

Ellis County Kansas Public Building Commission

Regular Agenda

Monday, January 9, 2017 5:00 PM

Ellis County Administrative Center- Commission Room

Order of Business

- I. Opening
 - A. Call to Order
 - B. Secretary Calls the Roll
 - C. Agenda
 - Consideration of Changes
- II. Approval of Prior Minutes
December 12, 2016
- III. Reorganization of Commission Enclosure
- IV. Consideration of Accounts Payable
- IV. Executive Session(s)
- V. Adjournment

PUBLIC BUILDING COMMISSION
AGENDA ITEM COVER SHEET
PBC AGENDA DATE: 1-9-17

TOPIC:

Reorganization of Commission

ACTION REQUESTED:

1. Appoint President of the Board of Directors of PBC.
2. Appoint Vice-President of the Board of Directors of PBC.
3. Appoint Secretary, Treasurer, Capital Projects Manager, Depository/ies, Official Newspaper(s) and regular meeting day/time.

DISCUSSION:

Annually, the Ellis County Kansas Public Building Commission (PBC) selects a new President and Vice-President from among its membership and appoints various other functions. It is recommended that the PBC appoint Donna Maskus as Secretary, Ann Pfeifer as Treasurer through September 30, 2017, Lisa Schlegel as Treasurer beginning October 1, 2017, Phillip Smith-Hanes as Capital Projects Manager, all federally-insured banks in Ellis County as official depositories, the *Hays Daily News* as official newspaper (with the *Ellis Review* as official newspaper for any items impacting the Ellis area), and select the second Monday of each month at 5 p.m. (or the second Tuesday if the second Monday falls on a County holiday) as the PBC's regular meeting time.

FINANCIAL IMPACT:

There is no financial impact to the recommended action.

PRESENTED BY:

Phillip Smith-Hanes, County Administrator

REVIEWED BY COUNTY ADMINISTRATOR:

Yes No N/A

REVIEWED BY COUNTY COUNSELOR:

Yes No N/A

ATTACHMENTS:

None.