



COUNTY COMMISSION

Monday, August 17, 2015

5:00 PM Following Public Building Commission Meeting

Ellis County Administrative Center – Basement Meeting Room

Order of Business

I. Opening

- A. **Call to Order**
- B. **Pledge of Allegiance**
- C. **Clerk Calls the Roll**
- D. **Order of Business**
Consideration of Amendments

II. Prior Minutes

August 3, 2015
August 10, 2015

III. Consent Agenda

- A. **Approval of Employee Status Changes as presented**
- B. **Approval of Refunding Warrants as presented**
- C. **Approval of Tax Roll Adjustments as presented**
- D. **Approval of Escape Tax Orders as presented**
- E. **Approval of Adds and Abates as presented**

- F. Approval of Accounts Payable and Payroll as presented**
- IV. Issues from Persons Not on the Order of Business**
- V. Public Requests/Presentations/Reports Agenda**
 - A. 5:30 PM-Public hearing for 2016 proposed County Budget**
 - B. Highway 40 (Yocemento to Ellis) Road Project-BG Consultant Engineer Tom Bennett**
- VI. Action Items Agenda**
 - A. Sheriff Ed Harbin**
 - 1. Jail Food Service**
 - 2. Jail Advance Medical**
 - 3. Jail Commercial Gas-2 dryers and 2 washers**
 - B. Appointment of Tony Rohr as Wheatland Township Treasurer**
 - C. Memorandum of Understanding-Ellis County Courthouse Preservation Committee**
- VII. Issue Introduction/Report Agenda**
 - A. Rural Fire Chief Darin Myers**
 - 1. Fire Chief Appointments**
 - 2. Fire Station Property at 1208 Cedar, Hays**

B. June 2015 Health Report- Health Administrator Butch Schlyer [Enclosure](#)

C. Mobile Office-Appraiser Lisa Ree

D. County Commission

1. County Administrator Job Description

D. Executive Session

VIII. Adjournment



ELLIS COUNTY HEALTH DEPARTMENT
 Phone: 785-628-9440 Fax: 785-628-0804
 E-MAIL: butch@elliscountycogov.net
 601 Main Street
Hays, Kansas 67601



**Monthly Report Narrative
 July 2015**

In addition to the various services listed on the Health Department's Report for the month of July department administration and staff also accommodated the following:

Epidemiology:

Administration and nursing staff investigated 7 cases of reportable diseases as assigned by the Kansas Department of Health and Environment. These cases included:

- Latent TB Infection 2 cases
- Salmonella 3 cases
- Campylobacter 1 case
- Giardia 1 case

KDHE:

- July 14 – Administration conducted vendor monitoring as required by the State WIC program.
- July 15 – Administration conducted vendor monitoring as required by the State WIC program.
- July 23 – Special Health Care Needs State meeting at Hutchinson. 2 staff members attended
- July 28 - Department administrator participated in the KDHE statewide public health conference call.

Meetings:

- July 10 – Department Staff Meeting
- July 10 – Department administrator met with Auditor Ken Berens for budget issues.
- July 16 – Department administrator made a public health presentation to ladies of the Presbyterian Church.
- July 22 – Department nurse attended the DSNWK Human Rights Committee Meeting.
- July 23 – Department administrator attended a budget meeting with the Ellis County Board of Commissioners.

Department Head Meeting:

Department Administrator attended all weekly department head meetings scheduled by the Board Chairwoman.

Clinics:

Community blood pressure clinics during July were conducted at:

| | |
|----------------|---------------------|
| Wyndam Place | Hays Plaza |
| Hays Meal Site | Centennial Towers |
| Epworth Towers | Ellis County Office |

July 17 – Community wellness labs were conducted at the health department for the public and county employees

Department employees utilized 143 hours of benefit time in July.

Respectfully Submitted
Butch Schlyer, Health Administrator

Ellis County Health Department

601 Main Street, Suite B, Hays, Kansas 67601

Phone: (785) 628-9440 Fax (785) 628-0804

Date: August 10, 2015

To: Ellis County Commissioners, 1204 Fort Street, Hays, Ks. 67601
 Katrina Hess, MD. 1923 E. 22nd Street, Hays, Ks. 67601

From: Robert "Butch" Schlyer, R.N. Ellis County Health Administrator

Subject: Monthly Health Department Report JULY-15

| Services | Services | | Revenue Received | | Prior Year - 2014 | |
|--------------------------------|------------------|-----|--------------------|-----------|-------------------|-----------|
| | Month/Yr to date | | Month/Year to Date | | Services | Revenue |
| Allergy Injections | 85 | 460 | 736.00 | 4,316.00 | 659 | 6,765.00 |
| Basic Health Service Grant | | | 4,969.00 | 14,938.00 | | 19,898.00 |
| Blood Pressure Screens | 37 | 208 | | | 441 | |
| Bob's Boxes | 69 | 347 | | | 931 | |
| Client Credit | | | | | | 72.00 |
| County Wellness Profiles | 1 | 62 | | 299.00 | 109 | 133.00 |
| County Wellness PSA's | | 31 | | 54.00 | 70 | |
| CYSHCN Grant | | | 216.69 | 465.39 | | 3,423.96 |
| Dental Screenings | | | | | | |
| Drug Screens/Spec. Collections | 2 | 22 | 40.00 | 502.00 | 51 | 920.00 |
| Ear Exam | | 1 | | 5.00 | 4 | 15.00 |
| Epidemiology Cs Mangement | | | | | | |
| Epidemiology Surveillance | 9 | 37 | | | 75 | |
| Glucose Screening | | | | | | 8.00 |
| Head Lice Screening | | 2 | | 20.00 | 4 | 40.00 |
| Hearing/Auditory Screening | | | | | 1 | 5.00 |
| Hemoglobin Screening | 1 | 21 | 2.62 | 63.43 | 45 | 141.28 |
| Height/Weight Screen | | 4 | | | 11 | |
| Immunizations - Routine | 65 | 357 | 3,796.49 | 34,328.06 | 750 | 70,726.24 |
| Immunizations - Hepatitis A | 1 | 64 | 433.24 | 4,464.22 | 88 | 6,222.65 |
| Immunizations - Hepatitis B | 21 | 126 | 1,474.13 | 6,616.09 | 170 | 9,314.68 |
| Immunizations - Meningococcal | 7 | 23 | 1,230.94 | 2,401.79 | 59 | 7,824.45 |
| Injections - Miscellaneous | 27 | 109 | 227.87 | 1,312.27 | 192 | 2,573.60 |
| Interest Paid By Insurance Co. | | | | 5.33 | | 0.23 |
| Jail Attendance | | | | | 266 | |
| Labs - Miscellaneous | 14 | 60 | 257.12 | 1,094.50 | 147 | 2,834.00 |
| Lead Screening | 5 | 29 | 14.00 | 197.45 | 63 | 584.57 |
| Nuisance Complaint | | 1 | | | | |
| Nuisance Follow-up | | 1 | | | | |
| Nutritional Assessments | | 13 | | 365.00 | 75 | 365.00 |
| Office Visits | | | | | | |
| Other Department Revenue | | | 132.00 | 757.40 | | 766.89 |
| Other Reimbursements | | | | | | |
| Physicals | 2 | 11 | 100.00 | 550.00 | 18 | 1,140.00 |
| Physicals XIX (KBH) | | 1 | | | 1 | |

| | | | | | | | |
|---------------------------|--------------|--------------|------------------|-------------------|--|---------------|----------------|
| Pregnancy Tests | | 4 | | 40.00 | | 15 | 150.00 |
| Pvt Insurance Overpayment | | | 21.00 | 51.25 | | | 217.44 |
| Refugee Assessment | | | | | | | |
| TB Case Management | | 2 | | | | 12 | |
| TB Follow-up | 17 | 111 | | | | 121 | |
| TB Medications | 14 | 75 | | | | 53 | |
| TB Screens/Readings | 77 | 483 | 364.92 | 3,065.03 | | 860 | 5,780.78 |
| Vision Screens | | | | | | | |
| Vaccinations - Flu | | 3 | | 4,693.76 | | 1686 | 37,208.56 |
| Vaccinations - Pneumonia | | 16 | | 1,761.49 | | 29 | 2,812.42 |
| Vaccinations - Rabies | 9 | 23 | 1,262.28 | 2,978.47 | | 10 | 10,248.88 |
| Vaccinations - Travel | 4 | 79 | 426.99 | 7,272.52 | | 113 | 10,968.30 |
| Voter Registrations | | | | | | | |
| Weight Loss Program | | | | 573.00 | | | 1,123.00 |
| Orientation | | 2 | | | | | |
| Follow-up | | 4 | | | | 7 | |
| Participants | | | | | | | |
| WIC Program | | | 6,389.00 | 47,294.88 | | | 84,604.44 |
| Certifications | 67 | 558 | | | | 849 | |
| Check Pick-Up | 145 | 1027 | | | | 1770 | |
| Participants | 382 | | | | | | |
| RD/Nutrition Ed | 53 | 368 | | | | 627 | |
| Other WIC Transactions | 31 | 184 | | | | 420 | |
| Totals: | 1,145 | 4,929 | 22,094.29 | 140,485.33 | | 10,802 | 284,782 |

| | | | | | | |
|---------------------|-----|-------|--|--|--|------|
| Dept Clients Served | 617 | 3,838 | | | | 8844 |
|---------------------|-----|-------|--|--|--|------|

Budget Summary

Budget for year 2015 - \$573,058.00

Percentage of year gone - 58.0%

| <u>Category</u> | <u>Year-to-Date</u> | <u>% Used</u> |
|------------------------------|---------------------|---------------|
| Personnel Services | 232,958.00 | 55.98% |
| Contractual Services | 11,970.00 | 34.22% |
| Commodities | 49,862.00 | 40.89% |
| Capital Outlay | 0.00 | 0.00% |
| 2015 Budget YTD Expenditures | 294,789.00 | 51.44% |
| 2015 Budget YTD Revenues | 140,269.00 | 50.13% |

Ellis County Health Department

601 Main Street, Suite B, Hays, Kansas 67601

Phone: (785) 628-9440 Fax (785) 628-0804

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