Ellis COUNTY KANSAS

# COUNTY COMMISSION

Monday, July 18, 2016

5:00 PM Following Public Building Commission Meeting

Ellis County Administrative Center – Commission Room

## Order of Business

I. Opening

- A. Call to Order
- B. Pledge of Allegiance
- C. Clerk Calls the Roll
- D. Order of Business
  Consideration of Amendments

II. Prior Minutes
July 11, 2016

III. Consent Agenda

- A. Approval of Employee Status Changes as presented
- B. Approval of Refunding Warrants as presented
- C. Approval of Tax Roll Adjustments as presented
- D. Approval of Escape Tax Orders as presented
- E. Approval of Adds and Abates as presented
- F. Approval of Accounts Payable and Payroll as presented

IV. Issues from Persons Not on the Order of Business

V. Set Date of Public Hearing for 2017 Budget (County Administrator Phillip Smith-Hanes) Enclosure

VI. Public Works Monthly Report (Public Works Director Bill Ring) Enclosure

VII. Results of Speed Study for Pfeifer (Public Works Director Bill Ring and Buck Driggs, P.E.) Enclosure

VIII. Health Department Monthly Report (Health Administrator Butch Schlyer) Enclosure

IX. 2017 Legislative Requests (County Administrator Phillip Smith-Hanes) Enclosure

X. County Counselor Reports (County Counselor Bill Jeter)

XI. County Administrator Report (County Administrator Phillip Smith-Hanes)

XII. County Commission Reports

XIII. Executive Session(s)

XIV. Adjournment

# ELLIS COUNTY
## AGENDA ITEM COVER SHEET
### COMMISSION AGENDA DATE: 7-18-16

**TOPIC:**
Set Date for Public Hearing on 2017 County Budget

**ACTION REQUESTED:**
1. Set a date for the final public hearing on the County's budget for 2017.
2. Direct the County Clerk to publish the proposed budget in a newspaper of general circulation.

**DISCUSSION:**
State law (K.S.A. 79-2927) requires that the governing body of each municipality (including counties) meet not later than August 1 and prepare an itemized budget by funds. Prior to adoption of the budget (per K.S.A. 79-2929), the governing body shall meet to answer questions and hear objections of taxpayers. Notice of this meeting must be published at least 10 days prior to the meeting. The County Clerk must be provided with a copy of the signed certificate page, itemized budget pages and proof of publication not later than August 25 (K.S.A. 79-2930).

Your Commission met on July 11 and prepared an itemized budget. Tonight staff asks that you set a date for the required hearing. This may be any date between July 30 (more than 10 days after tomorrow) and August 25 (the date final certification to the County Clerk is required). Staff suggests that the hearing be held during your regular Commission meeting on Monday, August 8.

**FINANCIAL IMPACT:**
Publication of the budget will have minimal financial impact; publication costs are included in the Commission's budget for 2016. Adoption of the budget would permit the County to spend more than $22 million in budgeted funds.

**PRESENTED BY:**
Phillip Smith-Hanes, County Administrator

**REVIEWED BY COUNTY ADMINISTRATOR:**
☐Yes ☐No ■N/A

**REVIEWED BY COUNTY COUNSELOR:**
☐Yes ■No ☐N/A

**ATTACHMENTS:**
Proposed Publication

## NOTICE OF BUDGET HEARING

The governing body of

**Ellis County**

will meet on 8/8/16 at 5:00 p.m. at Commission Chambers, 718 Main St, Hays for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.

Detailed budget information is available at Ellis County Clerk's Office or www.ellisco.net and will be available at this hearing.

**BUDGET SUMMARY**

Proposed Budget 2017 Expenditures and Amount of 2016 Ad Valorem Tax establish the maximum limits of the 2017 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

| | Prior Year Actual for 2015 | | Current Year Estimate for 2016 | | Proposed Budget Year for 2017 | | |
|---|---|---|---|---|---|---|---|
| FUND | Expenditures | Actual Tax Rate* | Expenditures | Actual Tax Rate* | Budget Authority for Expenditures | Amount of 2016 Ad Valorem Tax | Est. Tax Rate* |
| General | 19,218,557 | 34.284 | 20,801,824 | 36.675 | 23,510,522 | 13,298,109 | 36.675 |
| Debt Service | 530,500 | | 531,700 | | 532,700 | | |
| Special Alcohol | 8,777 | | 9,900 | | 9,900 | | |
| Special Parks & Recreatic | 4,269 | | 5,775 | | 5,775 | | |
| Next Generation 911 | | | | | 1,000,000 | | |
| Solid Waste | 1,064,342 | | 1,198,811 | | 1,251,876 | | |
| Non-Budgeted Funds-A | 790,302 | | | | | | |
| Non-Budgeted Funds-B | 301,671 | | | | | | |
| Non-Budgeted Funds-C | 7,137,461 | | | | | | |
| | | | | | | | |
| Totals | 29,055,879 | 34.284 | 22,548,010 | 36.675 | 26,310,773 | 13,298,109 | 36.675 |
| Less: Transfers | 4,186,565 | | 774,293 | | 1,884,082 | | |
| Net Expenditure | 24,869,314 | | 21,773,717 | | 24,426,691 | | |
| Total Tax Levied | 14,517,904 | | 13,569,391 | | xxxxxxxxxxxxxxxxxx | | |
| Assessed Valuation | 424,725,831 | | 371,118,732 | | 362,593,314 | | |

Outstanding Indebtedness, January 1,

| | 2014 | 2015 | 2016 |
|---|---|---|---|
| G.O. Bonds | 4,930,000 | 4,500,000 | 4,060,000 |
| Revenue Bonds | 0 | 0 | 0 |
| Other | 0 | 37,930 | 35,097 |
| Lease Pur. Princ. | 458,315 | 12,409,947 | 9,573,313 |
| Total | 5,388,315 | 16,947,877 | 13,668,410 |

*Tax rates are expressed in mills

Donna J. Maskus
Clerk

State of Kansas
County
2017

Ellis County

## NOTICE OF BUDGET HEARING

| | Prior Year Actual for 2015 | | Current Year Estimate for 2016 | | Proposed Budget Year for 2017 | | | |
|---|---|---|---|---|---|---|---|---|
| Other County Special District Funds | Expenditures | Actual Tax Rate* | Expenditures | Actual Tax Rate* | Budget Authority for Expenditures | Amount of 2016 Ad Valorem Tax | July 1, 2016 Estimated Valuation | Est. Tax Rate* |
| Fire District #1 | 444,854 | 2.291 | 512,814 | 2.884 | 654,147 | 396,132 | 119,532,084 | 3.314 |
| | | | | | | | | |
| Totals | 444,854 | 2.291 | 512,814 | 2.884 | 654,147 | 396,132 | | 3.314 |

*Tax rates are expressed in mills

Donna J. Maskus
Clerk

# ELLIS COUNTY
## AGENDA ITEM COVER SHEET
### COMMISSION AGENDA DATE: July 18th, 2016

**TOPIC:**
Ellis County Public Works Department-Update

**ACTION REQUESTED:**
No Action

**DISCUSSION:**
A general overview of the work activities and possible future needs for divisions.
1-Bi-Annual Bridge Inspection-RFP from approved engineering firms
2-Surplus dump truck: Selling to the City of Ellis: Lease agreement and purchase
3-Cost to county from recent storm damage $82,886.85 (report attached).
4-By-Pass Travel Zone Department of Transportation seeking commitment
5-Possible replacement of 20+ year old pick-up
6-Record retention for landfill dump tickets.
7-Ribbon Cutting on July 12th on the 180th ave bridge

**FINANCIAL IMPACT:**
None at this time

**PRESENTED BY:**
Bill Ring, Public Works Director

**REVIEWED BY COUNTY ADMINISTRATOR:**

☐ Yes ☐No ☐N/A

**REVIEWED BY COUNTY COUNSELOR:**

☐ Yes ☐No ☐N/A

**ATTACHMENTS:**

**A**-Report on cost to Public Works for storm issues in May and June 2016

# ELLIS COUNTY PUBLIC WORKS

Highway Department--Road & Bridge | Environmental | Landfill--Transfer Station | Noxious Weed

1195 280th Avenue
P.O. Box 691
Hays, Kansas 67601-0691

Phone 785-628-9455
FAX 785-628-9457

July 18th, 2016

Report to Board of County Commissioners:

1-Bi-Annual bridge inspection is required by both Federal and State statute. This was last done in 2015 at a cost of $19,320.00. This report is used to monitor the overall condition of bridges the County owns and maintains. This report is also used when applying for State grant funding. Every bridge is given a sufficiency rating and the lower the number the higher the change to receive a grant for replacement or rebuilding. Kansas is now accepting grant applications for 2018-2020. We are in the process of filing paperwork.

2-Public Works has one spare dump truck in the fleet. The City of Ellis would like to purchase this truck at fair market value of $25,000.00 for truck and the plow/spreader combination another $3,000.00. Mr. Jeter wrote a lease agreement for the City of Ellis to sign while they are using the truck prior to purchase. All lease payment will go toward purchase price. Funds from sale of truck use to replenish Fund 16.

3-Review report on costs incurred by County from May-June storms.

4-Kansas Department of Transportation is seeing a commitment from County on possible future road work and upgrade to I-70 By-Pass Travel Zone.

5-Looking toward replacing a 20+ year old pick-up with 156,000 miles. Fund 16 has money set aside for one new truck in 2016. Would seek government pricing through the State contract of equal or less from local source.

6-Streamlining of landfill record retention. Verified with Kansas Department of Health and Environment that"dump tickets" need only be held 3 calendar years and scanning is acceptable. In the loft space avoe the office are years of old tickets. We are planning on purchasing a few small scanners to electronically file internal job tickets and work orders.

7-Ribbon cutting on the 180th ave bridge held July 12th. Thank you to the Chamber of Commerce and all who attended. Also a Big thanks to Harold Kraus former Ellis County Commissioner for his history lesson of the bridge and sharing photos from the late 1800's.

Bill Ring

| Ellis County | | |
|---|---|---|
| 2016 Storm Costs | | |
| Report Date July 6th, 2016 | | |
| **Date** | | **Total** |
| May 8th, 2016 | Severe storm with heavy rainfall, hail, strong winds and included an EF-2 tornado in NE part of county. Downed power lines. | $ 13,258.44 |
| | | |
| | | |
| May 22-31st, 2016 | Heavy rains continued over period of days, resulting in numerous log jams on county bridges along the Saline River. Horse Thief Canyon cmp was washed out again, and 341 loads of materials hauled to repair road washouts. | $ 67,213.06 |
| | | |
| | | |
| | | |
| | | |
| June 17-18th, 2016 | Heavy rain and hail in area with this severe storm that included a flash flood warning. Road & Bridge employees called in to check for damages. | $ 2,415.35 |
| | | |
| | | |
| | | |
| **Grand Total** | | **$ 82,886.85** |

| Ellis County Road & Bridge | | |
|---|---|---|
| **Storm Damage May 8th, 2016** | | |
| **Emergency** | | **$ 424.96** |
| Labor-OT-3 men 4 hrs each | $ 358.88 | |
| Equip-Pickups | $ 66.08 | |
| | | |
| **Protective** | | **$ 408.28** |
| Labor-Reg-3 men 10 hrs total | $ 221.80 | |
| Equip-Pickups | $ 186.48 | |
| | | |
| **Sign Repair** | | **$ 488.78** |
| Labor-Reg-1 man 13 hrs | $ 204.62 | |
| Equip-Sign truck | $ 284.16 | |
| | | |
| **Debris Removal** | | **$ 1,221.00** |
| Labor-Reg-5 men 29 hrs total | $ 524.33 | |
| Equip-Grader, Chainsaws, Pickups | $ 696.67 | |
| | | |
| **Road Repair** | | **$ 6,388.45** |
| Labor-Reg-7 men 70.25 hrs total over 3 days | $ 1,029.05 | |
| Equip-Grader, Dump Trucks, Loader | $ 5,153.00 | |
| Material-Rock 44 loads | $ 206.40 | |
| | | |
| **Estimates for Remaining Repairs** | | **$ 4,326.97** |
| Labor-Reg-7 men 70.25 hrs total over 3 days | $ 1,348.68 | |
| Equip-Grader, Dump Trucks, Loader | $ 2,887.09 | |
| Material-Rock 44 loads | $ 91.20 | |
| | | |
| **Grand Total** | | **$ 13,258.44** |

| Ellis County | | |
|---|---|---|
| Storm Damages/Costs May 22-31, 2016 | | |
| Emergency & Protective Measures | | $ 1,187.67 |
| Setting barricades & cones, checking for downed trees, etc. | | |
| Labor - 7 men regular hours (OT only included in cost estimate) | $ 55.35 | |
| Equip - Pickups | $ 1,132.32 | |
| Debris Removal | | $ 13,955.80 |
| Log Jams removed from 6 Bridges and 1 Culvert | | |
| Labor - 19 men regular hours only (No OT) | | |
| Equip - Excavator w/grapple, Skid Steer w/grapple, Chainsaws, Dump Trucks | $ 13,995.80 | |
| Road Repair | | $ 52,069.59 |
| Labor - 12 men over 10 day period | $ 5,698.26 | |
| Equip - Graders, Loaders, Dump Trucks | $ 29,521.35 | |
| Material - 341 loads (Rock - 329 loads, Rip-Rap - 12 loads) CMP | $ 16,849.98 | |
| | **Total** | **$ 67,213.06** |

| Ellis County Road & Bridge | | |
|---|---|---|
| Storm June 17-18th, 2016 | | |
| **Emergency** | | **$ 2,415.35** |
| Labor-OT-11 men 60.25 hrs | $ 1,732.15 | |
| Equip-Pickups | $ 683.20 | |

# ELLIS COUNTY
## AGENDA ITEM COVER SHEET
### COMMISSION AGENDA DATE: July 18, 2016

**TOPIC:**
Results of speed study for Pfeifer, KS. Presented by Driggs Design Group

**ACTION REQUESTED:**
Consider changes in Pfeifer based on recommendations by the engineer.

**DISCUSSION:**
Discuss the possible alternatives to manage/slow traffic ion Pfeifer. Discuss reconfiguring sign location.

**FINANCIAL IMPACT:**
Possible new signage and labor to install less than $500.00

**PRESENTED BY:**
Public Works Director: Bill Ring and Buck Driggs, PE-Driggs Design group

**REVIEWED BY COUNTY ADMINISTRATOR:**

☐ Yes ☐No ☐N/A

**REVIEWED BY COUNTY COUNSELOR:**

☐ Yes ☐No ☐N/A

**ATTACHMENTS:**
1-Driggs Design Sarratov Street Traffic Analysis
2-5 Ways to Calm Traffic.....Suggested reading

On June 2, 2016 the Driggs Design Group, PA was contacted by the Ellis County Public Works Department to review traffic patterns through the City of Pfeifer in regards to concerns from local residents. The primary concern amongst the residents involved the speed of vehicles traveling on Sarratov Street through the City of Pfeifer. In addressing the concern of the City of Pfeifer, the Driggs Design Group, PA worked in conjunction with the Ellis County Public Works Staff to review this section of roadway within their community. The Driggs Design Group, PA performed the technical review and analysis of the traffic related issues, while the Ellis County Public Works Department collected the as-needed field data used for the analysis and provided within this study.

Two primary items were reviewed as part of the traffic analysis completed by the Driggs Design Group, PA. These items were the speeds of vehicles traveling along Sarratov Street and the existing signage located along the Sarratov Street through the City of Pfeifer. The following information pertains to the requested analysis completed by Driggs Design Group, PA.

**Speed Analysis**

For this analysis, a traffic counter was installed at the mid-section of Sarratov Street between Kansas Street and St. Jacob Street on June 8th, 2016 and the data was collected from these counts on June 15th, 2016. The traffic counters collected both the number of vehicles using the roadway as well as the speeds at which those vehicles were traveling. The mid-section of these types of urban roadway sections is typically where speeds from incoming and outgoing vehicles are at their fastest rate of speed. The results from the traffic counts are provided below. Detailed information provided from the traffic counters can be provided upon request.

| | NUMBER OF VEHICLES WITHIN SPEED ZONE | | | | | | |
|---|---|---|---|---|---|---|---|
| **Traveling Speed (mph)** | ***0-19*** | ***19-25*** | ***25-31*** | ***31-37*** | ***37-43*** | ***43-50*** | ***50-56*** |
| **Traveling Vehicles** | 89 | 134 | 238 | 158 | 43 | 10 | 4 |
| **% of Traffic** | 13.1 % | 19.8 % | 35.2 % | 23.4 % | 6.4 % | 1.5 % | 0.6 % |

** The posted speed limit for Sarratov Street through the City of Pfeifer is 30 mph.*

In evaluating the proposed speed limits of a roadway, several things are considered including accident history, pedestrian/bicycle usage, and roadway access. Generally, the 85th percentile speed is used as a key indicator of what the posted speed should be for a roadway. The Manual of Uniform Traffic Control Devices (MUTCD) recommends that when a speed limit sign is posted, that it should be within 5 mph of the 85th Percentile of speed of free flowing traffic. For this section of roadway the 85th Percentile Speed is 35 mph, which is greater than the posted speed limit through the City of Pfeifer. Based on the traffic volumes associated with Sarratov Street, the concerns relating to roadway access and pedestrian or bicycle use are minimal.

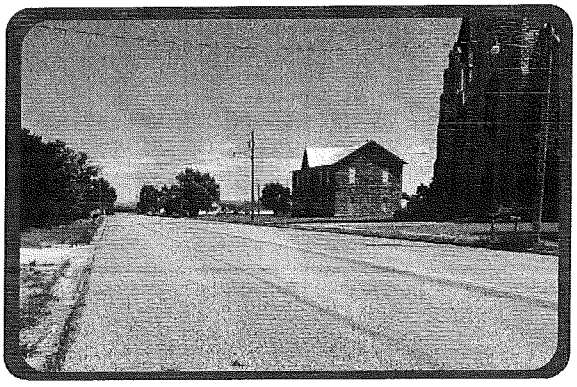
The Driggs Design Group, PA did contact the Ellis County Police Department to obtain information pertaining to any accidents that may have occurred along this section of roadway in the past three years. The Ellis County Police Department had no record of any accidents along this section of roadway.

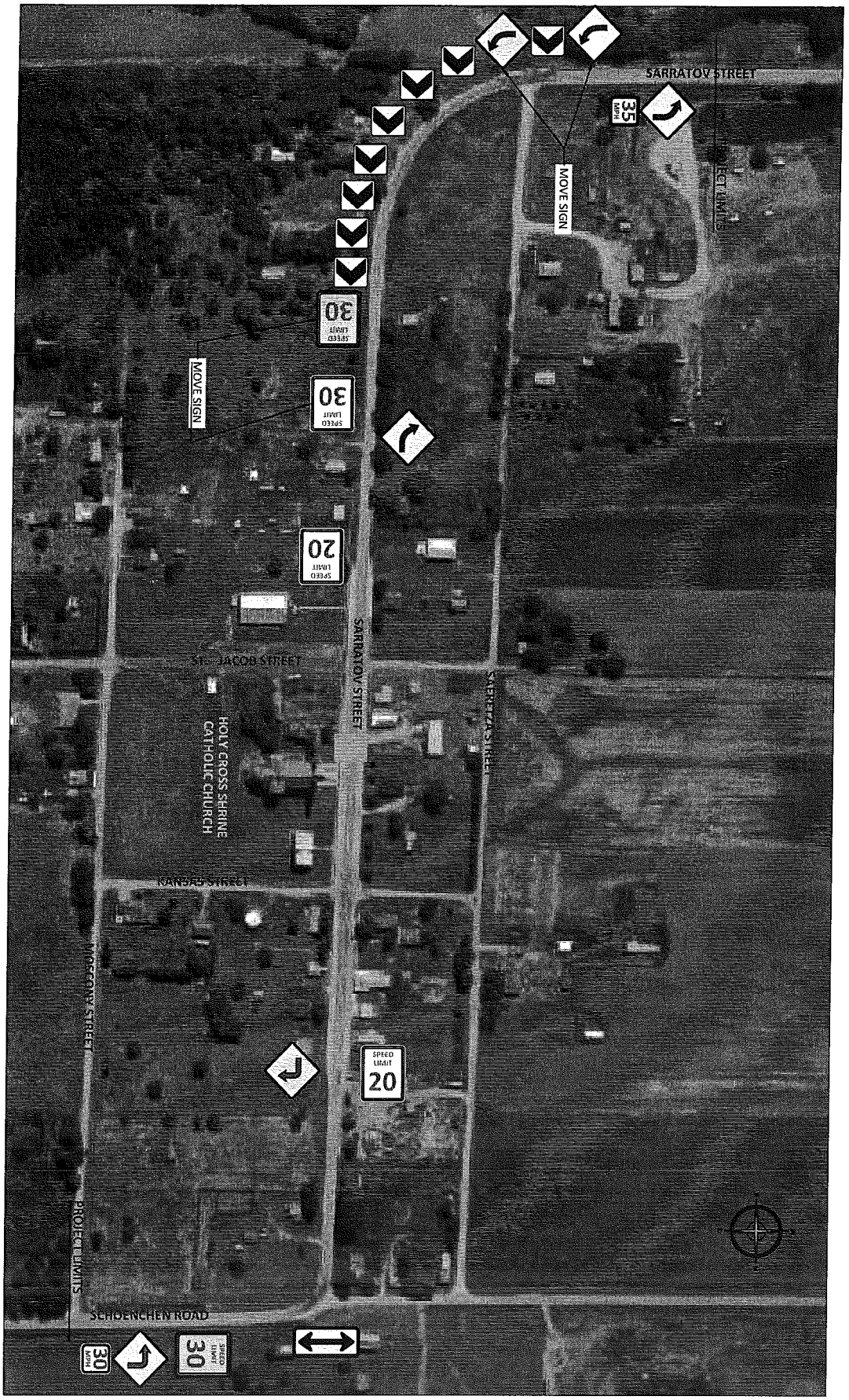
Enforcement of the proposed speed limited will be critical to maintain proper speeds through the City of Pfeifer. Without some random enforcement, drivers tend to drive what they perceive as "comfortable" to safely travel the existing roadway. Therefore, the posted speed limit only has a partial effect on their traveling speed. In reviewing the speed data provided by the Ellis County Public Works, it appears that a majority of the higher speed traffic is traveling through the City of Pfeifer in the weekday afternoons and during the morning hours on Sunday. While these traffic counts were only taken for a one week period, it might be advantageous to have local law enforcement patrol this area during those times to provide proper enforcement of the posted speed limit.

Sarratov Street currently has a widened section of pavement through the City of Pfeifer. Therefore, this widened section of pavement makes it more comfortable to travel at a higher rate of speed. From the data collected, it appears that approximately 30% of the traveling public travels though the City of Pfeifer at a speed limit that exceeds the posted speed limit of 30 mph. Traffic calming is one method of reducing speeds through an urban section of roadway. Traffic calming involves changes in the physical design of the roadway that can include things such as increased pavement markings, intersection bulb outs, speed bumps, rumble strips and can involve the removal of excess pavement along a roadway. Most of these traffic calming devices are not great fits for Sarratov Street, however the installation of additional pavement marking through the area of concern may be an option to consider. These additional pavement markings may include longitudinal lane lines, parking stall layouts and the installation of crosswalks at the intersections.

**EXISTING SIGNING**

In reviewing the existing signage along the Saratov Street, the Driggs Design Group, PA along with staff from the Ellis County Public Works Department drove the roadway and reported the existing signage and its location from just south of the existing city limits to just north of the City of Pfeifer.






| | | |
|---|---|---|
| Project No.: N/A<br>Date: 6/17/2016<br>Sheet No.: 1 OF 1 | DRIGGS DESIGN GROUP, PA<br>Surveying Engineering Planning<br>MANHATTAN & HAYS | ELLIS COUNTY, KANSAS<br>PFEIFER TRAFFIC ANALYSIS<br>EXHIBIT A |

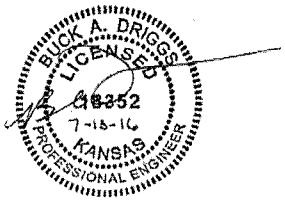
The inventory of signage along the Sarratov Street is provided in Exhibit A. This existing signing inventory was checked against the signing recommendations provided in the MUTCD. Based on this review, several recommendations are provided to improve the signage through the City of Pfeifer. Those recommendations are also provided in Exhibit A.

**RECOMMENDATIONS**

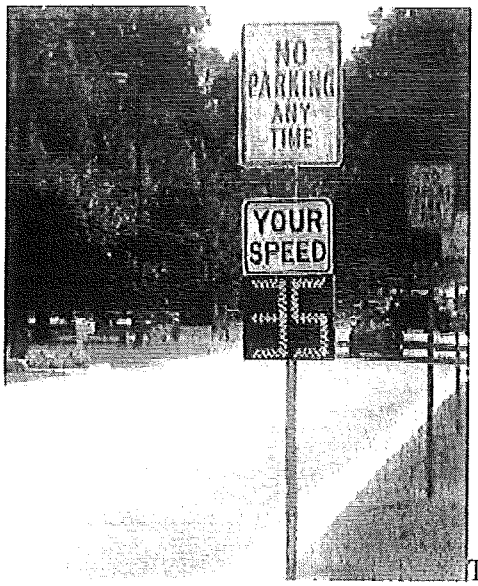
In reviewing the concerns for speeds through the City of Pfeifer, it is the recommendation of the Driggs Design Group, PA to keep the speed limit as posted. The 30 mile per hour speed zone is what is common through urban areas of similar size and what is recommended by the MUTCD. We do not believe that reducing the speed limit, would result in slower traffic unless constant local law enforcement was accompanied with reduced speed limits. Enforcement of the existing speed limit would be the most effective method of reducing the speeds of vehicles traveling through the City of Pfeifer. Additional pavement markings through the area may also provide some benefit towards calming traffic along Sarratov Street.

In addition, the Driggs Design Group, PA has provided other recommended signage as noted above in Exhibit A. These signing improvements are being recommended based on the signing guidelines set forth in the Manual of Uniform Traffic Control Devices (MUTCD). The MUTCD is a nationally recognized signing guide that is used for the proper installation of signing local streets and roadways.

In conclusion, the Driggs Design Group, PA would be happy of meet with additional county personnel or members of the Pfeifer community if desired to further discuss our analysis of Sarratov Street along with our professional recommendations.



# 5 WAYS TO CALM TRAFFIC ON A BUSY ROAD.....




The question we hear most often from law enforcement officers is "how can I make my roads safer?" It's a great question and one that's not easily answered because, well, it depends.

It depends on the road location, whether rural or municipal, the type of road, whether arterial or local street, the speed limit, the environment and a host of other features. But that being said, we get where you're coming from. When you call us up, you're not really looking for an answer for your specific road, you're asking how to assess and determine what traffic mitigation tools will work on roads similar to the one you have in mind.

For this reason, here are five ways to calm a busy road.

**Put an officer on the road**

Putting an officer on the road is a sure fire way to get people to slow down. Nothing puts drivers on notice more than driving past an officer holding a Lidar gun out the window of the cruiser. And while many drivers do not slow down until they see the officer, they continue to drive safely for some time going forward.

However, officers cannot be on every busy road all the time, as no police department's budget can sustain this level of enforcement. That's why this tool is best used selectively, where the enforcement activity will be most effective in slowing down the most egregious violators and protecting the most constituents whether they be other drivers, pedestrians or school children.

**Make the road narrower**

Another way to calm a busy road is by narrowing the road. Called a "road diet" narrowing a road makes drivers instinctively slow down. Bymaking a road narrower, drivers instinctively slow down. Conversely, wide, open roads persuade drivers to increase their speed. This psychological tool is good, for example, in congested urban areas with many pedestrians and other complex driving situations. In areas where road diets are incorporated, pedestrian traffic generally increases bringing economic vitality along with it.

The challenge with a road diet is it requires support from the local or state Department of Transportation and can take a long time to accomplish. DOTs need proof beyond anecdotal evidence from law enforcement that changing the road is the best solution. Therefore, it's best to take a collaborative approach to this solution and join with the DOT to implement this solution where it's appropriate.

Road diets can be accomplished through extensive construction, but can also be as simple as reconfiguring the traffic movement through changes to the striping on the road.

**Build speed humps or roundabouts**

Speed humps and roundabouts are also tools that can be used to calm a busy road. Everyone knows the sight of an upcoming speed hump (or the uncomfortable feeling when you miss the warnings). Humps immediately slow down drivers but cannot be used on every busy road.

Many times speed bumps are requested by residents in an effort to slow down vehicles, but they quickly realize that they just move the problem to another street. Plus, the residents realize that they don't like them either and ask for them to be removed. Some localities make the residents fund an escrow fund for speed bump removal before they will install them. Emergency vehicles and snow plows do not appreciate speed bumps/humps as they slow their response time.

Roundabouts are a great solution and save lives at intersections where they are utilized. But they can only be applied to certain situations and do nothing to calm the traffic between the intersections. They also require years of planning and budgeting by the DOT. As time goes on we will see more roundabouts due to their safety and environmental advantages.

**Install automated speed enforcement cameras**

Automated speed enforcement cameras are a tool law enforcement has begun to use in the last decade or so. They are effective in preventing drivers from speeding and provide very consistent enforcement based only upon speed. This lack of discretion has positive and negative consequences.

The biggest problem with cameras is that citizens do not like getting tickets from a machine and they often lead to more complaints as they are considered revenue generators rather than safety improvements. And it only takes a few cases where they are used to generate revenue or at least promote this misconception to make citizens dislike this solution. While they are great tools, budget and civil protest prevent departments from utilizing this solution. And due to the installation cost, they can only be used selectively and cannot generally be moved around so they only provide "spot" solutions where drivers know to drive the speed limit where they are installed, and do what they like in other locations.

**Install a radar speed display**

The final tool you can use to calm a road with many speed violators is using a radar speed display. Radar speed displays are proven to slow down drivers and make them more attentive.

They generally do not require a DOT study or infrastructure to be placed on a road. Many are portable and can be placed temporarily on just about any road so that they can be used to both calm traffic and collect data at many locations around a town.

They are also budget friendly for departments that are short staffed. While radar speed signs calm traffic they also collect data that identifies problem areas and helps a department prioritize enforcement and utilize their resources more effectively.

Additionally, radar speed displays have become web-enabled so you can track the traffic volumes and speeds in real time. There is no need to drive out to the sign to download the data as

it is available on any internet-connected computer. The signs alert you to low battery and tampering, saving unnecessary trips to the sign. They can even alert you to high speed violators and congestion.

Radar speed displays are a cost effective and quickly implemented solution to traffic calming and can be a great complement to longer term engineering solutions. They can help extend limited resources at a very cost effective price.

**by Lori Miles at All Traffic Solutions**

# ELLIS COUNTY
## AGENDA ITEM COVER SHEET
### COMMISSION AGENDA DATE: July 18, 2016

**TOPIC:**
*Ellis County Health Department Monthly Report for June 2016*

**ACTION REQUESTED:**
*No Action*

**DISCUSSION:**
*Provide the County Board of Health (County Commission) with an overview of department services, budget progress, and upcoming or new public health events.*

**FINANCIAL IMPACT:**
None

**PRESENTED BY:**
*Butch Schlyer, Ellis County Health Administrator*

**REVIEWED BY COUNTY ADMINISTRATOR:**

☐ Yes x No ☐N/A

**REVIEWED BY COUNTY COUNSELOR:**

☐ Yes x No ☐N/A

**ATTACHMENTS:**
*Ellis County Health Department Monthly Report for June 2016*

# Ellis County Health Department

601 Main Street, Suite B, Hays, Kansas 67601
Phone: (785) 628-9440 Fax (785) 628-0804

Date: July 11, 2016

To: Ellis County Commissioners, 1204 Fort Street, Hays, Ks. 67601
Katrina Hess, MD. 1923 E. 22nd Street, Hays, Ks. 67601

From: Robert "Butch" Schlyer, R.N. Ellis County Health Administrator

Subject: Monthly Health Department Report June-16

| Services | Services Month/Yr to date | | Revenue Received Month/Year to Date | | Prior Year - 2015 Services | Revenue |
|---|---|---|---|---|---|---|
| Allergy Injections | 67 | 385 | 706.96 | 3,918.93 | 805 | 7,946.00 |
| Basic Health Service Grant | | | | 9,939.00 | | 19,907.00 |
| Blood Pressure Screens | 30 | 161 | | | 338 | |
| Bob's Boxes | 75 | 457 | | | 704 | |
| Client Credit | | | | | | |
| County Wellness Profiles | | 7 | | 175.00 | 78 | 334.00 |
| County Wellness PSA's | | 2 | | 36.00 | 34 | 72.00 |
| CYSHCN Grant | | | | 1,252.77 | | 2,255.80 |
| Dental Screenings | | | | | | |
| Drug Screens/Spec. Collections | 6 | 45 | 180.00 | 695.00 | 33 | 847.00 |
| Ear Exam | | | | | 2 | 10.00 |
| Epidemiology Cs Mangement | | 6 | | | 7 | |
| Epidemiology Surveillance | 9 | 33 | | | 80 | |
| Glucose Screening | | | | | | |
| Head Lice Screening | | | | | 2 | 20.00 |
| Hearing/Auditory Screening | | | | | 1 | 5.00 |
| Hemoglobin Screening | 4 | 16 | 1.31 | 18.24 | 47 | 144.86 |
| Height/Weight Screen | | 5 | | | 5 | |
| Immunizations - Routine | 78 | 316 | 2,347.67 | 22,775.18 | 822 | 87,909.87 |
| Immunizations - Hepatitis A | 9 | 47 | 411.59 | 3,185.02 | 98 | 7,261.26 |
| Immunizations - Hepatitis B | 14 | 69 | 549.12 | 3,991.14 | 177 | 10,312.12 |
| Immunizations - Meningicoccal | 8 | 16 | 425.70 | 1,037.06 | 60 | 6,998.78 |
| Injections - Miscellaneous | 11 | 70 | 146.40 | 870.60 | 198 | 2,488.09 |

| | | | | | | |
|---|---|---|---|---|---|---|
| Interest Paid By Insurance Co. | | | | | | 5.33 |
| Jail Attendance | | | | | | |
| Labs - Miscellaneous | 2 | 33 | 60.00 | 759.58 | 94 | 2,046.27 |
| Lead Screening | 3 | 26 | 7.00 | 254.00 | 58 | 460.63 |
| Nuisance Complaint | | | | | 1 | |
| Nuisance Follow-up | | | | | 1 | |
| Nutritional Assessments | | 80 | | 415.00 | 22 | 370.00 |
| Office Visits | | | | | | |
| Other Department Revenue | | | 109.92 | 609.78 | | 1,293.15 |
| Other Reimbursements | | | | | | |
| Physicals | | 5 | 50.00 | 330.00 | 30 | 1,380.00 |
| Physicals XIX (KBH) | | | | 50.00 | 2 | |
| Pregnancy Tests | | 1 | | 20.00 | 9 | 80.00 |
| Pvt Insurance Overpayment | | | | 96.22 | | 600.48 |
| Refugee Assessment | | | | | | |
| TB Case Management | | 1 | | | 3 | |
| TB Follow-up | 3 | 31 | | | 167 | |
| TB Medications | 1 | 11 | | | 113 | |
| TB Screens/Readings | 71 | 406 | 409.50 | 2,487.40 | 891 | 5,757.68 |
| Vision Screens | | | | | | |
| Vaccinations - Flu | | | | 148.50 | 1467 | 40,464.22 |
| Vaccinations - Pneumonia | 1 | 7 | 96.86 | 778.02 | 39 | 3,611.81 |
| Vaccinations - Rabies | | 4 | 383.54 | 1,652.81 | 34 | 13,827.38 |
| Vaccinations - Travel | 12 | 52 | 1,324.42 | 4,715.22 | 117 | 10,516.52 |
| Voter Registrations | | | | | | |
| Weight Loss Program | | | 135.00 | 345.00 | | 1,094.60 |
| Orientation | | | | | 2 | |
| Follow-up | 4 | 8 | | | 9 | |
| Participants | 1 | | | | | |
| WIC Program | | | 9,080.45 | 44,882.64 | | 76,368.81 |
| Certifications | 91 | 480 | | | 888 | |
| Check Pick-Up | 161 | 855 | | | 1748 | |
| Participants | 367 | | | | | |
| RD/Nutrition Ed | 53 | 281 | | | 635 | |
| Other WIC Tranactions | 37 | 163 | | | 350 | |
| **Totals:** | 1,118 | 4,079 | 16,425.44 | 105,438.11 | 10,171 | 304,389 |

| | | | |
|---|---|---|---|
| Dept Clients Served | 580 | 3,248 | 8844 |

## Budget Summary

Budget for year 2016 - $598,255.00

Percentage of year gone - 50.00%

| Category | Year-to-Date | % Used |
|---|---|---|
| Personnel Services | 219,330.00 | 49.41% |
| Contractual Services | 11,870.00 | 34.08% |
| Commodities | 34,523.00 | 28.88% |
| Capital Outlay | | 0.00% |
| 2016 Budget YTD Expenditures | 265,723.00 | 44.42% |
| 2016 Budget YTD Revenues | 105,438.00 | 60.25% |

# *ELLIS COUNTY HEALTH DEPARTMENT*

Phone: 785-628-9440 Fax: 785-628-0804
E-MAIL: butch@ellisco.net
601 Main Street
***Hays, Kansas 67601***


## Monthly Report Narrative
## June 2016

In addition to the various services listed on the Health Department's Report for the month of June, department administration and staff also accommodated the following:

**Epidemiology:**

Administration and nursing staff investigated 7 cases of reportable diseases as assigned by the Kansas Department of Health and Environment. These cases included:

- Meningitis 1 case
- Hepatitis C 3 cases
- Campylobacter 1 case
- Lyme Disease 1 case
- E-Coli 1 case

**Jail:**

The department administrator performed the following services for the jail:

- Jail Visits – 10
- Medication Set-ups – 120: Med boxes were set up and/or refilled 120 times
- Physician Contact – 11: Physicians called or were called 11 times for orders or clarification of orders.
- Jail calls – 2: Jail staff called or were called for inmate concerns, orders, order clarification and/or medications.
- Prescription refills – 10: Pharmacies were called to refill medication scripts
- Prescription pick-ups – 3: Went to the pharmacy 3 times to retrieve prescriptions for inmates
- ICF Reviews – 20: ICF forms (Inmate Communication Forms) related to medical concerns were reviewed with direction recommended to jail staff
- Inmate Consultation – 2: Assessed and/or discussed medical concerns with various inmates.

Jail services were discontinued June 16 as Advanced Correctional Healthcare initiated service.

**KDHE:**

June 28: Department administrator attended a KDHE statewide public health conference call regarding current public health events.

**Meetings:**

June 15 – Department billing personnel attended a regional billers meeting in Salina.

June 16 – Budget meeting attended by the department administrator

June 30 – Budget meeting attended by the department administrator

**Department Head Meeting**:

Department administrator attended department head meetings with the county administrator on June 2, 9, and 23rd.

**Clinics:**

June 17 – Pneumonia vaccination clinic conducted at Via Christi.

Community blood pressure clinics during May were conducted at:

| | |
|---|---|
| Wyndam Place | Hays Plaza |
| Hays Meal Site | Centennial Towers |
| Epworth Towers | Ellis County Office |

**Other:**

June 21 – Department employees celebrated a staff birthday with a pot luck

Department employees utilized 211 hours of benefit time in June.

Respectfully Submitted
Butch Schlyer, Health Administrator

# ELLIS COUNTY
## AGENDA ITEM COVER SHEET
### COMMISSION AGENDA DATE: 7-18-16

**TOPIC:**
2017 Legislative Requests

**ACTION REQUESTED:**
Consider any needs for state legislation affecting Ellis County and provide direction to staff.

**DISCUSSION:**
Counties are creations of state legislation and are charged with responsibility for implementing many programs with statewide impact. Therefore, counties often have issues that require addressing by the state Legislature. Ellis County's membership in the Kansas Association of Counties (KAC) provides the County with a venue for making legislative requests. The County has received the attached request from KAC for issues to be considered for inclusion in KAC's 2017 platform.

The Commission should consider whether the County has any issues that need to be taken up by the Legislature in 2017, and whether those should be submitted to KAC or through another channel. There is no need to make a decision tonight, but KAC requests submissions by the beginning of September. Staff would be happy to research any issues and bring back for decision in August, if the Commission so desires.

**FINANCIAL IMPACT:**
There is no cost to sending requests to KAC. Lobbying for Ellis County issues may involve costs for travel, but – depending on the issue – may also provide a financial benefit to the County.

**PRESENTED BY:**
Phillip Smith-Hanes, County Administrator

**REVIEWED BY COUNTY ADMINISTRATOR:**
☐Yes ☐No ■N/A

**REVIEWED BY COUNTY COUNSELOR:**
☐Yes ■No ☐N/A

**ATTACHMENTS:**
2017 KAC Legislative Request Form

KANSAS ASSOCIATION OF COUNTIES

## KANSAS ASSOCIATION OF COUNTIES

### Legislative Request Form | 2017 Legislature

**Instructions**: Three entities are eligible to submit a policy request: (1) a member county, (2) a KAC affiliate organization, or (3) a KAC associate organization. Any county official submitting a request must have support from the official's respective county or affiliate/associate organization before submission. All requests must also include a prior discussion with a Kansas legislator before submission. KAC will only accept typed requests received by **September 2, 2016** that meet the listed requirements.

1. Contact Information

| | |
|---|---|
| **Name:** | |
| **Title:** | |
| **Entity:** | |
| **Telephone:** | |
| **E-mail:** | |

2. Describe the legislative issue.

3. Describe any history on the issue.

4. Why does the issue need legislative resolution?

5. Who will support the legislation? Who will oppose it?

_____

_____

6. Do other counties support or oppose the legislation? Why or why not?

_____

_____

7. Does this issue or problem have statewide effects and why?

_____

_____

8. Has this legislation had previous introductions? If so, when?

_____

9. Which legislator did you approach and what was the response? Who will champion this bill during the legislative session?

_____

10. When did your county, affiliate, or associate approve this proposal?

_____

11. Will you be present at the KAC Annual Conference during the legislative policy discussion to advocate for, and answer questions relating to, this legislation?

_____

12. Attach any helpful documentation.

ANSWER ALL QUESTIONS TO ENSURE THAT THE COMMITTEE GIVES
THOROUGH CONSIDERATION OF YOUR REQUEST

Please return to Melissa Wangemann, General Counsel/Director of Legislative Services
wangemann@kansascounties.org
Kansas Association of Counties, 300 SW 8th Avenue, Suite 300, Topeka, KS 66603

**Deadline for Submission: September 2, 2016**