



COUNTY COMMISSION

Monday, May 9, 2016

5:00 PM Following Public Building Commission Meeting
Ellis County Administrative Center – Commission Room

Order of Business

- I. Opening
 - A. Call to Order
 - B. Pledge of Allegiance
 - C. Clerk Calls the Roll
 - D. Order of Business
 - Consideration of Amendments

- II. Prior Minutes
 - April 18, 2016
 - May 2, 2016

- III. Consent Agenda
 - A. Approval of Employee Status Changes as presented
 - B. Approval of Refunding Warrants as presented
 - C. Approval of Tax Roll Adjustments as presented
 - D. Approval of Escape Tax Orders as presented
 - E. Approval of Adds and Abates as presented
 - F. Approval of Accounts Payable and Payroll as presented

- IV. Issues from Persons Not on the Order of Business
- V. Extension Update (Horticultural Agent Holly Dickman)
- VI. The Cities of Ellis and Victoria 2016 Street Rehabilitation Project request (Public Works Interim Director Curt Hoffman) [Enclosure](#)
- VII. Sales Tax Revenue Update (Treasurer Ann Pfeifer) [Enclosure](#)
- VIII. April 2016 Financial Report
- IX. County Counselor Reports (County Counselor Bill Jeter)
- X. County Administrator Report (County Administrator Phillip Smith-Hanes)
- XI. County Commission Reports.
- XII. Executive Session (s)
- XIII. Adjournment

ELLIS COUNTY
AGENDA ITEM COVER SHEET
COMMISSION AGENDA DATE: 05-09-2016

TOPIC:

Cities of Ellis and Victoria 2016 Street Rehabilitation Project requests

ACTION REQUESTED:

Authorize the Public Works Department to assist Ellis and Victoria per their requests.

DISCUSSION:

The cities of Ellis and Victoria have requested Road and Bridge crews to assist with asphalt sealing late this summer. Ellis County has assisted with this in past years with our equipment and labor. The City of Ellis is also requesting the use of our reclaimer and compactor to rebuild approximately ¼ mile of street.

FINANCIAL IMPACT:

There is no additional cost to the County beyond budgeted staff and equipment time. Fulfilling the requests would involve use of approximately eight employees and six pieces of equipment for one to two days per site. Additionally, one employee and two pieces of equipment would be required to assist in the reconstruction of the ¼ mile of street in Ellis. Public Works feels the use of this time to assist the cities is warranted due to the aid provided by the cities to the County.

PRESENTED BY:

Curt Hoffman, Interim Public Works Director

REVIEWED BY COUNTY ADMINISTRATOR:

Yes No N/A

REVIEWED BY COUNTY COUNSELOR:

Yes No N/A

ATTACHMENTS:

Request letters from the Cities of Ellis and Victoria

City of Victoria

1005 4th Street
P.O. Box 87
Victoria, KS 67671-0087
Phone (785) 735-2259
Fax (785) 735-2260

April 22, 2016

Curt Hoffman
Ellis County Public Works
1195 280th
Hays, KS 67601

RE: Street Sealing

Dear Mr. Hoffman,

The City of Victoria would like to request assistance from Ellis County with sealing streets. The approximate square yards for the entire project are 18,000.

The city would furnish the oil and rock along with any assistance required for the project.

If you have any questions or need additional information please feel free to call city hall or City Superintendent Brad Schmidtberger at 785-735-8133.

Sincerely,


Jerry Kanzenbach
Mayor



P.W.

CITY OF ELLIS

(785) 726-4812 • Fax (785) 726-4159 www.ellis.ks.us

815 Jefferson Street • Ellis, Kansas 67637

April 4, 2016

Ellis County Commissioners
718 Main St.
Hays, KS 67601

Dear Commissioners,

The City of Ellis is in the process of planning our 2016 street rehabilitation project. The City respectfully requests assistance from Ellis County in such project.

The City of Ellis asks that the County provide manpower and machinery to chip seal approximately 23,420 square yards. The City of Ellis will provide 1/2" and 3/4" chips to complete the project. We ask that the County order oil to bed the chips. The City will pay for the oil, as in previous years. The City hopes to have materials on hand between August 1, 2016 and October 1, 2016.

We also ask for assistance with the milling machine to mill 3,384 square yards of street on Lakeview St. and use of the ground compactor to acquire the correct compaction. This leaves a final request for the County to apply tack oil for light overlay of cold mix asphalt covering six blocks (approximately 11,838 square yards).

Enclosed is a listing of the scope of the work to be completed, a map of the City blocks, and a breakdown of the approximate quantities and costs.

Thank you for your consideration. If you have any questions please call Alan Scheuerman, Public Works Director at 785.726.4741.

Sincerely,



David R. McDaniel
Mayor

Totals for 2016 Street Projects

23,420 yd² Chip and Seal

9,900 Gallon Seal Oil

1,500 Gallon Tack Oil

11,838 yd² Shoot Tack Oil for Overlay

3,384 yd² Asphalt Reclamation (Lakeview)

\$ 18,810 Seal Oil Cost

\$ 2,625 Tack Oil Cost

\$ 40,500 Asphalt Cost

ELLIS COUNTY
AGENDA ITEM COVER SHEET
COMMISSION AGENDA DATE: 5/9/2016

TOPIC:

Sales Tax Revenue Update

ACTION REQUESTED:

Cease approving payment of project bills out of the sales tax fund 129.

DISCUSSION:

Sales tax revenues have decreased 10% over a two year period. The monthly conservative estimate has been updated for the second time this year and reduced to \$262,000 for the projected monthly average. The reduction in sales tax revenue is a sign of the economic times. Accordingly, we need to stop paying bills out of sales tax, so we have enough in the sales tax fund 129 to pay the lease payment to the Ellis County Kansas Public Building Commission (PBC) which will go directly for repayment of the PBC bond payments twice a year. If sales tax revenues do not increase, I may be back in July 2016 requesting payment of approximately \$140,000 from the general fund. There could be a timing issue with the July lease payment to the Ellis County PBC in order to make the bond payment. If sales tax does not increase, there could be a bigger concern with the final bond payment which could use \$900,000 of the 2018 general fund budget authority.

FINANCIAL IMPACT:

No financial impact at this time, but there may be financial impact in the future as noted above.

PRESENTED BY:

Ann Pfeifer, Ellis County Treasurer

REVIEWED BY COUNTY ADMINISTRATOR:

Yes No N/A

REVIEWED BY COUNTY COUNSELOR:

Yes No N/A

ATTACHMENTS:

April 2016 Sales Tax Revenue Report

Sales Tax (Fund 129) Sales Tax Begins 10/1/2013	Disbursement	Ellis County	City of Hays	Monthly
	Month	Total	Total	Tax Received
	Oct-13	\$ -	\$ -	\$ -
	Nov-13	\$ 5,990.56	\$ 6,707.51	\$ 12,698.07
	Dec-13	\$ 131,439.50	\$ 147,170.11	\$ 278,609.61
	Jan-14	\$ 132,299.98	\$ 148,133.57	\$ 280,433.55
	Feb-14	\$ 149,629.44	\$ 169,063.58	\$ 318,693.02
	Mar-14	\$ 123,365.64	\$ 139,388.60	\$ 262,754.24
	Apr-14	\$ 116,929.35	\$ 132,116.34	\$ 249,045.69
	May-14	\$ 131,537.19	\$ 148,621.47	\$ 280,158.66
	Jun-14	\$ 135,284.66	\$ 152,855.68	\$ 288,140.34
	Jul-14	\$ 143,900.97	\$ 162,591.08	\$ 306,492.05
	Aug-14	\$ 135,578.17	\$ 153,632.81	\$ 289,210.98
	Sep-14	\$ 141,011.21	\$ 159,789.34	\$ 300,800.55
	Oct-14	\$ 145,637.06	\$ 165,031.18	\$ 310,668.24
	Nov-14	\$ 146,822.95	\$ 166,374.98	\$ 313,197.93
	Dec-14	\$ 134,932.74	\$ 152,901.41	\$ 287,834.15
	Jan-15	\$ 131,514.16	\$ 149,027.58	\$ 280,541.74
	Feb-15	\$ 157,885.44	\$ 180,549.65	\$ 338,435.09
	Mar-15	\$ 118,786.14	\$ 135,837.75	\$ 254,623.89
	Apr-15	\$ 115,776.43	\$ 132,395.96	\$ 248,172.39
	May-15	\$ 127,396.52	\$ 145,684.12	\$ 273,080.64
	Jun-15	\$ 132,135.12	\$ 151,102.96	\$ 283,238.08
	Jul-15	\$ 131,740.27	\$ 150,651.43	\$ 282,391.70
	Aug-15	\$ 134,128.99	\$ 153,728.28	\$ 287,857.27
	Sep-15	\$ 134,260.53	\$ 153,879.05	\$ 288,139.58
	Oct-15	\$ 122,753.00	\$ 140,690.03	\$ 263,443.03
	Nov-15	\$ 122,178.43	\$ 140,031.54	\$ 262,209.97
	Dec-15	\$ 127,029.24	\$ 145,591.13	\$ 272,620.37
	Jan-16	\$ 117,112.17	\$ 134,224.93	\$ 251,337.10
	Feb-16	\$ 131,272.68	\$ 157,746.45	\$ 289,019.13
	Mar-16	\$ 107,176.30	\$ 128,790.61	\$ 235,966.91
	Apr-16	\$ 101,822.50	\$ 122,357.10	\$ 224,179.60
	May-16			\$ -
	Jun-16			\$ -
	Jul-16			\$ -
	Aug-16			\$ -
	Sep-16			\$ -
	Oct-16			\$ -
	Nov-16			\$ -
	Dec-16			\$ -
	Jan-17			\$ -
	Feb-17			\$ -
	Mar-17			\$ -
	Apr-17			\$ -
	May-17			\$ -
	Jun-17			\$ -
	Jul-17			\$ -

	Aug-17	\$	-
	Sep-17	\$	-
	Oct-17	\$	-
	Nov-17	\$	-
	Dec-17	\$	-
	Jan-18	\$	-
	Feb-18	\$	-
	Mar-18	\$	-
	Apr-18	\$	-
	May-18	\$	-
	Jun-18	\$	-
	Jul-18	\$	-
	Aug-18	\$	-
	Sep-18	\$	-
Sales Tax Sunsets	Oct-18	\$	-
9/30/2018	Nov-18	\$	-

Due	Bond B Payments	Bond C Payments		
3/1/2014	\$ 53,108.33	\$ 75,122.47	\$ 128,230.80	Paid
9/1/2014	\$ 39,831.25	\$ 1,746,341.85	\$ 1,786,173.10	Paid
3/1/2015	\$ 39,831.25	\$ 50,426.85	\$ 90,258.10	Paid
9/1/2015	\$ 39,831.25	\$ 2,740,426.85	\$ 2,780,258.10	Paid
3/1/2016	\$ 39,831.25	\$ 38,025.95	\$ 77,857.20	Paid
9/1/2016	\$ 39,831.25	\$ 2,748,025.95	\$ 2,787,857.20	
3/1/2017	\$ 39,831.25	\$ 20,302.55	\$ 60,133.80	
9/1/2017	\$ 474,831.25	\$ 2,335,302.55	\$ 2,810,133.80	
3/1/2018	\$ 34,937.50	\$ -	\$ 34,937.50	
9/1/2018	\$ 3,631,802.08	\$ -	\$ 3,631,802.08	

Bond Payment Outstanding \$ 9,402,721.58

Revenue Monthly Avg \$ 262,000.00 Conservative Estimate Revised 5/2016
 Rev Projected Total \$ 15,720,000.00
 Total Debt Service \$ (14,187,641.68) All Years

Total Available for Project \$ 1,532,358.32
 Proj Expense 2014 \$ (114,514.62) Expense, not including Bond Payments
 2015 \$ (902,799.62) Expense, not including Bond Payments
 Thru April 30 2016 \$ (428,692.69) Expense, not including Bond Payments
 \$ 86,351.39

Sales Tax
 Fund 129 Cash Bal 4/30/2016 \$ 1,892,004.59

Submitted by: Ann Pfeifer, Ellis County Treasurer

5/9/2016 Meeting