861  
Fax: 785-296-2079  
Hearing Impaired - 711  
publicinfo@ksdot.org  
<http://www.ksdot.org>

Sam Brownback, Governor

BLP Memo 15-03

MEMO TO: Board of County Commissioners  
Ellis County

DATE: February 6, 2015

SUBJECT: Federal Funds Distribution/Federal Fund Exchange 2015

I am pleased to announce that the Kansas Department of Transportation (KDOT) is making Federal Funds, in the amount of \$213,343.89, available to the County of Ellis for federal Fiscal Year 2015 (October 1, 2014 through September 30, 2015). These funds may be used to develop a federal-aid project following the procedures outlined in the KDOT LPA Project Development Manual, or you may exchange them with KDOT under the Federal Fund Exchange Program.

The federal fund exchange program is a voluntary program that allows a local public agency (LPA) to trade all or a portion of its federal fund allocations in a specific federal fiscal year with KDOT in exchange for state transportation dollars. The exchange rate for the program is \$0.90 of state funds for every \$1.00 of local federal obligation authority exchanged. State funds will be paid on a reimbursement basis as the LPA incurs costs.

The Program Guidelines and necessary documents are located at <http://www.ksdot.org/burlocalproj/default.asp>. For your convenience, the funds available to exchange have been entered into the attached Request to Exchange Federal Funds Form. **Please remember to return the Request by March 16, 2015.**

The FFY 2015 distribution is an estimate and is subject to change by actions of Congress. At this time Congress has authorized funding through May 31, 2015, so KDOT has projected the federal funds available for the full year. We will make adjustments as needed, when Congress authorizes the remaining funding (through September 30, 2015).

We appreciate your participation in the federal-aid/federal fund exchange program for local public agencies. Please contact Sondra Clark or me at 785-296-3861 if you have any questions regarding this program or if you need assistance in completing the Request to Exchange Federal Funds form.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald J. Seitz".

Ronald J. Seitz, P.E., Chief  
Bureau of Local Projects

cc: Office of City Engineer  
Jim L. Kowach, P.E., Director, Division of Engineering and Design  
Chris Herrick, P.E., Director, Division of Planning and Development  
Dennis Slimmer, P.E., Chief, Bureau of Transportation Planning



**KANSAS DEPARTMENT OF TRANSPORTATION  
BUREAU OF LOCAL PROJECTS  
REQUEST TO EXCHANGE FEDERAL FUNDS**

County/City: Ellis  
Federal Funds to Be Exchanged: \$213,343.89

The Secretary of Transportation is hereby requested to make available to the city/county state funds in exchange for the city's/county's allotment of federal funds in the amount stated above.

We understand that the amount of state funds provided by the Secretary will be calculated at an exchange rate of \$0.90 of state funds per dollar of federal funds. We further understand that the state funds must be used for transportation project(s) in accordance with the program guidelines and will be paid on a reimbursement basis as the city/county incurs costs on the project(s).

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
*Signature\**

\_\_\_\_\_  
*Typed or Printed Name*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Date*

*\*The representative signing this request must be authorized by law to bind the city/county to an agreement.*



**Ellis County Infrastructure Project Status Funding**

2/12/2015

<b>Programmed Projects</b>							
Project	Project Description	Schedule	Estimated Construction Cost (Including CE)	Funding	Estimated Local Funds	Local Source	Project Source + Basis
4623-01	Bridge Replacement	Oct-15	\$1,233,861	80% Fed / 20% Local	\$246,772 *	Fund 78	Bridge Inspection + CIP
4688-01	HRRR Signing	Sep-15	\$120,000	100% Fed / Reimburse	0 after Reimb	R&B	Rule Update
4732-01	Bridge Replacement	FY 2015	\$160,000	90% Fed / 10% Local	\$16,000	Fund 78	Bridge Inspection
13-1262M	Hwy 40 Yoce-Ellis	2015-2016	\$2,500,256	100% Local	100%	* Bond+Fund 78	2013 CIP

<b>Pending Projects</b>							
55th / 230th	Intersection Concrete+Curb-Gutter	NA	\$2,000,000	Pending	Pending		CIP + Traffic Data
55th	230th to Roth Ave Concrete+Shoulders	NA	\$5,440,000	Pending	Pending		CIP + Traffic Data
230th	55th to Feedlot Rd Concrete +Shoulders	NA	\$5,910,000	Pending	Pending		CIP + Traffic Data
Ellis Avenue	S.Co.Line-Grants Villa 2" HMA Overlay	NA	\$866,000	Pending	Pending		CIP + Traffic Data
Masonry Arches	Stone Arch-Metal Liners 7 Bridges	NA	\$775,000	Pending	Pending		2013 CIP + Inspections
Span Bridges	Deck Repair-Rehab 7 Bridges	NA	\$1,502,000	Pending	Pending		2013 CIP + Inspections

Verification of 2015 Bridge Inspection Data May Change Improvement List and Costs.

Ellis County Infrastructure Project Status Funding

2/12/2015

**Local Fund Source**

Cash Balance - Fund 78 (2/3/15)	\$588,500	
Encumbered Funds - Fund 78 (2/3/15)	\$354,357	* (Includes PE for Hwy 40 + PE & Local Share 4623-01)
<b>Available Funds - Fund 78 (2/3/15)</b>	<b>\$234,143</b>	
<b>Cash Balance - Fund 130 (2/12/15)</b>	<b>\$1,864,559</b>	(\$54,368 from 2014 FFE not yet posted)



**ELLIS COUNTY HEALTH DEPARTMENT**  
Phone: 785-628-9440 Fax: 785-628-0804  
E-MAIL: butch@elliscounty.net  
601 Main Street  
**Hays, Kansas 67601**



**Monthly Report Narrative  
Dec. 2014**

In addition to the various services listed on the Health Department's Report for the month of December department administration and staff also accommodated the following:

**Epidemiology:**

Administration and nursing staff investigated 8 cases of reportable diseases as assigned by the Kansas Department of Health and Environment. These cases included:

- Hepatitis C 6 cases
- Strep A, Invasive 1 case
- TB Infection 1 cases

**KDHE:**

Dec. 15 – Department administrator attended KDHE Webinar on Catalyst, which is a new database website for grant applications and activities.

Dec. 23 – KDHE statewide conference call joined by the department administrator

**Meetings:**

Dec. 3 – Department administrator with the lead school nurse from USD 489 to discuss infectious diseases and Ebola planning

Dec. 5 – Health department staff meeting

Dec. 9 – Department nurse attended a breastfeeding coalition meeting at Hays Med.

Dec. 10 – Department billing clerk attended a public health billers meeting at Salina.

Dec. 15 – Department administrator met with Mr. Sund, Mr. McCue, and Mr. Ring to provide a public health and emergency response update on Ebola planning.

Dec. 3 and 26 the department administrator had one-on-one meetings with the county administrator.

**Department Head Meeting:**

Department Administrator attended all weekly department head meetings scheduled by the County Administrator.

**Clinics:**

Community blood pressure clinics during December were conducted at:

Wyndam Place	Hays Plaza
Hays Meal Site	Centennial Towers
Epworth Towers	

Dec. 19 – Community wellness labs were conducted at the health department for the public and county employees

**Other:**

Dec. 3 – The department administrator assisted the Hays Police and Ellis County Attorney in conducting a welfare check regarding a Hays city resident.

Dec. 17 - Department employees celebrated Christmas with a pot luck and gift exchange.

Department employees utilized 189.75 hours of benefit time in December.

Respectfully Submitted  
Butch Schlyer, Health Administrator

# Ellis County Health Department

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Date: February 10, 2015

To: Ellis County Commissioners, 718 Main Street, Hays, Ks. 67601  
 Katrina Hess, MD. 1923 E. 22nd Street, Hays, Ks. 67601

From: Robert "Butch" Schlyer, R.N. Ellis County Health Administrator

Subject: Monthly Health Department Report DEC-14

<u>Services</u>	<u>Services</u>		<u>Revenue Received</u>		<u>Prior Year - 2013</u>	
	<u>Month/Yr to date</u>		<u>Month/Year to Date</u>		<u>Services</u>	<u>Revenue</u>
Allergy Injections	58	659	569.74	6,765.00	709	6,889.98
Basic Health Service Grant				19,898.00		19,830.00
Blood Pressure Screens	19	441			613	
Bob's Boxes	48	931			895	
Client Credit				72.00		58.05
County Wellness Profiles	3	109		133.00	140	543.00
County Wellness PSA's	2	70			70	54.00
CYSHCN Grant				3,423.96		1,445.78
Dental Screenings					6	
Drug Screens		12	25.00	650.00	15	980.00
Ear Exam		4		15.00	3	15.00
Epidemiology Cs Mangement						
Epidemiology Surveillance	9	75			68	
Glucose Screening				8.00		1.31
Head Lice Screening		4	20.00	40.00	3	20.00
Hearing/Auditory Screening		1		5.00		
Hemoglobin Screening	4	45		141.28	35	131.06
Height/Weight Screen	1	11			1	
Immunizations - Routine	44	750	7,394.59	70,726.24	981	80,641.62
Immunizations - Hepatitis A	5	88	312.52	6,222.65	107	6,020.52
Immunizations - Hepatitis B	11	170	430.03	9,314.68	130	6,497.52
Immunizations - Meningococcal	1	59	250.00	7,824.45	54	1,577.46
Injections - Miscellaneous	15	192	168.00	2,573.60	132	1,152.00
Interest Paid By Insurance Co.			0.15	0.23		0.01
Jail Attendance		266			307	
Labs - Miscellaneous	7	147	165.14	2,834.00	146	3,299.75
Lead Screening	4	63	7.00	584.57	54	450.00
Nuisance Complaint					1	
Nuisance Follow-up						
Nutritional Assessments	2	75		365.00	79	560.00
Office Visits						
Other Department Revenue			26.40	766.89		918.00
Other Reimbursements						
Physicals		18		1,140.00	20	1,003.82
Physicals XIX (KBH)		1			6	200.00

Pregnancy Tests	2	15	30.00	150.00	11	90.00
Pvt Insurance Overpayment			25.19	217.44		140.87
Refugee Assessment						
Specimen Collection	2	39	15.00	270.00	64	562.00
TB Case Management	1	12			2	
TB Follow-up	13	121			16	
TB Medications	6	53			6	
TB Screens/Readings	52	860	319.56	5,780.78	995	5,436.37
Vision Screens					1	5.00
Vaccinations - Flu	35	1686	2,049.12	37,208.56	1815	34,854.50
Vaccinations - Pneumonia	2	29	444.60	2,812.42	39	2,498.98
Vaccinations - Rabies		10		10,248.88	4	2,170.80
Vaccinations - Travel	2	113	339.43	10,968.30	112	10,170.41
Voter Registrations					5	
Weight Loss Program				1,123.00		1,573.00
Orientation	0	0				
Follow-up	0	7			20	
Participants	0					
WIC Program			6,551.78	84,604.44		94,991.09
Certifications	84	849			821	
Check Pick-Up	161	1770			1847	
Participants	395					
RD/Nutrition Ed	61	627			770	
Other WIC Transactions	24	420			292	
<b>Totals:</b>	<b>1,073</b>	<b>10,802</b>	<b>19,143.25</b>	<b>286,887.37</b>	<b>11,395</b>	<b>284,782</b>

Dept Clients Served	511	8,844	9059
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### Budget Summary

Budget for year 2013 - \$568,732.00

Percentage of year gone - 100.0%

<u>Category</u>	<u>Year-to-Date</u>	<u>% Used</u>
Personnel Services	421,822.00	103.46%
Contractual Services	31,723.00	99.13%
Commodities	113,849.00	88.26%
Capital Outlay	0.00	0.00%
2014 Budget YTD Expenditures	567,394.00	99.76%
2014 Budget YTD Revenues	286,887.00	





Provider Impression	# of Times	% of Times
Abdominal Aortic Aneurysm	1	0.03%
Abdominal Pain/Problems	86	2.81%
Airway Obstruction	12	0.39%
Allergic Reaction	10	0.33%
Altered Level of Consciousness	128	4.19%
Asthma	5	0.16%
Back Pain (Non-Traumatic)	43	1.41%
Behavioral/Psychiatric Disorder	48	1.57%
Bowel Obstruction	5	0.16%
Burn	3	0.10%
Cancer	9	0.29%
Cardiac Arrest	25	0.82%
Cardiac Rhythm Disturbance	46	1.50%
Chest Pain/Discomfort	178	5.82%
CHF (Congestive Heart Failure)	17	0.56%
COPD (Emphysema/Chronic Bronchitis)	33	1.08%
Dehydration	5	0.16%
Diabetic Hyperglycemia	27	0.88%
Diabetic Symptoms (Hypoglycemia)	37	1.21%
Diarrhea	4	0.13%
Epistaxis (Non-Traumatic)	9	0.29%
ETOH Abuse	56	1.83%
Fever	16	0.52%
G.I. Bleed	20	0.65%
General Malaise	32	1.05%
Headache	29	0.95%
Heat Exhaustion/Stroke	5	0.16%
Hypertension	12	0.39%
Hypotension	19	0.62%
Hypothermia	4	0.13%
Hypovolemia/Shock	2	0.07%
Inhalation Injury (Toxic Gas)	3	0.10%
Migraine	2	0.07%
Nausea/Vomiting (Unknown Etiology)	51	1.67%
No Apparent Illness/Injury	387	12.66%
Not Available	1	0.03%
Not Known	4	0.13%
OB/Delivery	14	0.46%
Obvious Death	24	0.79%
Other	153	5.00%
Other Abdominal/GI Problem	18	0.59%
Other Cardiovascular Problem	30	0.98%
Other CNS Problem	11	0.36%
Other Endocrine/Metabolic Problem	2	0.07%
Other GU Problems	4	0.13%
Other Illness/Injury	84	2.75%
Other OB/Gyn	6	0.20%
Pain	209	6.84%
Patient Assist Only	35	1.14%
Poisoning/Drug Ingestion	24	0.79%
Pregnancy/OB Delivery	4	0.13%
Respiratory Arrest	5	0.16%
Respiratory Distress	144	4.71%
Seizure	60	1.96%
Sepsis	23	0.75%
Smoke Inhalation	3	0.10%
Stroke/CVA	43	1.41%
Substance/Drug Abuse	11	0.36%
Syncope/Fainting	49	1.60%
TIA (Transient Ischemic Attack)	12	0.39%
Traumatic Injury	355	11.61%
Unconscious	12	0.39%
Unknown Problem	5	0.16%
Vaginal Hemorrhage	1	0.03%
Weakness	73	2.39%
Unknown	269	8.80%
<b>Total</b>	<b>3057</b>	<b>100%</b>

*Runs by Response Disposition*

Response Disposition	# of Times	% of Times
Cancelled	10	0.33%
Dead at Scene	24	0.79%
No Patient Found	23	0.75%
No Treatment Required	38	1.24%
Patient Refused Care	778	25.45%
Standby Only - No Patient Contacts	165	5.40%
Treated and Refused Transport	17	0.56%
Treated and Released	2	0.07%
Treated, Transferred Care	3	0.10%
Treated, Transported by EMS (ALS)	1982	64.83%
Treated, Transported by EMS (BLS)	7	0.23%
Treated, Transported by Law Enforcement	4	0.13%
Treated, Transported by Private Vehicle	1	0.03%
Unable to Locate Patient/Scene	2	0.07%
Unknown	1	0.03%
<b>Total</b>	<b>3057</b>	<b>100%</b>

*Runs by Response Request*

Response Request	# of Times	% of Times
911 Response (Scene)	2347	76.77%
Flagdown/Walk-in Emergent	5	0.16%
Flagdown/Walk-in Non-emergent	7	0.23%
Interfacility Transfer (Scheduled)	518	16.94%
Interfacility Transfer (Unscheduled)	9	0.29%
Medical Transport	7	0.23%
Mutual Aid	1	0.03%
Standby	162	5.30%
Unknown	1	0.03%
<b>Total</b>	<b>3057</b>	<b>100%</b>

*Runs by Dispatch Reason*

Dispatch Reason	# of Times	% of Times
Abdominal Pain	49	1.60%
Altered Mental Status	114	3.73%
Anaphylactic Reaction	5	0.16%
Animal Bite	2	0.07%
Assault	33	1.08%
Auto vs. Pedestrian	9	0.29%
Back Pain (Non-Traumatic/Non-Recent Trauma)	32	1.05%
Breathing Problem	174	5.69%
Burns	3	0.10%
Cardiac Arrest	26	0.85%
Chest Pain	115	3.76%
Choking	7	0.23%
CO Poisoning/Hazmat	8	0.26%
Diabetic Problem	42	1.37%
Drowning	1	0.03%
Fall Victim	409	13.38%
Fire Standby	85	2.78%
Flight Crew Pickup	1	0.03%
Headache	24	0.79%
Heart Problems	15	0.49%
Heat/Cold Exposure	5	0.16%
Hemorrhage/Laceration	30	0.98%
Ingestion/Poisoning	14	0.46%
Intercept	1	0.03%
Invalid Assist/Lifting Assist	18	0.59%
Machine/equipment Injury	2	0.07%
MCI (Multiple Casualty Incident)	1	0.03%
Medical Alarm	95	3.11%
Medical Transport	21	0.69%
Not Applicable	1	0.03%
Other	154	5.04%
Overdose	38	1.24%
Pain	73	2.39%
Pregnancy/Childbirth	9	0.29%
Psychiatric Problems	16	0.52%
Respiratory Arrest	7	0.23%
Seizure/Convulsions	83	2.72%
Sick Person	199	6.51%
Stab/Gunshot Wound	3	0.10%
Standby	91	2.98%
Stroke/CVA	36	1.18%
Traffic/Transportation Accident	291	9.52%
Transfer/Interfacility/Palliative Care	529	17.30%
Transplant team, organ or blood transport	2	0.07%
Traumatic Injury	81	2.65%
Unconscious/Fainting	69	2.26%
Unknown Problem/Man Down	33	1.08%
Unknown	1	0.03%
<b>Total</b>	<b>3057</b>	<b>100%</b>

*Runs by Cause of Injury*

Cause of Injury	# of Runs	% of Runs
Aircraft Related Accident	1	0.03%
Assault	37	1.21%
Bicycle Accident	12	0.39%
Bites	2	0.07%
Caught in/between Objects	3	0.10%
Cut/Pierce	20	0.65%
Drowning	1	0.03%
Excessive Heat	1	0.03%
Explosion	1	0.03%
Falls	393	12.86%
Fire and Flames	4	0.13%
Firearm Injury (Accidental)	1	0.03%
Firearm Self Inflicted	1	0.03%
Hot Object/Substance	1	0.03%
Machinery Accidents	1	0.03%
Mechanical Suffocation	4	0.13%
Motor Vehicle Non-Traffic Accident	7	0.23%
Motor Vehicle Traffic Accident	190	6.22%

Motor Vehicle vs Large Animal	2	0.07%
Motor Vehicle vs Pedestrian Accident	6	0.20%
Motorcycle Accident (E81X.1)	7	0.23%
Not Applicable	10	0.33%
Not Known	9	0.29%
Other Injury	35	1.14%
Overexertion	3	0.10%
Stabbing/Cutting Accidental (E986.0)	3	0.10%
Stabbing/Cutting Assault	2	0.07%
Struck by Blunt/Thrown Object (E968.2)	5	0.16%
Struck by or Against	6	0.20%
Unarmed Fight/Brawl	4	0.13%
Venomous Stings (Plants, Animals)	1	0.03%
Unknown	2284	74.71%
<b>Total</b>	<b>3057</b>	<b>100%</b>

#### Procedure Administered

Procedure Name	#	%
12 Lead ECG-Obtained	121	1.50%
12 Lead ECG-Transmitted	21	0.33%
Airway-Cleared, Opened, or Heimlich	3	0.03%
Airway-End Tidal CO2 Monitoring	15	0.20%
Airway-Endotracheal Intubation	50	0.62%
Airway-Intubation Confirm Colormetric ETCO2	10	0.13%
Airway-King LT	11	0.13%
Airway-Nasopharyngeal	12	0.16%
Airway-Nebulizer Treatment	8	0.13%
Airway-Oropharyngeal	24	0.26%
Airway-Positive Pressure Ventilation	14	0.20%
Airway-Suctioning	32	0.39%
Airway-Ventilator with PEEP	4	0.03%
Assessment-Adult	1157	15.54%
Assessment-Pediatric	63	0.92%
Blood Glucose Analysis	470	6.64%
Capnography	3	0.03%
Cardiac Monitor	359	5.30%
Cervical Spinal Immobilization-Rigid Collar	121	1.80%
Cervical Spinal Immobilization-Soft Collar	2	0.03%
Childbirth	2	0.03%
CPR-Start Compressions and Ventilations	28	0.39%
CPR-Start Compressions only without Ventilation	22	0.29%
CPR-Stop	10	0.16%
Defibrillation-Manual	20	0.10%
Defibrillation-Placement for Monitoring/Analysis	2	0.03%
Extrication	18	0.23%
Gastric Tube Insertion-Inserted Orally	2	0.03%
Not Available	4	0.03%
Orthostatic Blood Pressure Measurement	2	0.03%
Pain Measurement	123	1.90%
Patient Cooling (Cold Pack, etc.)	6	0.07%
Patient Warming (Hot Pack, etc.)	2	0.03%
Pulse Oximetry	180	2.75%
Restraints-Physical	3	0.03%
Saline Lock	91	1.31%
Specialty Center Activation-Adult Trauma	16	0.23%
Specialty Center Activation-Cardiac Arrest	7	0.07%
Specialty Center Activation-STEMI	4	0.07%
Specialty Center Activation-Stroke	12	0.20%
Spinal Assessment-Deficits Noted	2	0.03%
Spinal Assessment-No Deficits Noted	69	1.05%
Spinal Immobilization	20	0.29%
Spinal Immobilization-Long Back Board	41	0.59%
Spinal Immobilization-Standing Take-Down	2	0.03%
Splinting-Basic	47	0.72%
Stretcher	329	5.10%
Temperature Measurement	163	2.52%
Vagal Maneuver-Valsalva or other (not carotid massage)	2	0.03%
Venous Access-Discontinue	2	0.03%
Venous Access-Existing Catheter/IV Monitoring	16	0.23%
Venous Access-External Jugular Line	4	0.03%
Venous Access-Extremity	1611	19.53%
Venous Access-Femoral Line	2	0.03%
Venous Access-Intraosseous Adult	48	0.62%
Venous Access-Subclavian Line	6	0.10%
Wound Care-General	66	1.01%
Wound Care-Hemostatic Agent	2	0.03%
Wound Care-Irrigation	4	0.07%
Wound Care-Pressure Dressing	25	0.36%
None	1987	65.00%

#### Medication Administered

Medication Name	#	%
½ Normal Saline - 0.45%	1	0.03%
Adenosine	3	0.10%
Albuterol Sulfate	53	1.73%
Amiodorone (Cordarone)	3	0.10%
Aspirin (ASA)	63	2.06%

Atropine Sulfate	2	0.07%
D5W w/ 1/2 Normal Saline	1	0.03%
Dextrose 50% (D50)	17	0.56%
Diazepam (Valium)	9	0.29%
Diphenhydramine (Benadryl)	3	0.10%
Dopamine	2	0.07%
DuoNeb (0.5 Atrovent/3.0 Albuterol)	1	0.03%
Epinephrine 1:10,000	17	0.56%
Epinephrine 1:1000	3	0.10%
Fentanyl	55	1.80%
Glucose (Oral)	7	0.23%
Haloperidol (Haldol)	1	0.03%
Heparin	2	0.07%
Insulin	1	0.03%
Lactated Ringers	11	0.36%
Levalbuterol HCL (Xopenex)	37	1.21%
Lorazepam (Ativan)	10	0.33%
Methylprednisolone (Solu-Medrol)	29	0.95%
Midazolam (Versed)	3	0.10%
Morphine Sulfate	29	0.95%
Naloxone (Narcan)	1	0.03%
Nitroglycerin	49	1.60%
Norepinephrine	2	0.07%
Normal Saline	300	9.81%
Normal Saline (Respiratory Use)	1	0.03%
Not Available	3	0.10%
Ondansetron (Zofran)	143	4.68%
Other Autonomic Nervous System Drug	1	0.03%
Other Respiratory Drug	1	0.03%
Oxygen	44	1.44%
Oxygen (non-rebreather mask)	35	1.14%
Oxygen by Blow By	2	0.07%
Oxygen by Mask	11	0.36%
Oxygen by Nasal Cannula	288	9.42%
Oxygen by Nebulizer	9	0.29%
Oxygen by Positive Pressure Device	12	0.39%
Potassium Cl	1	0.03%
Sodium bicarbonate	2	0.07%
Succinylcholine (Anectine)	1	0.03%
Vecuronium (Norcuron)	2	0.07%
None	2331	76.25%

#### Past Medical History

Medical History	#	%
Amputee	3	0.10%
Asthma	67	2.19%
Cancer	47	1.54%
Cancer - Bone	4	0.13%
Cancer - Breast	30	0.98%
Cancer - Colon	8	0.26%
Cancer - Kidney	2	0.07%
Cancer - Liver	3	0.10%
Cancer - Lung	16	0.52%
Cancer - Other Cancer Condition	30	0.98%
Cancer - Ovarian/Uterine	1	0.03%
Cardiac	164	5.36%
Cardiac - Angioplasty	26	0.85%
Cardiac - Congestive Heart Failure	152	4.97%
Cardiac - Coronary Artery Disease	65	2.13%
Cardiac - Dysrhythmia/Arrhythmia	114	3.73%
Cardiac - Heart Transplant	2	0.07%
Cardiac - Myocardial Infarction	75	2.45%
Cardiac - Other Cardiac Conditions	106	3.47%
Cardiac - Pacemaker	96	3.14%
Cardiac - Stent	98	3.21%
Chronic Renal Failure/ Dialysis	63	2.06%
Chronic Respiratory (COPD)	243	7.95%
Chronic Respiratory - Bronchitis	8	0.26%
Chronic Respiratory - Emphysema	13	0.43%
Developmental Delay/Mental Retardation	13	0.43%
Diabetes	367	12.01%
Endocrine - Hyperthyroidism	11	0.36%
Endocrine - Hypothyroidism	67	2.19%
Endocrine - Other Endocrine Condition	18	0.59%
GI/GUI - Diverticulitis	17	0.56%
GI/GUI - Gastric Reflux	78	2.55%
GI/GUI - Irritable Bowel Syndrome	11	0.36%
GI/GUI - Ostomy	13	0.43%
GI/GUI - Other GI/GUI Condition	33	1.08%
GI/GUI - Pancreatitis	3	0.10%
GI/GUI - Ulcers	10	0.33%
GI/GUI - Urinary Tract Infection (UTI)	22	0.72%
Hepatic - Cirrhosis	8	0.26%
Hepatic - Hepatitis C	11	0.36%
Hepatic - Hepatitis Other	1	0.03%
Hepatic - Liver Failure	10	0.33%
Hepatic - Other Hepatic Condition	2	0.07%
Hypercholesterolemia	62	2.03%
Hypertension	664	21.72%
Hypotension	13	0.43%

IV Drug Use/Abuse	3	0.10%
Migraine Headaches	28	0.92%
Neurological - Cerebral Palsy	9	0.29%
Neurological - Fibromyalgia	12	0.39%
Neurological - Multiple Sclerosis	11	0.36%
Neurological - Other Neurological Condition	47	1.54%
Neurological - Paraplegia	26	0.85%
Neurological - Past Traumatic Brain Injury	10	0.33%
Neurological - Quadriplegia	2	0.07%
Not Applicable	58	1.90%
Not Available	31	1.01%
Not Known	82	2.68%
Osteoporosis	74	2.42%
Other	223	7.29%
Parent/Guardian Denies PMH	66	2.16%
Patient Denies PMH	356	11.65%
Premature Birth	3	0.10%
Psychiatric/Behavioral Problems	46	1.50%
Psychological/Behavioral - Anxiety Disorder (Panic Attacks)	132	4.32%
Psychological/Behavioral - Attention Deficit Disorder	7	0.23%
Psychological/Behavioral - Depression	153	5.00%
Psychological/Behavioral - Manic/Depressive (Bi-Polar)	21	0.69%
Psychological/Behavioral - Obsessive/Compulsive Disorder OCD	2	0.07%
Psychological/Behavioral - Other Condition	55	1.80%
Psychological/Behavioral - Schizophrenia	22	0.72%
Seizure Disorder/Failure	125	4.09%
Stroke/CVA	103	3.37%
Substance Abuse (ETOH/Other)	23	0.75%
TIA (Transient Ischemic Attack)	22	0.72%
Tracheostomy	3	0.10%
Tuberculosis	1	0.03%
Unable to Obtain PMH	363	11.87%

**Average Run Mileage**

To Scene			
Miles	# of Runs	% of Runs	
0 - 5	2653	86.78%	
6 - 10	193	6.31%	
11 - 15	58	1.90%	
16 - 20	53	1.73%	
> 20	30	0.98%	
Unknown	70	2.29%	
<b>Total</b>	<b>3057</b>	<b>100%</b>	

To Destination			
Miles	# of Runs	% of Runs	
0 - 5	2586	84.59%	
6 - 10	75	2.45%	
11 - 15	26	0.85%	
16 - 20	134	4.38%	
> 20	177	5.79%	
Unknown	59	1.93%	
<b>Total</b>	<b>3057</b>	<b>100%</b>	

Average Run Mileage		
To Scene		3
To Destination		9
<b>Total</b>		<b>12</b>

Range of Mileage: Lowest = -1 and Highest = 705.00

**Average Run Times**

Enroute (Responding - Unit Notified Dispatched)			Response Time (Arrive Scene - Enroute)		
Minutes	# of Runs	% of Runs	Minutes	# of Runs	% of Runs
0 - 1	2132	69.74%	0 - 5	2324	76.02%
2 - 3	855	27.97%	6 - 10	486	15.90%
4 - 5	30	0.98%	11 - 15	90	2.94%
> 5	36	1.18%	> 15	147	4.81%
Unknown	4	0.13%	Unknown	10	0.33%
<b>Total</b>	<b>3057</b>	<b>100%</b>	<b>Total</b>	<b>3057</b>	<b>100%</b>

Scene Time (Depart Scene - Arrive Scene)			Transport Time (Arrive Hospital - Depart Scene)		
Minutes	# of Runs	% of Runs	Minutes	# of Runs	% of Runs
0 - 10	799	26.14%	0 - 5	551	18.02%
11 - 20	1448	47.37%	6 - 10	981	32.09%
21 - 30	387	12.66%	11 - 15	144	4.71%
> 30	131	4.29%	> 15	336	10.99%
Unknown	292	9.55%	Unknown	1045	34.18%
<b>Total</b>	<b>3057</b>	<b>100%</b>	<b>Total</b>	<b>3057</b>	<b>100%</b>

Hospital Time (Depart Hospital - Arrive Hospital)			Average Run Times	
Minutes	# of Runs	% of Runs		
0 - 5	43	1.41%	Enroute	00:01:11
6 - 10	310	10.14%	To Scene	00:04:50
			At Scene	00:16:49

11 - 15	698	22.83%	To Destination	00:16:18
> 15	961	31.44%	Back in Service	00:22:56
Unknown	1045	34.18%	Total	01:02:04
<b>Total</b>	<b>3057</b>	<b>100%</b>		

Range of Times: Lowest = 0 and Highest = 1068

*Runs by Response Urgency*

Response Urgency	# of Runs	% of Runs
Immediate	2480	81.13%
Non-Immediate	576	18.84%
Unknown	1	0.03%
<b>Total</b>	<b>3057</b>	<b>100%</b>

*Runs by Vehicle Type*

Vehicle Type	# of Times	% of Times
Ambulance	3051	99.80%
Not Applicable	1	0.03%
Quick Response Vehicle	2	0.07%
Unknown	3	0.10%
<b>Total</b>	<b>3057</b>	<b>100%</b>

*Runs by Primary Role of Unit*

Primary Role of Unit	# of Times	% of Times
ALS Ground Transport	2971	97.19%
BLS Ground Transport	4	0.13%
Non-Transport	79	2.58%
Private/Public Vehicle/Walk-In	1	0.03%
Supervisor	1	0.03%
Unknown	1	0.03%
<b>Total</b>	<b>3057</b>	<b>100%</b>

*Runs by Primary Symptom*

Primary Symptom	# of Runs	% of Runs
<i>Runs by Location Type</i>		
Location Type	# of Runs	% of Runs
Airport	269	8.80%
Farm	4	0.13%
Health Care Facility (clinic, hospital, nursing home)	466	15.24%
Home/Residence	1471	48.12%
Industrial Place and Premises	7	0.23%
Lake, River, Ocean	2	0.07%
Other Location	25	0.82%
Place of Recreation or Sport	110	3.60%
Public Building (schools, gov, offices)	73	2.39%
Residential Institution (nursing home, jail/prison)	64	2.09%
Street or Highway	353	11.55%
Trade or Service (Business, bars, restaurants, etc.)	205	6.71%
Unspecified place	7	0.23%
Unknown	1	0.03%
<b>Total</b>	<b>3057</b>	<b>100%</b>
<i>Response Mode to Scene</i>		
Response Mode to Scene	# of Times	% of Times
Initial Lights and Sirens, Downgraded to No Lights or Sirens	1	0.03%
Lights and Sirens	2341	76.58%
No Lights and Sirens	714	23.36%
Unknown	1	0.03%
<b>Total</b>	<b>3057</b>	<b>100%</b>
<i>Transport Mode from Scene</i>		
Transport Mode from Scene	# of Times	% of Times
Initial No Lights or Sirens, Upgraded to Lights and Sirens	4	0.13%
Lights and Sirens	89	2.91%
No Lights or Sirens	1909	62.45%
Not Applicable	9	0.29%
Unknown	1046	34.22%
<b>Total</b>	<b>3057</b>	<b>100%</b>
<i>Other Services at Scene</i>		
Other Services	# of Runs	% of Runs

*Dispatch Delay*

Dispatch Delay	#	%
Location (Inability To Obtain)	1	0.03%
Not Known	3053	99.87%
None	3	0.10%

*Response Delay*

Response Delay	#	%
Directions	3	0.10%
Distance	3	0.10%
Not Applicable	1	0.03%
Other	1	0.03%
Safety	2	0.07%
Train	4	0.13%
Weather	1	0.03%
None	3043	99.54%

*Barriers to Patient Care*

Barriers to Patient Care	#	%
Combative patient	5	0.16%
Developmentally Impaired	6	0.20%
Hearing Impaired	3	0.10%
Language	7	0.23%
Not Available	1	0.03%
Physically Impaired	8	0.26%
Physically Restrained	6	0.20%
Speech Impaired	15	0.49%
Unconscious	19	0.62%
Weather	1	0.03%
None	3002	98.20%

*Scene Delay*

Scene Delay	#	%
Distance	1	0.03%
Diversion	2	0.07%
Not Applicable	1	0.03%
Other	4	0.13%
Patient Access Delay (Lockout/Physical)	2	0.07%
Safety	2	0.07%
Staff Delay	1	0.03%
Weather	1	0.03%
None	3044	99.57%

*Transport Delay*

Transport Delay	#	%
Distance	1	0.03%
Not Applicable	41	1.34%
Other	1	0.03%
Safety	1	0.03%
Traffic	1	0.03%
Vehicle Failure	2	0.07%
Weather	1	0.03%
Unknown/None	3009	98.43%

*Runs by Gender*

Gender	# of Patients	% of Runs
Female	1457	47.66%
Male	1330	43.51%
Unknown	270	8.83%
Total	3057	100%

*Runs by Ethnicity*

Ethnicity	# of Patients	% of Runs
Hispanic or Latino	63	2.06%
Not Hispanic or Latino	2834	92.71%
Unknown	160	5.23%
Total	3057	100%

*Runs by Race*

Race	# of Patients	% of Runs
Asian	5	0.16%
Black or African American	39	1.28%
Other Race	48	1.57%
White	2805	91.76%
Unknown	160	5.23%
Total	3057	100%

*Average Patient Age (based on Date of Birth)*

Average Patient Age (based on Date of Birth)	#	%
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Age	# of Runs	% of Runs
Less Than 1	44	1.44%
1 - 4	49	1.60%
5 - 9	24	0.79%
10 - 14	30	0.98%
15 - 19	150	4.91%
20 - 24	202	6.61%
25 - 34	270	8.83%
35 - 44	182	5.95%
45 - 54	228	7.46%
55 - 64	376	12.30%
65 - 74	344	11.25%
75 - 84	449	14.69%
85+	424	13.87%
Unknown	285	9.32%
<b>Total</b>	<b>3057</b>	<b>100%</b>

Average Patient Age: 56

#### Transport Hospital

Destination	# of Runs	% of Runs
Airport	121	3.96%
CHERRY VILLAGE	1	0.03%
CHEYENNE COUNTY HOSPITAL	1	0.03%
Children's Mercy Hospital	2	0.07%
Denver Children's Hospital	1	0.03%
Denver VA Medical Center	1	0.03%
EDWARDS COUNTY HOSPITAL	1	0.03%
GOOD SAMARITAN SOCIETY - HAYS	3	0.10%
GOVE COUNTY MEDICAL CENTER	1	0.03%
GREELEY COUNTY HOSPITAL	2	0.07%
HAYS MEDICAL CENTER INC	1705	55.77%
Kansas Medical Center LLC	1	0.03%
KEARNY COUNTY HOSPITAL	1	0.03%
LARNED HEALTHCARE CENTER	1	0.03%
LARNED STATE HOSPITAL	3	0.10%
MEMORIAL HOSPITAL	1	0.03%
N/A Not Applicable	13	0.43%
Nebraska Methodist Hospital	1	0.03%
NESS CO HOSPITAL DISTRICT #2 LTCU	3	0.10%
NESS COUNTY HOSPITAL DISTRICT #2	1	0.03%
NORTON COUNTY HOSPITAL	1	0.03%
Not Available	7	0.23%
Other Healthcare Facility	5	0.16%
Pawnee Valley Community Hospital	2	0.07%
RAWLINS COUNTY HEALTH CENTER	1	0.03%
Residence	3	0.10%
RUSSELL REGIONAL HOSPITAL	4	0.13%
SALINA REGIONAL HEALTH CENTER	15	0.49%
SCOTT COUNTY HOSPITAL	3	0.10%
SELECT SPECIALTY HOSPITAL WICHITA	2	0.07%
TREGO CO-LEMKE MEM HOSPITAL LTCU	2	0.07%
TREGO COUNTY-LEMKE MEM HOSPITAL	40	1.31%
University Hospital - Denver	1	0.03%
University Hospital OU Medical Center OKC	1	0.03%
UNIVERSITY OF KANSAS HOSPITAL	23	0.75%
VA Medical Center - Wichita, KS	1	0.03%
Via Christi - St. Francis Campus	9	0.29%
VIA CHRISTI HOPE HEALTH CENTER	3	0.10%
Via Christi Village	4	0.13%
WALLACE CO FAMILY PRACTICE CLINIC	1	0.03%
WESLEY MEDICAL CENTER	15	0.49%
No Destination	1050	34.35%
<b>Total</b>	<b>3057</b>	<b>100%</b>

#### Type of Destination

Destination Type	# of Runs	% of Runs
Home	11	0.36%
Hospital	1913	62.58%
Not Applicable	6	0.20%
Not Transported	4	0.13%
Nursing Home	9	0.29%
Other	4	0.13%
Other EMS Responder (Air)	64	2.09%
Police/Jail	1	0.03%
Unknown	1045	34.18%
<b>Total</b>	<b>3057</b>	<b>100%</b>

#### Destination Determination

Destination Determination	# of Runs	% of Runs
Closest Facility	1453	47.53%
Family Choice	9	0.29%
Not Applicable	1054	34.48%
Other	1	0.03%
Patient Choice	20	0.65%
Patient's Physician's Choice	15	0.49%
Specialty Resource Center	505	16.52%
Unknown	0	0.00%

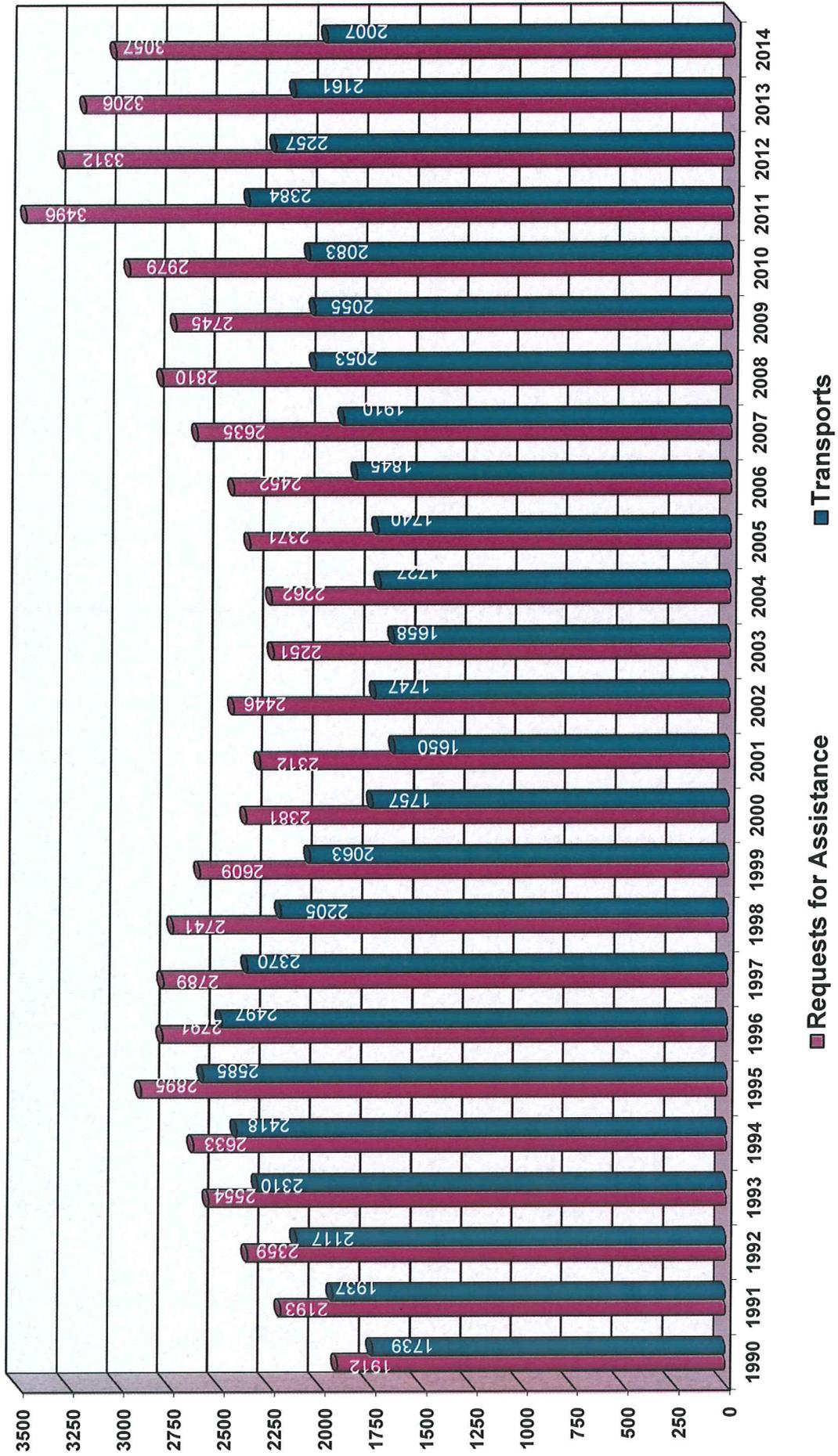
Runs by Insurance Type with Service Level

Type	BLS	% ALS1	% ALS2	% SCT	% Other	% Total	%
Insurance	3 0.10%	26 0.85%	0 0.00%	0 0.00%	40 1.31%	69 2.26%	
Medicaid	0 0.00%	1 0.03%	0 0.00%	0 0.00%	0 0.00%	1 0.03%	
Medicare	3 0.10%	59 1.93%	0 0.00%	0 0.00%	66 2.16%	128 4.19%	
Not Billed (for any reason)	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	
Other Government	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	
Self Pay	2 0.07%	10 0.33%	0 0.00%	0 0.00%	166 5.43%	178 5.82%	
Workers Compensation	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	
Not Applicable	0 0.00%	6 0.20%	0 0.00%	0 0.00%	854 27.94%	860 28.13%	
Not Known	2 0.07%	8 0.26%	1 0.03%	0 0.00%	1 0.03%	12 0.39%	
Not Available	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	
Not Reporting	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	
Not Recorded	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	
Unknown	1 0.03%	1 0.03%	0 0.00%	0 0.00%	1807 59.11%	1809 59.18%	
<b>Total</b>	<b>11 0.36%</b>	<b>111 3.63%</b>	<b>1 0.03%</b>	<b>0 0.00%</b>	<b>2934 95.98%</b>	<b>3057 100%</b>	

Note: Category "Other" for Service Level includes calls with any other service levels such as Paramedic Intercept, Fixed Wing etc. and includes Not Applicable, Not Available and Not Known.

Search Criteria	
Dates	From 01/01/2014 To 12/31/2014 (mm/dd/yyyy)
Service	ELLIS COUNTY EMS
EMS Shift	All
Staff	All Active
Unit	All
Call Sign	All
Zone/District	All
Type of Service Requested	All
Patient Disposition	All
Provider Impression	All

# EMS TRANSPORTS vs. REQUESTS FOR ASSISTANCE 1990 - 2014





**Budget Status By Fund/Dept - Summary - With Categories**

Fiscal Year: 2014

Ellis County

Selected Fund: 001 Selected Dept: 33 Selected Account Type: Revenue and Expenses From Period: 1 To Period: 13  
 From Acct: 0 To Acct: 99999999999999999999  
 Exclude Accounts With No MTD/YTD Activity?  Exclude Accounts With No Budget?

Account / Category	Description	MTD	YTD	Budget	% Used	Remaining
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Fund: 001 - COUNTY GENERAL  
 Dept: 33 - EMERGENCY MEDICAL SERVICE

Type: Expenditure

Sub-Dept: N/A

Category: 02	Contractual	\$4,397.25	\$42,883.89	\$131,350.00	32.65%	\$88,466.11
001-33-1200	CONTRACTUAL SERV BUDGET	\$0.00	\$0.00	\$131,350.00	0.00%	\$131,350.00
001-33-1201	POSTAGE	\$0.00	\$1,081.15	\$0.00	0.00%	(\$1,081.15)
001-33-1202	TELEPHONE & TELEGRAPH	\$693.50	\$7,635.23	\$0.00	0.00%	(\$7,635.23)
001-33-1224	ADVERTISING	\$0.00	\$304.50	\$0.00	0.00%	(\$304.50)
001-33-1241	REPAIR & SERVICING AUTO	\$0.00	\$110.83	\$0.00	0.00%	(\$110.83)
001-33-1243	REP/SERV MACH & EQUIP	\$200.00	\$4,371.46	\$0.00	0.00%	(\$4,371.46)
001-33-1244	REP/SERV BLDG & GROUNDS	\$1,300.00	\$1,300.00	\$0.00	0.00%	(\$1,300.00)
001-33-1252	RENTAL-CARS PLANES BUS	\$0.00	\$136.41	\$0.00	0.00%	(\$136.41)
001-33-1258	SUBSISTENCE	\$0.00	\$82.30	\$0.00	0.00%	(\$82.30)
001-33-1262	OTHER CONTRACT LABOR	\$0.00	\$7,200.00	\$0.00	0.00%	(\$7,200.00)
001-33-1279	OTHER PROFESSIONAL FEES	\$0.00	\$3,313.40	\$0.00	0.00%	(\$3,313.40)
001-33-1289	REGISTRATION FEES	\$75.00	\$3,207.50	\$0.00	0.00%	(\$3,207.50)
001-33-1290	SUBSCRIPTIONS	\$0.00	\$44.00	\$0.00	0.00%	(\$44.00)
001-33-1291	DUES & MEMBERSHIPS	\$0.00	\$640.00	\$0.00	0.00%	(\$640.00)
001-33-1292	LAUNDRY & DRY CLEANING	\$306.25	\$4,589.50	\$0.00	0.00%	(\$4,589.50)
001-33-1296	SURETY BONDS-INSURE PREM	\$0.00	\$5,889.00	\$0.00	0.00%	(\$5,889.00)
001-33-1298	OTHER CONTRACTUAL SERVICE	\$1,822.50	\$2,978.61	\$0.00	0.00%	(\$2,978.61)
Category: 03	Commodities	\$14,347.62	\$69,948.02	\$131,000.00	53.40%	\$61,051.98
001-33-1300	COMMODITIES BUDGETED	\$0.00	\$0.00	\$131,000.00	0.00%	\$131,000.00
001-33-1301	CLOTHING	\$585.99	\$11,903.26	\$0.00	0.00%	(\$11,903.26)
001-33-1303	GASOLINE	\$152.85	\$3,854.67	\$0.00	0.00%	(\$3,854.67)
001-33-1304	MAINTENANCE SUPPLIES	\$605.00	\$1,344.28	\$0.00	0.00%	(\$1,344.28)
001-33-1305	BLDG MATERIAL & SUPPLIES	\$375.41	\$1,008.16	\$0.00	0.00%	(\$1,008.16)
001-33-1364	DIESEL FUEL	\$2,134.75	\$23,638.65	\$0.00	0.00%	(\$23,638.65)
001-33-1370	OFFICE SUPPLIES	\$1,925.78	\$2,532.17	\$0.00	0.00%	(\$2,532.17)
001-33-1375	MEDICAL SUPPLIES	\$6,921.59	\$20,483.28	\$0.00	0.00%	(\$20,483.28)
001-33-1393	TRAINING SUPPLIES	\$1,646.25	\$5,158.05	\$0.00	0.00%	(\$5,158.05)
001-33-1396	MOTOR VEHICLE TAGS	\$0.00	\$25.50	\$0.00	0.00%	(\$25.50)
Category: 08	Non-Budgetary	\$0.00	(\$10,039.13)	\$0.00	0.00%	\$10,039.13
001-33-1850	General Budget Credit	\$0.00	(\$10,039.13)	\$0.00	0.00%	\$10,039.13

Total for Sub-Dept: N/A

\$19,163.76 \$2,414,247.50 \$2,689,795.00 89.76% \$275,547.50

07 Sub-Dept: 0040 - EMS-OUT OF COUNTY

**Budget Status By Fund/Dept - Summary - With Categories**

Fiscal Year: 2014

Ellis County

Selected Fund: 001 Selected Dept: 33 Selected Account Type: Revenue and Expenses  
 From Acct: 0 To Acct: 9999999999999999 From Period: 1 To Period: 13  
 Exclude Accounts With No MTD/YTD Activity?  Exclude Accounts With No Budget?

Account / Category	Description	MTD	YTD	Budget	% Used	Remaining
<b>Fund: 001 - COUNTY GENERAL</b>						
<b>Dept: 33 - EMERGENCY MEDICAL SERVICE</b>						
<b>Type: Expenditure</b>						
<b>Sub-Dept: 0040 - EMS-OUT OF COUNTY</b>						
Category: 02	Contractual	\$0.00	\$1,693.88	\$0.00	0.00%	(\$1,693.88)
001-33-1253-0040	COUNTY VEHICLE EXPENSE	\$0.00	\$190.00	\$0.00	0.00%	(\$190.00)
001-33-1258-0040	SUBSISTENCE	\$0.00	\$1,503.88	\$0.00	0.00%	(\$1,503.88)
Category: 03	Commodities	\$0.00	\$429.01	\$0.00	0.00%	(\$429.01)
001-33-1364-0040	DIESEL FUEL	\$0.00	\$429.01	\$0.00	0.00%	(\$429.01)
<b>Total for Sub-Dept: 0040 - EMS-OUT OF COUNTY</b>		<b>\$0.00</b>	<b>\$2,122.89</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>(\$2,122.89)</b>
<b>Sub-Dept: 0060 - VEHICLE #1971</b>						
Category: 02	Contractual	\$0.00	\$6,468.00	\$0.00	0.00%	(\$6,468.00)
001-33-1241-0060	REPAIR & SERVICING AUTO	\$0.00	\$6,468.00	\$0.00	0.00%	(\$6,468.00)
<b>Total for Sub-Dept: 0060 - VEHICLE #1971</b>		<b>\$0.00</b>	<b>\$6,468.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>(\$6,468.00)</b>
<b>Sub-Dept: 0062 - VEHICLE #5034</b>						
Category: 02	Contractual	\$0.00	\$3,204.66	\$0.00	0.00%	(\$3,204.66)
001-33-1241-0062	REPAIR & SERVICING AUTO	\$0.00	\$3,204.66	\$0.00	0.00%	(\$3,204.66)
<b>Total for Sub-Dept: 0062 - VEHICLE #5034</b>		<b>\$0.00</b>	<b>\$3,204.66</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>(\$3,204.66)</b>
<b>Sub-Dept: 0065 - VEHICLE #9375</b>						
Category: 02	Contractual	\$256.21	\$2,605.51	\$0.00	0.00%	(\$2,605.51)
001-33-1241-0065	REPAIR & SERVICING AUTO	\$256.21	\$2,605.51	\$0.00	0.00%	(\$2,605.51)
<b>Total for Sub-Dept: 0065 - VEHICLE #9375</b>		<b>\$256.21</b>	<b>\$2,605.51</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>(\$2,605.51)</b>
<b>Sub-Dept: 0066 - VEHICLE #7047</b>						
Category: 02	Contractual	\$0.00	\$361.32	\$0.00	0.00%	(\$361.32)
001-33-1241-0066	REPAIR & SERVICING AUTO	\$0.00	\$361.32	\$0.00	0.00%	(\$361.32)
<b>Total for Sub-Dept: 0066 - VEHICLE #7047</b>		<b>\$0.00</b>	<b>\$361.32</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>(\$361.32)</b>
<b>Sub-Dept: 0069 - 2001 3/4 CHEV PU</b>						
Category: 02	Contractual	\$0.00	\$295.62	\$0.00	0.00%	(\$295.62)
001-33-1241-0069	REPAIR & SERVICING AUTO	\$0.00	\$295.62	\$0.00	0.00%	(\$295.62)

# Budget Status By Fund/Dept - Summary - With Categories

Fiscal Year: 2014

Ellis County

Selected Fund: 001 Selected Dept: 33 Selected Account Type: Revenue and Expenses  
 From Acct: 0 To Acct: 9999999999999999 From Period: 1 To Period: 13  
 Exclude Accounts With No MTD/YTD Activity?  Exclude Accounts With No Budget?

Account / Category	Description	MTD	YTD	Budget	% Used	Remaining
<b>Fund: 001 - COUNTY GENERAL</b>						
<b>Dept: 33 - EMERGENCY MEDICAL SERVICE</b>						
<b>Type: Expenditure</b>						
<b>Sub-Dept: 0069 - 2001 3/4 CHEV PU</b>						
<b>Total for Sub-Dept: 0069 - 2001 3/4 CHEV PU</b>		\$0.00	\$295.62	\$0.00	0.00%	(\$295.62)
<b>Sub-Dept: 0070 - VEHICLE #4956</b>						
Category: 02	Contractual	\$2,099.63	\$7,127.12	\$0.00	0.00%	(\$7,127.12)
		\$2,099.63	\$7,127.12	\$0.00	0.00%	(\$7,127.12)
<b>Total for Sub-Dept: 0070 - VEHICLE #4956</b>						
<b>Sub-Dept: 0071 - VEHICLE #5350 UNIT 636</b>		\$654.02	\$14,981.32	\$0.00	0.00%	(\$14,981.32)
Category: 02	Contractual	\$654.02	\$14,981.32	\$0.00	0.00%	(\$14,981.32)
		\$654.02	\$14,981.32	\$0.00	0.00%	(\$14,981.32)
<b>Total for Sub-Dept: 0071 - VEHICLE #5350 UNIT</b>						
<b>Sub-Dept: 0072 - 4039 - 2010 CHEV AMBUL</b>		\$1,245.91	\$2,821.04	\$0.00	0.00%	(\$2,821.04)
Category: 02	Contractual	\$1,245.91	\$2,821.04	\$0.00	0.00%	(\$2,821.04)
		\$1,245.91	\$2,821.04	\$0.00	0.00%	(\$2,821.04)
<b>Total for Sub-Dept: 0072 - 4039 - 2010 CHEV AM</b>						
<b>Sub-Dept: 0073 - 2734 - 2011 CHEV TAHOE</b>		\$3.00	\$148.99	\$0.00	0.00%	(\$148.99)
Category: 02	Contractual	\$3.00	\$148.99	\$0.00	0.00%	(\$148.99)
		\$3.00	\$148.99	\$0.00	0.00%	(\$148.99)
<b>Total for Sub-Dept: 0073 - 2734 - 2011 CHEV TA</b>						
<b>Sub-Dept: 0074 - 8520 - 2011 CHEV AMBUL</b>		\$279.81	\$2,115.85	\$0.00	0.00%	(\$2,115.85)
Category: 02	Contractual	\$279.81	\$2,115.85	\$0.00	0.00%	(\$2,115.85)
		\$279.81	\$2,115.85	\$0.00	0.00%	(\$2,115.85)
<b>Total for Sub-Dept: 0074 - 8520 - 2011 CHEV AM</b>						
<b>Sub-Dept: 0075 - VEHICLE #2130</b>		\$10.00	\$498.49	\$0.00	0.00%	(\$498.49)
Category: 02	Contractual	\$10.00	\$498.49	\$0.00	0.00%	(\$498.49)
		\$10.00	\$498.49	\$0.00	0.00%	(\$498.49)

**Budget Status By Fund/Dept - Summary - With Categories**

Fiscal Year: 2014

Ellis County

Selected Fund: 001 Selected Dept: 33 Selected Account Type: Revenue and Expenses  
 From Acct: 0 To Acct: 9999999999999999 From Period: 1 To Period: 13  
 Exclude Accounts With No MTD/YTD Activity?  Exclude Accounts With No Budget?

Account / Category	Description	MTD	YTD	Budget	% Used	Remaining
<b>Fund: 001 - COUNTY GENERAL</b>						
<b>Dept: 33 - EMERGENCY MEDICAL SERVICE</b>						
Type: Expenditure						
<b>Sub-Dept: 0075 - VEHICLE #2130</b>						
Total for Sub-Dept: 0075 - VEHICLE #2130		\$10.00	\$498.49	\$0.00	0.00%	(\$498.49)
<b>Sub-Dept: 0076 - VEHICLE #1189</b>						
Category: 02 Contractual		\$0.00	\$5,676.41	\$0.00	0.00%	(\$5,676.41)
		\$0.00	\$5,676.41	\$0.00	0.00%	(\$5,676.41)
<b>Total for Sub-Dept: 0076 - VEHICLE #1189</b>						
Category: 02 Contractual		\$3.00	\$2,786.10	\$0.00	0.00%	(\$2,786.10)
		\$3.00	\$2,786.10	\$0.00	0.00%	(\$2,786.10)
<b>Total for Sub-Dept: 0077 - Vehicle #5028</b>						
Category: 02 Contractual		\$3.00	\$2,786.10	\$0.00	0.00%	(\$2,786.10)
		\$3.00	\$2,786.10	\$0.00	0.00%	(\$2,786.10)
<b>Sub-Dept: 0093 - EMS GATOR</b>						
Category: 02 Contractual		\$0.00	\$39.97	\$0.00	0.00%	(\$39.97)
		\$0.00	\$39.97	\$0.00	0.00%	(\$39.97)
<b>Total for Sub-Dept: 0093 - EMS GATOR</b>						
Category: 02 Contractual		\$0.00	\$200.00	\$0.00	0.00%	(\$200.00)
		\$0.00	\$200.00	\$0.00	0.00%	(\$200.00)
<b>Total for Sub-Dept: 0114 - DUES &amp; REGISTRAT</b>						
Category: 02 Contractual		\$0.00	\$980.00	\$0.00	0.00%	(\$980.00)
		\$0.00	\$980.00	\$0.00	0.00%	(\$980.00)
<b>Total for Sub-Dept: 0116 - OFFICE SUPPLIES</b>						
Category: 02 Contractual		\$0.00	\$980.00	\$0.00	0.00%	(\$980.00)
		\$0.00	\$980.00	\$0.00	0.00%	(\$980.00)
<b>Total for Sub-Dept: 0810 - EMS-STATION 2</b>						

07 03

**Budget Status By Fund/Dept - Summary - With Categories**

Fiscal Year: 2014

Ellis County

Selected Fund: 001 Selected Dept: 33 Selected Account Type: Revenue and Expenses  
 From Acct: 0 To Acct: 99999999999999999999 From Period: 1 To Period: 13  
 Exclude Accounts With No MTD/YTD Activity?  Exclude Accounts With No Budget?

Account / Category	Description	MTD	YTD	Budget	% Used	Remaining
<b>Fund: 001 - COUNTY GENERAL</b>						
<b>Dept: 33 - EMERGENCY MEDICAL SERVICE</b>						
<b>Type: Expenditure</b>						
<b>Sub-Dept: 0810 - EMS-STATION 2</b>						
Category: 02	Contractual	\$1,795.11	\$7,097.41	\$0.00	0.00%	(\$7,097.41)
001-33-1202-0810	TELEPHONE & TELEGRAPH	\$47.02	\$576.69	\$0.00	0.00%	(\$576.69)
001-33-1231-0810	UTILITIES-GAS LIGHT WATER	\$1,528.47	\$6,163.93	\$0.00	0.00%	(\$6,163.93)
001-33-1232-0810	RENT OF BUILDING	\$0.00	\$1.00	\$0.00	0.00%	(\$1.00)
001-33-1244-0810	REP/SERV BLDG & GROUNDS	\$219.62	\$355.79	\$0.00	0.00%	(\$355.79)
Category: 03	Commodities	\$477.98	\$4,974.07	\$0.00	0.00%	(\$4,974.07)
001-33-1364-0810	DIESEL FUEL	\$477.98	\$4,974.07	\$0.00	0.00%	(\$4,974.07)
<b>Total for Sub-Dept: 0810 - EMS-STATION 2</b>		<b>\$2,273.09</b>	<b>\$12,071.48</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>(\$12,071.48)</b>
<b>Sub-Dept: 0811 - EMS-STATION 3</b>						
Category: 02	Contractual	\$399.12	\$5,491.36	\$0.00	0.00%	(\$5,491.36)
001-33-1202-0811	TELEPHONE & TELEGRAPH	\$55.94	\$664.11	\$0.00	0.00%	(\$664.11)
001-33-1231-0811	UTILITIES-GAS LIGHT WATER	\$343.18	\$4,387.25	\$0.00	0.00%	(\$4,387.25)
001-33-1244-0811	REP/SERV BLDG & GROUNDS	\$0.00	\$440.00	\$0.00	0.00%	(\$440.00)
Category: 03	Commodities	\$660.86	\$2,939.91	\$0.00	0.00%	(\$2,939.91)
001-33-1364-0811	DIESEL FUEL	\$660.86	\$2,939.91	\$0.00	0.00%	(\$2,939.91)
Category: 04	Capital Outlay	\$0.00	\$161.99	\$0.00	0.00%	(\$161.99)
001-33-1402-0811	HOUSEHOLD & KITCHEN EQUIP	\$0.00	\$161.99	\$0.00	0.00%	(\$161.99)
<b>Total for Sub-Dept: 0811 - EMS-STATION 3</b>		<b>\$1,059.98</b>	<b>\$8,593.26</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>(\$8,593.26)</b>
<b>Sub-Dept: 0909 - EMS-STATION 1</b>						
Category: 02	Contractual	\$938.17	\$15,074.11	\$0.00	0.00%	(\$15,074.11)
001-33-1202-0909	TELEPHONE & TELEGRAPH	\$37.59	\$542.56	\$0.00	0.00%	(\$542.56)
001-33-1221-0909	PRINTING AND BINDING	\$270.00	\$1,070.63	\$0.00	0.00%	(\$1,070.63)
001-33-1231-0909	UTILITIES-GAS LIGHT WATER	\$610.58	\$7,571.22	\$0.00	0.00%	(\$7,571.22)
001-33-1242-0909	REP/SERV FURNITURE & FIXT	\$20.00	\$55.00	\$0.00	0.00%	(\$55.00)
001-33-1243-0909	REP/SERV MACH & EQUIP	\$0.00	\$199.00	\$0.00	0.00%	(\$199.00)
001-33-1244-0909	REP/SERV BLDG & GROUNDS	\$0.00	\$2,683.70	\$0.00	0.00%	(\$2,683.70)
001-33-1248-0909	SERVICE AGREEMENTS	\$0.00	\$2,900.00	\$0.00	0.00%	(\$2,900.00)
001-33-1258-0909	SUBSISTENCE	\$0.00	\$52.00	\$0.00	0.00%	(\$52.00)

**Budget Status By Fund/Dept - Summary - With Categories**

Fiscal Year: 2014

Ellis County

Selected Fund: 001 Selected Dept: 33 Selected Account Type: Revenue and Expenses  
 From Acct: 0 To Acct: 9999999999999999 From Period: 1 To Period: 13  
 Exclude Accounts With No MTD/YTD Activity?  Exclude Accounts With No Budget?

Account / Category	Description	MTD	YTD	Budget	% Used	Remaining
<b>Fund: 001 - COUNTY GENERAL</b>						
<b>Dept: 33 - EMERGENCY MEDICAL SERVICE</b>						
<b>Type: Expenditure</b>						
<b>Sub-Dept: 0909 - EMS-STATION 1</b>						
Category: 03	Commodities	\$884.81	\$12,228.40	\$0.00	0.00%	(\$12,228.40)
001-33-1303-0909	GASOLINE	\$0.00	\$1,110.03	\$0.00	0.00%	(\$1,110.03)
001-33-1304-0909	MAINTENANCE SUPPLIES	\$472.00	\$715.61	\$0.00	0.00%	(\$715.61)
001-33-1305-0909	BLDG MATERIAL & SUPPLIES	\$0.00	\$1,935.00	\$0.00	0.00%	(\$1,935.00)
001-33-1364-0909	DIESEL FUEL	\$0.00	\$4,381.69	\$0.00	0.00%	(\$4,381.69)
001-33-1370-0909	OFFICE SUPPLIES	\$412.81	\$3,400.81	\$0.00	0.00%	(\$3,400.81)
001-33-1375-0909	MEDICAL SUPPLIES	\$0.00	\$685.26	\$0.00	0.00%	(\$685.26)
Category: 04	Capital Outlay	\$0.00	\$2,608.99	\$0.00	0.00%	(\$2,608.99)
001-33-1402-0909	HOUSEHOLD & KITCHEN EQUIP	\$0.00	\$2,608.99	\$0.00	0.00%	(\$2,608.99)
<b>Total for Sub-Dept: 0909 - EMS-STATION 1</b>		<b>\$1,822.98</b>	<b>\$29,911.50</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>(\$29,911.50)</b>
<b>Sub-Dept: 0948 - OXYGEN</b>						
Category: 03	Commodities	\$329.54	\$3,274.19	\$0.00	0.00%	(\$3,274.19)
001-33-1308-0948	OTHER PROFESSION SUPPLIES	\$329.54	\$3,274.19	\$0.00	0.00%	(\$3,274.19)
<b>Total for Sub-Dept: 0948 - OXYGEN</b>		<b>\$329.54</b>	<b>\$3,274.19</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>(\$3,274.19)</b>
<b>Sub-Dept: 0955 - PATIENT REFUND</b>						
Category: 07	Transfers	\$0.00	\$1,660.27	\$0.00	0.00%	(\$1,660.27)
001-33-1704-0955	REFUNDS	\$0.00	\$1,660.27	\$0.00	0.00%	(\$1,660.27)
<b>Total for Sub-Dept: 0955 - PATIENT REFUND</b>		<b>\$0.00</b>	<b>\$1,660.27</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>(\$1,660.27)</b>
<b>Total For Expenditure Type</b>		<b>\$29,200.93</b>	<b>\$2,522,191.49</b>	<b>\$2,689,795.00</b>	<b>93.77%</b>	<b>\$167,603.51</b>
<b>Revenue Total for Department: 33 - EMERGENC</b>		<b>\$0.00</b>	<b>(\$953,663.43)</b>	<b>\$999,500.00</b>	<b>95.41%</b>	<b>\$45,836.57</b>
<b>Expenditure Total for Department: 33 - EMERGE</b>		<b>\$29,200.93</b>	<b>\$2,522,191.49</b>	<b>\$2,689,795.00</b>	<b>93.77%</b>	<b>\$167,603.51</b>
<b>Revenue Total for Fund: COUNTY GENERAL</b>		<b>\$0.00</b>	<b>(\$953,663.43)</b>	<b>\$999,500.00</b>	<b>95.41%</b>	<b>\$45,836.57</b>
<b>Expenditure Total for Fund: COUNTY GENERAL</b>		<b>\$29,200.93</b>	<b>\$2,522,191.49</b>	<b>\$2,689,795.00</b>	<b>93.77%</b>	<b>\$167,603.51</b>
<b>Cash Balance for Fund: COUNTY GENERAL</b>						<b>\$2,986,755.28</b>

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**Budget Status By Fund/Dept - Summary - With Categories**

Fiscal Year: 2014

Ellis County

Selected Fund: 001 Selected Dept: 33 Selected Account Type: Revenue and Expenses  
 From Acct: 0 To Acct: 99999999999999999999 From Period: 1 To Period: 13  
 Exclude Accounts With No MTD/YTD Activity?  Exclude Accounts With No Budget?

Account / Category	Description	MTD	YTD	Budget	% Used	Remaining
Revenue Total:		\$0.00	(\$953,663.43)	\$999,500.00	95.41%	\$45,836.57
Expenditure Total:		\$29,200.93	\$2,522,191.49	\$2,689,795.00	93.77%	\$167,603.51
Differences:		\$29,200.93	(\$1,568,528.06)	(\$1,690,295.00)		
<b>Cash Balance of all Funds:</b>						\$2,986,755.28

# ELLIS COUNTY TREASURY

Ann Pfeifer  
*Treasurer*

Karla Hecker  
*Deputy Treasurer*

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718 Main St. \* P.O. Box 520 \* Hays, Kansas 67601-0520  
E-Mail: treasury@ellisco.net or khecker@ellisco.net

Phone 785-628-9465  
FAX 785-628-9467

February 12, 2015

Ellis County Commissioners

RE: Open Positions in the Treasury Office

Dear Commissioners:

We had 2 people retire at the end of the year 2014. In order to meet budget constraints and have the 3 months savings on salary, we have waited the 2 months and are rehiring these positions effective March 1, 2015. During this 2 month time frame, we have received multiple complaints from taxpayers. We have also received at least one phone call from a lien holder who has received complaints from multiple customers regarding the long lines at our office. The taxpayers are still receiving prompt, courteous service once we are able to assist them, however they are currently experiencing long wait times due to our office being short-handed.

I just wanted to share this information with the Commission and keep everyone in the loop.

Thank you.

Sincerely,

Ann Pfeifer  
Ellis County Treasurer

**AMENDMENT TO LEASE AGREEMENT**

This Amendment to Lease Agreement is made and entered into this \_\_\_ day of \_\_\_\_\_, 2015, by and between **Robert J. Schibi**, "Lessor" and the **Board of County Commissioners of Ellis County, Kansas**, "Lessee",

WHEREAS, Lessor and Lessee entered into a Lease Agreement dated April 23, 2007, concerning office space located at 1203 and 1205 Fort Street, Hays, Kansas, and

WHEREAS, Lessor and Lessee have agreed to modify the Lease as hereinafter set forth;

NOW THEREFORE, for good and valuable consideration, the Receipt and sufficiency of which is hereby acknowledged, Lessor and Lessee agree as follows:

1. **Term.** Effective June 1, 2015, the Lease Agreement shall become month to month subject to thirty (30) days written notice of termination.

2. **Rental.** Beginning June 1, 2015, Lessee agrees to pay Lessor the sum of One Thousand Six Hundred Fifty Dollars (\$1,650.00) per month payable on the first day of each month and a like amount due and payable on the first day of each month thereafter.

3. All other terms, conditions and obligations of the Lease Agreement dated April 23, 2007 shall remain in full force and effect.

IN WITNESS WHEREOF, Lessor and Lessee have executed this Amendment to Lease Agreement as of the day and year first above written.

**LESSOR:**

**LESSEE:**

Board of County Commissioners of  
Ellis County, Kansas

\_\_\_\_\_  
Robert J. Schibi

By \_\_\_\_\_  
Martha L. McClelland, Chair