



# COUNTY COMMISSION

Monday, January 18, 2016

5:00 PM Following Public Building Commission Meeting  
Ellis County Administrative Center – Commission Room

## Order of Business

### I. Opening

- A. Call to Order
- B. Pledge of Allegiance
- C. Clerk Calls the Roll
- D. Order of Business  
    Consideration of Amendments

### II. Prior Minutes

January 11, 2016

### III. Consent Agenda

- A. Approval of Employee Status Changes as presented
- B. Approval of Refunding Warrants as presented
- C. Approval of Tax Roll Adjustments as presented
- D. Approval of Escape Tax Orders as presented
- E. Approval of Adds and Abates as presented
- F. Approval of Accounts Payable and Payroll as presented

- IV. Issues from Persons Not on the Order of Business
- V. Extension Update (Holly Dickman)
- VI. Ellis County Fire Department Annual Report (Rural Fire Chief Darin Myers) [Enclosure](#)
- VII. FEMA (Emergency Management Coordinator Bill Ring)
- VIII. Resolution 2016-05 Adopting the North-Northwest Kansas (Region B) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan (Emergency Management Coordinator Bill Ring) [Enclosure](#)
- IX. Health Department December Report (Public Health Administrator Butch Schlyer) [Enclosure](#)
- X. Solid Waste disposal and transfer hauling bid report ([Public Works Interim Director Curt Hoffman](#))
- XI. Catherine Charitable Fund, Inc Cereal Malt Beverage License ([Enclosure](#))
- XII. 2015 County Inventory of Personal Property
- XIII. County Counselor Reports (County Counselor Bill Jeter)
- XIV. County Commission Reports
- XV. Executive Session
- XVI. Adjournment

# 2015 ELLIS COUNTY FIRE DEPARTMENT ANNUAL REPORT

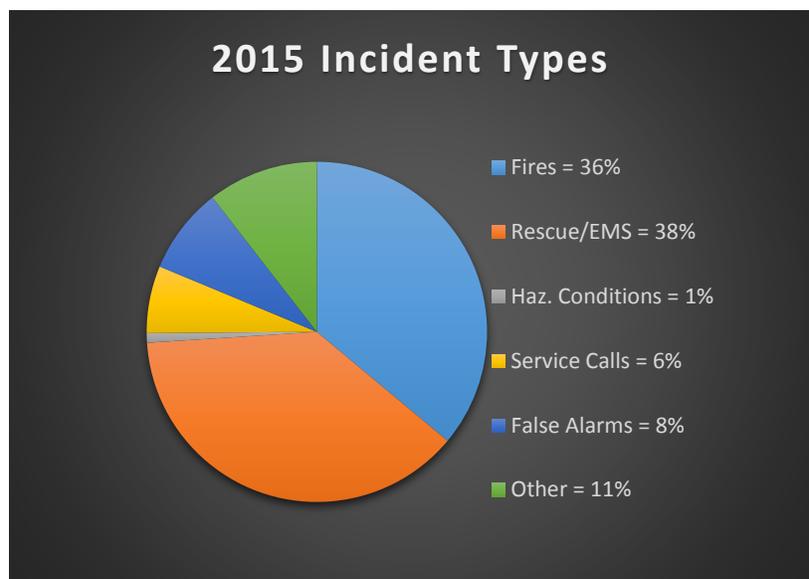
It has been a pleasure to serve the citizens of Ellis County with the Ellis County Fire Department (ECFD) through 2015. The Ellis County Fire Department responded to 219 calls for service in 2015. The highest percentage, 38%, being rescue and emergency medical incidents. Besides fire and rescue emergencies, fire departments are being utilized and converting to an all hazards type of emergency service. This leads the volunteer firefighters to be trained in many different areas. The Ellis County Firefighters are trained in firefighting, rescue/extrication, hazardous materials, severe weather spotting, airport emergencies, and technical rescues to name a few.

## 2015 ACCOMPLISHMENTS

- Increased the volunteer firefighting force by approximately 18 % for a total of 87 volunteers.

- Consolidation of Companies 3 (NE Ellis County) and 7 (SW Ellis County). Company 7 building lease ends May 2016.

- Retirement of Chief Richard Klaus - 36 years of service, Company 5 Chief Dale Befort - 20 years of service, Company 3 Chief Irvin Brungardt – 34 years of service and Firefighter Zearl Ziegler – 33 years of service.



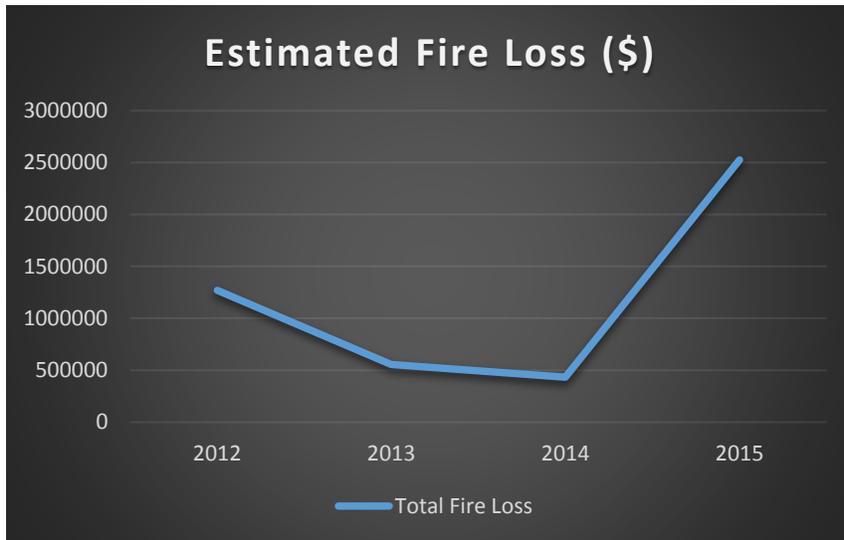
- Purchased a 2006 F-550 rescue apparatus (Rescue 50) for Company 5 (Hays), replacing a 1979 International fire engine.

- Moved into the new Emergency Services Building for Company 5 (Hays).

- Sold properties at 1208 Cedar St. in Hays and 2150 B Saline River Road (Company 3).

- Continue to mutually staff the Northwest Regional Technical Rescue Team with the Hays Fire Department. The ECFD currently has nine volunteer firefighters on the team. This regional team covers all of northwest Kansas.

# 2015 ELLIS COUNTY FIRE DEPARTMENT ANNUAL REPORT



- Started a six year replacement program of firefighter’s personal protective gear. 15 sets of bunker gear were purchased out of the budget. A \$24,000 grant from the Dane. G. Hansen Foundation allowed the ECFD to purchase another 11 sets for Company 6 (Ellis). The expected life span for this personal protective gear is 15 years. This first year of purchasing replaced protective gear that was up to 27 years old.

- Continued to receive and install smoke detectors at no charge to the Ellis County residents through the State Fire Marshalls Office.

## STAFFING

The Ellis County Fire Department is led by a full-time fire chief, Darin Myers and one administrative assistant, Meagan Carver, located at the Ellis County Emergency Services building. Each of the seven fire companies has one company chief, one assistant chief, up to three fire captains, and volunteer firefighters. Currently there are a total of 87 paid-per-call firefighters located throughout the county. These firefighters are compensated for the emergency calls they respond to. Their compensation rate depends on their rank and training levels. However, they volunteer time for monthly trainings with their assigned company. Companies 4, 5 and 6 train twice a month.

### Company 2 – Catherine

Company Chief	Rich Shubert
Asst. Company Chief	Will Montgomery
Captain	Justin Scheck
	6 Firefighters

### Company 4 – Victoria

Company Chief	Tom Tholen
Asst. Company Chief	Cole Dreiling
Captain	David Gagnon
Captain	John Weber
Captain	Chris Brungardt
	15 Firefighters

# 2015 ELLIS COUNTY FIRE DEPARTMENT ANNUAL REPORT

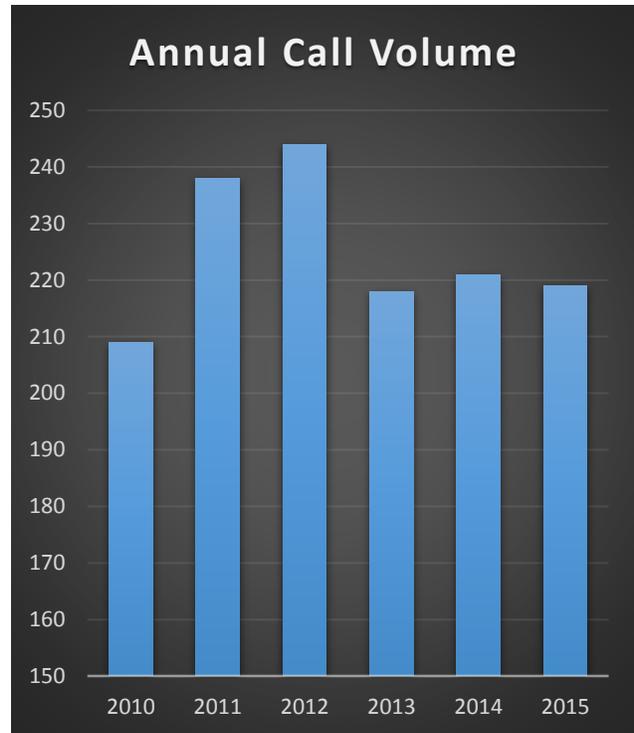
Company 5 – Hays  
 Company Chief Rusty Lindsay  
 Asst. Company Chief Doug Kreutzer  
 Captain Mitch Erwin  
 Captain (Vacant)  
 15 Firefighters

Company 6 – Ellis  
 Company Chief Steve Seefeld  
 Asst. Company Chief Brandon Pfeifer  
 Captain Chris Cline  
 Captain Tim Kohlrus  
 19 Firefighters

Company 7 – Southwest Ellis County  
 Company Chief Bill North  
 Asst. Company Chief Gary Haas  
 2 Firefighters

Company 8 – Schoenchen  
 Company Chief Cole Dinges  
 Asst. Company Chief Matt Grabbe  
 6 Firefighters

Company 9 – Munjor  
 Company Chief Russtin Weese  
 Asst. Company Chief Mark Fisher  
 3 Firefighters



## BUDGET

The 2015 approved budget for the Ellis County Fire District was \$447,814. Approximately 27% is for salaries and wages and 26% is for equipment leases/reserves. The remaining 47% is for training, firefighter pay and general operations and maintenance. This equates to about \$95 per capita for Ellis County residents.

## FIRE APPARATUS

The Ellis County Fire Department currently operates 19 different vehicles between the seven different fire companies. The average age of the fire department apparatus and support vehicles is just over 14 years of service. The ultimate goal is to care for and maintain apparatus to get a total of 25 years of service from each fire truck. The ECFD volunteer firefighters currently staff 9 fire engines, 3 water tankers, 3 brush trucks, 1 rescue squad, 2 support vehicles and 1 command vehicle.

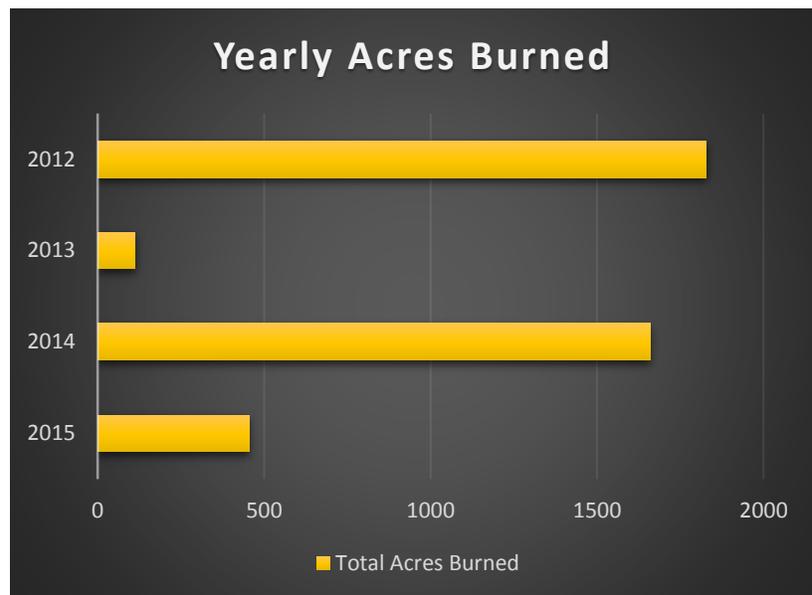
# 2015 ELLIS COUNTY FIRE DEPARTMENT ANNUAL REPORT

## 2016 GOALS

- Implementation of monthly company chiefs meetings including company officer training.
- Creation of new county-wide ECFD standard operating procedures.
- Sending firefighters to Kansas State Association of Firefighters (KSFFA) training schools and Wichita H.O.T (Hands on Training) training.
- Creating and improving multiple company, monthly trainings.
- Apply for grants to purchase a new self-contained breathing apparatus (SCBA) refill station.
- Restructured budget allowing more funds to be sent to reserves to purchase fire apparatus with outright cash instead of utilizing lease-purchase agreements.
- The fire chief will complete the University of Kansas Certified Public Manager Program and begin the National Fire Academy's Executive Fire Officer Program.
- Consideration in hosting an Emergency Medical Responder (EMR) class in the winter of 2016.

## Looking Ahead – 2017

- Purchase of 2 Rescue apparatus for Companies 4 & 6.
- Purchase of new utility/command pickup.
- Host Kansas State Firefighters Association Regional Fire School.
- Host a Kansas Fire and Rescue Training Institute Firefighter 1 class.
- Consideration of firefighter pay for monthly trainings.



**RESOLUTION OF THE BOARD OF ELLIS COUNTY COMMISSIONERS  
ADOPTING THE NORTH-NORTHWEST KANSAS (REGION B) MULTI-HAZARD,  
MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN**

WHEREAS, the Board of County Commissioners of Ellis County, Kansas, may transact all County business and perform all powers of local legislation and administration it deems appropriate subject only to the limitations, restrictions, or prohibitions listed in K.S.A. 19-101(a); and

WHEREAS, the Board of County Commissioners of Ellis County, Kansas recognizes the threat that natural hazards pose to people and property within our community; and

WHEREAS, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

WHEREAS, the U. S. Congress passed the Disaster Mitigation Act of 2000 (“Disaster Mitigation Act”) emphasizing the need for pre-disaster mitigation of potential hazards; and

WHEREAS, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

WHEREAS, an adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency (FEMA) pre- and post-disaster mitigation grant programs; and

WHEREAS, the Board of County Commissioners of Ellis County, Kansas, fully participated in the FEMA prescribed mitigation planning process to prepare this Multi-Hazard Mitigation Plan; and

WHEREAS, the Kansas Division of Emergency Management and FEMA Region VII officials have reviewed the North-Northwest Kansas (Region B) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan, and approved it contingent upon this official adoption of the participating governing body; and

WHEREAS, the Board of County Commissioners of Ellis County, Kansas, desire to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the North-Northwest Kansas (Region B) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan; and

WHEREAS, adoption by the governing body for Ellis County, Kansas adopts the North-Northwest Kansas (Region B) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan as an official plan; and

BE IT FURTHER RESOLVED, the Board of County Commissioners of Ellis County, Kansas, will submit this Adoption Resolution to the Kansas Division of Emergency Management and FEMA Region VII officials to enable the plan's final approval.

Adopted by the Board of County Commissioners, Ellis County, Kansas, this 18<sup>th</sup> day January, 2016.

BOARD OF COUNTY COMMISSIONERS OF  
ELLIS COUNTY, KANSAS

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Dean F. Haselhorst, Chair

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Barbara K. Wasinger

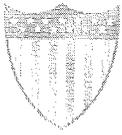
Attest:

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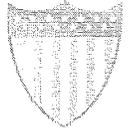
Martha L. McClelland

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Donna J. Maskus, County Clerk



**ELLIS COUNTY HEALTH DEPARTMENT**  
 Phone: 785-628-9440 Fax: 785-628-0804  
 E-MAIL: butch@ellisco.net  
 601 Main Street  
**Hays, Kansas 67601**



**Monthly Report Narrative  
 December 2015**

In addition to the various services listed on the Health Department's Report for the month of December department administration and staff also accommodated the following:

**Epidemiology:**

Administration and nursing staff investigated 7 cases of reportable diseases as assigned by the Kansas Department of Health and Environment. These cases included:

- Salmonella 2 cases
- E Coli Shiga Toxin 1 case
- Giardia 1 case
- Hepatitis C 1 case
- Pertussis (whooping cough) 1 case
- Campylobacter 1 case

**KDHE:**

Dec. 16 – WIC Special Meeting. All WIC staff participated in a mandatory special WIC program meeting regarding baby behavior training. Meeting agenda was approximately 2 hours and provided by the State

**Meetings:**

Dec. 1 – The department administrator met with Sheriff Harbin regarding medical contracts for inmates.

Dec. 4 – Health department staff meeting regarding public health and local issues.

Dec. 9 – Department billing staff attended a public health biller's meeting in Salina

Dec. 28 – Department administrator met with Mr. Phil Smith-Haines. Department and County issues were discussed for approximately 1 hr.

**Department Head Meeting:**

Department Administrator attended all weekly department head meetings scheduled by the Board Chairwoman.

**Clinics:**

Community blood pressure clinics during December were conducted at:

- Wyndam Place            Hays Plaza
- Hays Meal Site        Centennial Towers
- Epworth Towers        Ellis County Office

**Other:**

Dec. 8 – Department employees celebrated Christmas with an employee pot luck and gift exchange

Department employees utilized 121.5 hours of benefit time in December.

Respectfully Submitted

Butch Schlyer, Health Administrator

# Ellis County Health Department

601 Main Street, Suite B, Hays, Kansas 67601  
 Phone: (785) 628-9440 Fax (785) 628-0804

Date: January 12, 2016

To: Ellis County Commissioners, 1204 Fort Street, Hays, Ks. 67601  
 Katrina Hess, MD. 1923 E. 22nd Street, Hays, Ks. 67601

From: Robert "Butch" Schlyer, R.N. Ellis County Health Administrator

Subject: Monthly Health Department Report DEC-15

Services	Services		Revenue Received		Prior Year - 2014	
	Month/Yr to date	805	Month/Year to Date	7,946.00	Services	Revenue
Allergy Injections	81	805	957.00	7,946.00	659	6,765.00
Basic Health Service Grant				19,907.00		19,898.00
Blood Pressure Screens	17	338			441	
Bob's Boxes	78	704			931	72.00
Client Credit						
County Wellness Profiles		78		334.00	109	133.00
County Wellness PSA's		34		72.00	70	
CYSHCN Grant				2,255.80		3,423.96
Dental Screenings						
Drug Screens/Spec. Collections	2	33	60.00	847.00	51	920.00
Ear Exam		2		10.00	4	15.00
Epidemiology Cs Mangement	1	7				
Epidemiology Surveillance	9	80			75	8.00
Glucose Screening						
Head Lice Screening		2		20.00	4	40.00
Hearing/Auditory Screening		1		5.00	1	5.00
Hemoglobin Screening	2	47	31.85	144.86	45	141.28
Height/Weight Screen	1	5			11	
Immunizations - Routine	43	822	9,372.74	87,909.87	750	70,726.24
Immunizations - Hepatitis A	13	98	937.22	7,261.26	88	6,222.65
Immunizations - Hepatitis B	16	177	889.52	10,312.12	170	9,314.68
Immunizations - Meningococcal	2	60	408.13	6,998.78	59	7,824.45
Injections - Miscellaneous	20	198	264.00	2,488.09	192	2,573.60



Dept Clients Served	583	8,371	8844
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Budget Summary

Budget for year 2015 - \$573,058.00

Percentage of year gone -

<u>Category</u>	<u>Year-to-Date</u>	<u>% Used</u>
Personnel Services	416,381.00	100.06%
Contractual Services	27,047.00	77.33%
Commodities	136,341.00	111.80%
Capital Outlay		
2015 Budget YTD Expenditures	579,769.00	101.17%
2015 Budget YTD Revenues	303,493.00	108.47%

## 2015 Disease Investigations by Ellis County

Case ID	City	Age	Sex	Disease Name	Report Date
2015605997	Hays	21	F	Brucellosis	9/4/2015
2015606000	Hays	2 Days	F	Brucellosis	9/4/2015
2015591328	Hays	38	F	Campylobacter	7/13/2015
2015594777	Ellis	1	F	Campylobacter	7/25/2015
2015595245	Ellis	70	F	Campylobacter	7/30/2015
2015597859	Pfeifer	31	M	Campylobacter	8/5/2015
2015625903	Hays	83	F	Campylobacter	12/6/2015
2015626371	Hays	13	M	Campylobacter	12/7/2015
2015569203	Ellis	12	M	Ecoli - Shiga Toxin	4/20/2015
2015572178	Hays	21	M	Ecoli - Shiga Toxin	5/1/2015
2015576457	Hays	20	F	Ecoli - Shiga Toxin	5/18/2015
2015594581	Hays	21	M	Ecoli - Shiga Toxin	7/23/2015
2015603698	Burdett	3	M	Ecoli - Shiga Toxin	8/27/2015
2015614087	Hays	19	M	Ecoli - Shiga Toxin	10/8/2015
2015618889	Hays	8 mo	M	Ecoli - Shiga Toxin	10/29/2015
2015620743	Hays	20 Mo	F	Ecoli - Shiga Toxin	11/6/2015
2015021516	Hays	22	M	Food Illness Outbreak (4 individuals)	2/17/2015
2015592755	Hays	31	M	Giardia	7/20/2015
2015620062	Hays	56	F	Giardia	11/4/2015
2015624080	Gt Bend	19	M	Giardia	11/23/2015
2015600289	Ellis	79	M	Hepatitis A	8/17/2015
2015545501	Hays	24	F	Hepatitis B	1/17/2015
2012108546	Hays	2	F	Hepatitis B - Perinatal	1/12/2015
2015584476	Hays	36	F	Hepatitis B	6/12/2015
2015615947	Hays	22	F	Hepatitis B - Perinatal	10/19/2015
2014541588	Hays	30	F	Hepatitis C	1/1/2015
2015542019	Hays	59	F	Hepatitis C	1/5/2015
2015542665	Hays	18	F	Hepatitis C	1/7/2015
2015549249	Hays	37	F	Hepatitis C	2/9/2015
2015551539	Hays	58	M	Hepatitis C	2/17/2015
2015551547	Hays	66	F	Hepatitis C	2/17/2015
2015557446	Hays	56	F	Hepatitis C	3/12/2015
2015557125	Hays	49	M	Hepatitis C	3/16/2015
2015561547	Hays	52	F	Hepatitis C	3/24/2015
2015558676	Hays	33	M	Hepatitis C	4/6/2015
2015564833	Hays	56	F	Hepatitis C	4/15/2015
2015500089	Hays	30	M	Hepatitis C	4/27/2015
2015575147	LaCrosse	56	F	Hepatitis C	5/13/2015
2015584621	Hays	67	F	Hepatitis C	6/13/2015
2015590666	Hays	62	M	Hepatitis C	7/13/2015

2015597782	Hays	22	F	Hepatitis C	7/21/2015
2015595945	Hays	57	M	Hepatitis C	7/25/2015
2015602239	Hays	20	F	Hepatitis C	8/24/2015
2015599045	Hays	59	M	Hepatitis C	8/25/2015
201562351	Hays	50	M	Hepatitis C	11/23/2015
2015603474	Hays	82	F	Hepatitis C	8/27/2015
2015554586	Hays	9	F	Pertussis	3/2/2015
2015607083	Hays	2.5	M	Pertussis	9/11/2015
2015626126	Rush Ctr	59	F	Pertussis	12/2/2015
2015579857	Hays	1	M	Rabies	5/29/2015
2015544815	McCracken	70	F	Salmonella	1/19/2015
2015544815	Hays	4	M	Salmonella	1/21/2015
2015565678	Leoti	47	F	Salmonella	4/9/2015
2015590271	Hays	31	M	Salmonella	7/8/2015
2015593091	Hays	78	M	Salmonella	7/21/2015
2015593574	Ellis	1.5	F	Salmonella	7/22/2015
2015595250	Ellis	1	F	Salmonella	7/25/2015
2015597220	Hays	8	M	Salmonella	8/2/2015
2015601264	Hays	40	M	Salmonella	8/18/2015
2015605971	Hays	3.5	M	Salmonella	9/4/2015
2015605535	Hays	33	F	Salmonella	9/8/2015
2015609857	Hays	59	F	Salmonella	9/19/2015
2015611707	Hays	19	F	Salmonella	10/5/2015
2015624018	Hays	29	M	Salmonella	11/23/2015
2015629426	Plainville	3	F	Salmonella	12/15/2015
2015000100	Hays	23	M	STD	6/11/2015
2015566583	Ellinwood	83	F	Strep A - Invasive	4/13/2015
2015618312	Phoenix	50	M	Strep A - Invasive	10/28/2015
2015568630	Hays	22	F	LTBI	4/20/2005
2015590621	Hays	25	M	LTBI	7/8/2015
2014499602	Hays	22	F	LTBI (College Student)	7/21/2015
2015604161	Hays	29	M	LTBI	7/30/2015
2014447272	Hays	48	M	TB Active	5/28/2015
2015603759	Hays	25	M	TB Suspect	8/27/2015
2015558572	Hays	3 Mo	M	Varicella (Chicken Pox)	3/16/2015
2015605236	Hays	2	F	Varicella (Chicken Pox)	9/3/2015
2015606562	Hays	49	F	Varicella (Chicken Pox)	9/9/2015
2015602710	Hays	24	M	West Nile Virus	8/27/2015

30.00 Lic.  
Fee, \$25.00 Rev. Stamp

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

No. 2016-3

# RETAIL DEALER'S LICENSE

TO ALL WHOM IT MAY CONCERN:

License is hereby granted to Catherine Charitable Fund, Inc. to sell at retail

## CEREAL MALT BEVERAGES

For Consumption on Premises

(State if for consumption on the premises, or for sale in original and unopened containers and not for consumption on the premises.)

at 1344 Fairground Rd. Hays, KS 67601  
(Give exact location, with street number, if any.)

in the Township of Big Creek in Ellis County, Kansas.

Application therefor, on file in the office of the County Clerk of said County, having been approved by the governing body of said Township, as provided by the Laws of Kansas, and the regulations of the Board of County Commissioners.

This License is for year beginning February 6, 2016 5:00 PM and will expire February 6, 2016 11:00 PM, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Done by the Board of County Commissioners or Ellis County, Kansas,

this 18th day of January 2016

Attest: \_\_\_\_\_  
County Clerk Chairman

